

## **International Tax Office debuts online courses with aim to shorten appointment wait times** <sup>[1]</sup>



November 21, 2022 by [Employee Services](#) <sup>[2]</sup>

Each year, the [International Tax Office](#) <sup>[3]</sup> strives to serve CU's community of international students and employees by helping them understand the complex requirements of their U.S. tax obligations. The office recently debuted new International Tax courses and integrated them into its appointment process.

The [schedule an appointment](#) <sup>[4]</sup> page now includes a quick introduction video introducing the International Tax team and two new courses: one providing an [overview of the U.S. tax system](#) <sup>[5]</sup> and the second [highlighting Form W-4](#) <sup>[6]</sup>. These two courses are evergreen resources designed to work in tandem with an international employee's mandatory new employee appointment.

The courses provide overview information in advance of appointments and are expected to shorten wait times for individual tax appointments. This allows tax specialists to host shorter meetings focused specifically on an individual's unique circumstances, while making general information accessible on demand at any time an employee would like a refresher.

The tax team is updating automated messages from its appointment scheduling system to include a checklist of actions that international employees should take before their scheduled appointment to optimize their time with the tax specialist. An overview of what employees can expect is available [on the website](#) <sup>[4]</sup>.

### **Ask new international employees or stipend students to schedule an appointment**

If any new international employees or new international students who receive a stipend through CU's payroll in your department have not yet scheduled their initial appointment, please [remind them to do so](#) <sup>[4]</sup> as soon as possible.

Please also refer stipend recipients to the [International Student Stipend and Scholarship](#) <sup>[7]</sup> area of the website for important tax related resources related to this type of income.

### **Resources for 2023 tax filing**

The International Tax Office will once again partner with Sprintax in 2023 to offer a limited number of tax preparation software licenses for eligible nonresident international employees.

More information will be sent to international students and employees in the new year.

[international tax](#) <sup>[8]</sup>, [international employees](#) <sup>[9]</sup>, [international student](#) <sup>[10]</sup>, [international student employees](#) <sup>[11]</sup>

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