The fiscal year 2023 (FY23) Department Budget Table (DBT) roll forward will occur on June 29.

A new department budget table (DBT) is required for each new position, each time there is a department change, and each time the fiscal year changes.

The Department Budget Table (DBT) will roll forward for each active position for the new fiscal year via a mass update that:

1. Copies the most current FY22 funding row
2. to a new funding row effective 7/1/2022
3. where no 7/1/2022 row already exists
4. so that funding may continue into FY23.

**Note:** The system process will run after 5 p.m. on June 29. Avoid making CU Funding Entries during this time, as they may not post and subsequently will not move to completed status.

Encumbrances for general funds will be cleared at fiscal year-end and reset for the new fiscal year.

Encumbrances for grants may continue across the fiscal year based on project and funding end dates.

**What do I need to know?**

**Q:** What if a FY22 DBT row already exists?
**A:** No new row is added.

**Q:** What about rows with no funding end date?
**A:** No funding end date is copied.

**Q:** What if a funding end date expires before July 1 2022?
**A:** The same funding end date is copied. If not updated, payroll will go to suspense.

**Q:** What if a funding end date expires after July 1 2022?
**A:**
The same funding end date is copied. If not updated once expired, payroll will go to suspense.

**Q: What if I want to update funding before the roll forward?**

**A:** Enter the desired funding changes on the CU Funding Entry page and select the **Apply to Next Fiscal Year** checkbox. The entry will create a funding row effective on the date you designate **before July 1**, and the **Apply to Next Fiscal Year** checkbox will then create a second row effective July 1 2022 so the same funding will continue into the new fiscal year.

**Q: What if I want to update funding after the CU Funding Entry ‘Apply to Next Fiscal Year’ feature is disabled?**

**A:** If you’re backdating funding changes or creating a new position with an effective date before July 1, use the **CU Funding Entry page** to create the FY22 funding. Then create a second CU Funding Entry effective July 1 2022 so the same funding may continue into the new fiscal year.

**Q: What happens if a July 1 row for the new fiscal year row is not created?**

**A:** The funding will go to suspense in the new fiscal year.

**Need extra help?**

You can find additional HRGL resources below:

Funding Entries info page [4]

VIDEO: DBT Rollover webinar [9]

VIDEO: Funding Distribution Basics and Suspense Clearing webinar [6]

As always, you can email hcm-community@cu.edu or System.HRGL.Team@cu.edu for additional help.

HRGL [9], funding [10], Funding Entry [11], Funding Suspense [12], fiscal year-end [13], fiscal year [14], year-end [15], payroll [16], Budget Table [17]

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[17] https://www.cu.edu/blog/hcm-community/tag/budget-table