

## **HCM prep: Get a refresher before go-live** <sup>[1]</sup>

October 13, 2015 by [Employee Services](#) <sup>[2]</sup>

With go-live just weeks away, take some time to refresh your memory with HCM Campus Workshop summaries.

We've recently published a [summary of key concepts of the final three HCM Campus Workshops](#) <sup>[3]</sup>: HCM Transactions, Paying People and Review & Reports. These workshops dive deeper into available functionality of the new system.

You can view a [summary of the first three workshops here](#) <sup>[4]</sup>. We highly recommend you review the documents, especially if you missed the HCM Campus Workshops. Plus, they're great resources to bring along to Structured and Open Labs.

### **Spots are still open for Structured Labs!**

We're offering 30 Structured Lab sessions across the four campuses and the system office through Oct. 29. View a calendar of training dates and locations [here](#) <sup>[5]</sup>. This hands-on, in-depth training walks you through using WorkCenters, hiring employees, making one-time payments and making group changes. To learn how to register, visit the [HCM Campus Workshops and Labs page](#) <sup>[6]</sup>.

[HCM](#) <sup>[7]</sup>, [HCM Campus Workshops](#) <sup>[8]</sup>

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