

Get ready for fiscal year-end: Update June funding and clear suspense speedtypes ^[1]

June 3, 2019 by [Employee Services](#) ^[2]

As the fiscal year-end approaches, ensure funding is correct for June payroll to avoid last minute Payroll Expense Transfers (PETs).

To clear Fiscal Year 2019 (FY19) payroll suspense, complete PETs by **July 11**. PETs created on July 12 or later will post to Fiscal Year 2020.

Prevent and clear speedtypes suspense

Prevent June and FY20 funding from going to suspense by verifying funding end dates with the HCM Funding Distribution query: **CUES_HCM_FUNDING_DISTRIBUTION**.

Use the following steps to access the Distribution query:

1. Log into the [employee portal](#) ^[3].
2. Open the **CU Resources Home** drop-down menu and click **Business Tools**.
3. Select the **HCM** tile and choose **HCM Community Users** from the drop-down menu.
4. Click the **HCM WorkCenter** tile.
5. Select the **Resources** tab and click **Funding Distribution**.

Note: Only sponsored projects require end dates. Consider removing funding end dates from speedtypes that are not funded by a project.

Clear FY19 from suspense

To clear FY19 from suspense, complete the following tasks:

- Run the HCM payroll register with accounting detail (**CUES_HCM_PAYROLL_REGISTER_DTL**) to determine payroll that went to suspense.
- Create a PET to transfer the payroll from suspense to an appropriate speedtype. Completing FY19 PETs by **July 11** ensures they post to FY19.

Use the following steps to access the Payroll Register ACCT Detail query:

1. Log into the [employee portal](#) ^[3].
2. Open the **CU Resources Home** drop-down menu and click **Business Tools**.
3. Select the **HCM** tile and choose **HCM Community Users** from the drop-down menu.
4. Click the **HCM WorkCenter** tile.

5. Select the **Resources** tab and click **Payroll Register ACCT Detail**.

For additional questions about PETs, review the [Payroll Expense Transfers - PETs step-by-step guide](#). [4]

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