

HCM Weekly Update: Plan set for fall contracts ^[1]

July 15, 2016 by [Employee Services](#) ^[2]

Employee Services, campus HR offices develop two-step process for fall contracts

For fall contracts, department users will enter a hire/rehire transaction and pay rate change transaction for each faculty member. [Read more about the process](#) ^[3].

System Updates

System Fixes: July 11-15

[Read a roundup](#) ^[4] of this week's migrations. ?

Budget roll-forward affects some funding effective dates

[Find out](#) ^[5] if you need to revise them.

Check your work with payroll queries

The Time Entry and Payroll Register queries keep you organized and error-free. [Here's how](#) ^[6] . ?

Changing hours or FSLA?

Remember to use the Job Change transaction page. [Learn why](#) ^[7].

News & Events

Leave certification process ongoing

[Read how we're complying](#) ^[8] with this Regent policy.

New video explains off-cycle pay

[Watch the second installment](#) ^[9] of our HCM in a Minute series.

Mark down July payroll dates

[Bookmark these upload deadlines](#) ^[10] for off-cycle, biweekly and monthly payroll.

Never miss an update

Check out the [HCM Community blog](#) [11] to read the latest information about system errors, fixes, payroll deadlines and more.

[HCM Weekly Update](#) [12], [HCM System Fixes](#) [13]

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