

HCM Weekly Update: Transactions status, new queries, Jobs at CU wrap up ^[1]

April 22, 2016 by [Employee Services](#) ^[2]

User alert: Transaction errors reported

This morning, [users reported receiving errors](#) ^[3] when processing transactions. We will send an alert when this issue is resolved. Thank you for your continued patience.

System Updates

Queries help you verify leave balances.

Two queries provide you current and historic My Leave accrual data, respectively. Read more.

Wrap up Jobs at CU postings.

Make sure to close out any remaining postings by June 30—the last day you'll have access to Jobs at CU.

News & Events

Give feedback on HCM guides.

Spot an error? Need more details? You'll find a [feedback form](#) ^[4] link on every step-by-step, quick reference and job aid web page on our site. We welcome your suggestions and ideas!

Step-by-Step: Configure Frequent Search Members

View

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Manage display

Outline

Revisions

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Node expo



Last updated: 1/29/2016



Purpose

This guide contains information on how to add search committee members/collaborators who consist searches to your frequently used collaborators list so you can easily add them to your requisitions.



Download this step-by-step guide below

FILE ATTACHMENTS



Configure Frequent Search Committee Members

Open Enrollment posters coming to your department

Help us spread the word ^[5] about this year's OE period, April 25-May 13, and stay tuned for more updates.

Never miss an update

Visit the [HCM Community blog](#) ^[6] to read the latest information about system errors, fixes, payroll deadlines and more.

[HCM Weekly Update](#) ^[7], [HCM System Fixes](#) ^[8]

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