

HR Production unavailable June 30 during salary upload process ^[1]

June 16, 2015 by [\(not verified\)](#) ^[2]

HR Production will be down on Tuesday, June 30, 2015, as Employee Services completes the salary upload process.

During this time, Employee Services will upload salary increases for 12-month faculty, university staff and classified staff into the HRMS. This means you'll have inquiry-only access to the system. Employee Services will notify you when the uploads have been completed and full access to the system has been restored.

And don't miss this important deadline:

You must enter all salary-planning data for these employees into the system by close of business on **Monday, June 29**.

See deadlines for academic-year contract faculty salary upload entries. ^[3]

[salary upload](#) ^[4], [HRMS](#) ^[5]

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