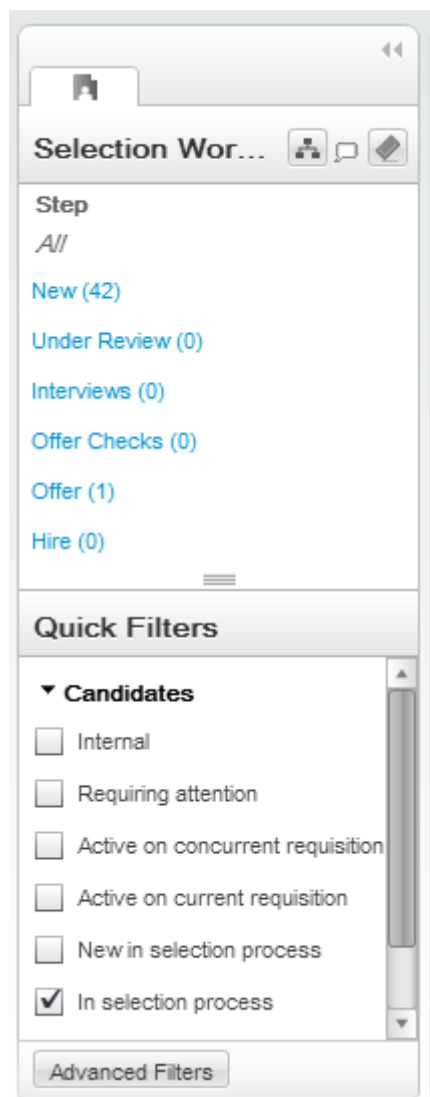


How to hide disqualified candidates in CU Careers [1]

March 17, 2016 by [Employee Services](#) [2]



Overwhelmed by the number of candidates in your requisition list? We've discovered a simple trick to filter out disqualified candidates in CU Careers.

First, pick the requisition you want to view. Under your candidate list, click "Candidates" from the "Quick Filters" section and check the box next to "In selection process."

This hides all candidates in a "Not Selected" step or status, leaving just the promising candidates for your requisition.

We hope this make the process a bit more manageable. Happy recruiting!

[CU Careers](#) [3]

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