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Favorites tile, Transaction Query links added to HCM [1]

June 21, 2018 by Employee Services [2]

On June 9, two enhancements were added to HCM at the request of campus stakeholders:

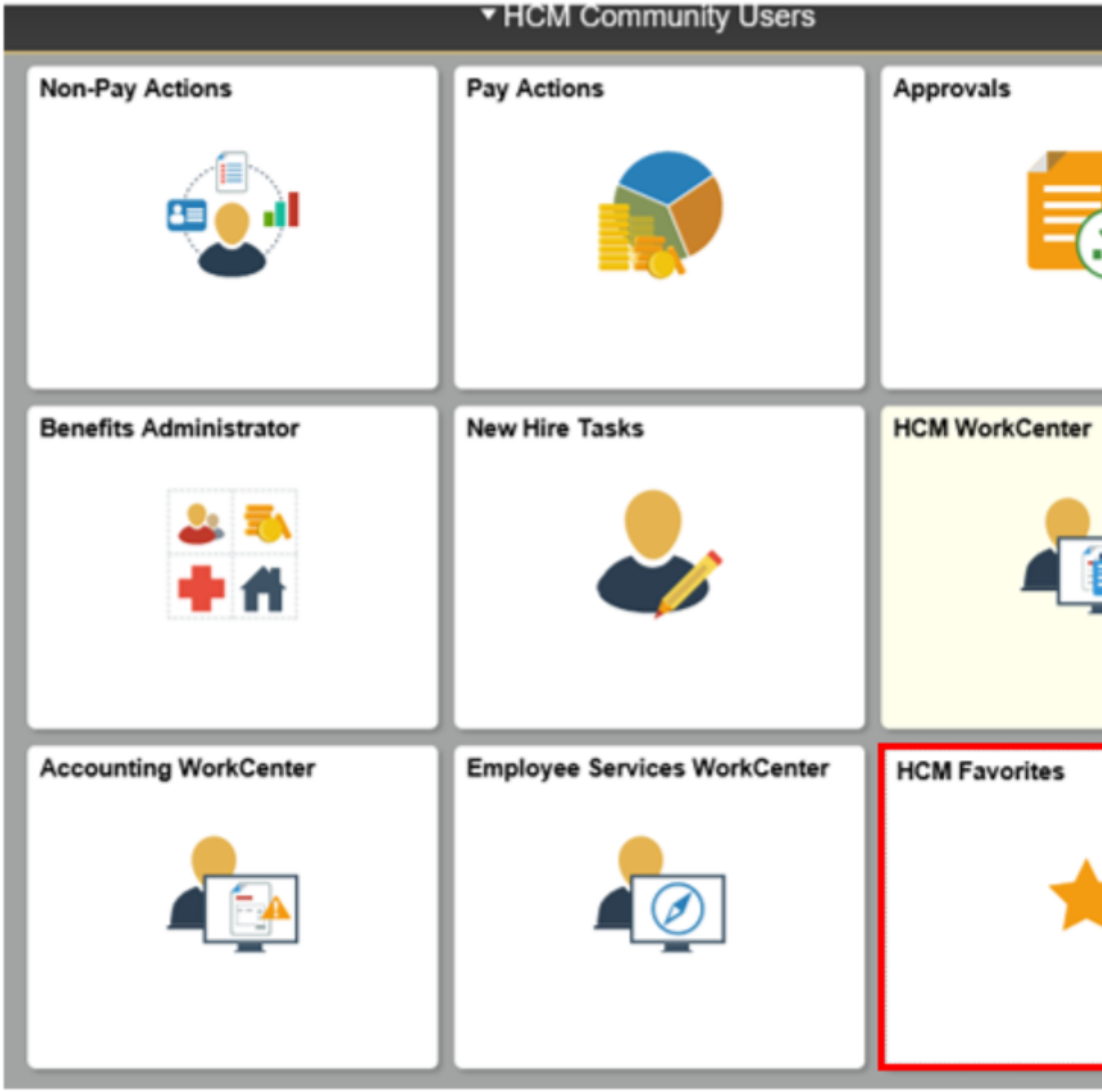
- An HCM Favorites tile
- Two links to the Transaction Query

These changes make navigation to favorite pages and the Transaction Query more accessible for users. Learn more about each one below.

Note: You can enlarge an image by clicking on it.

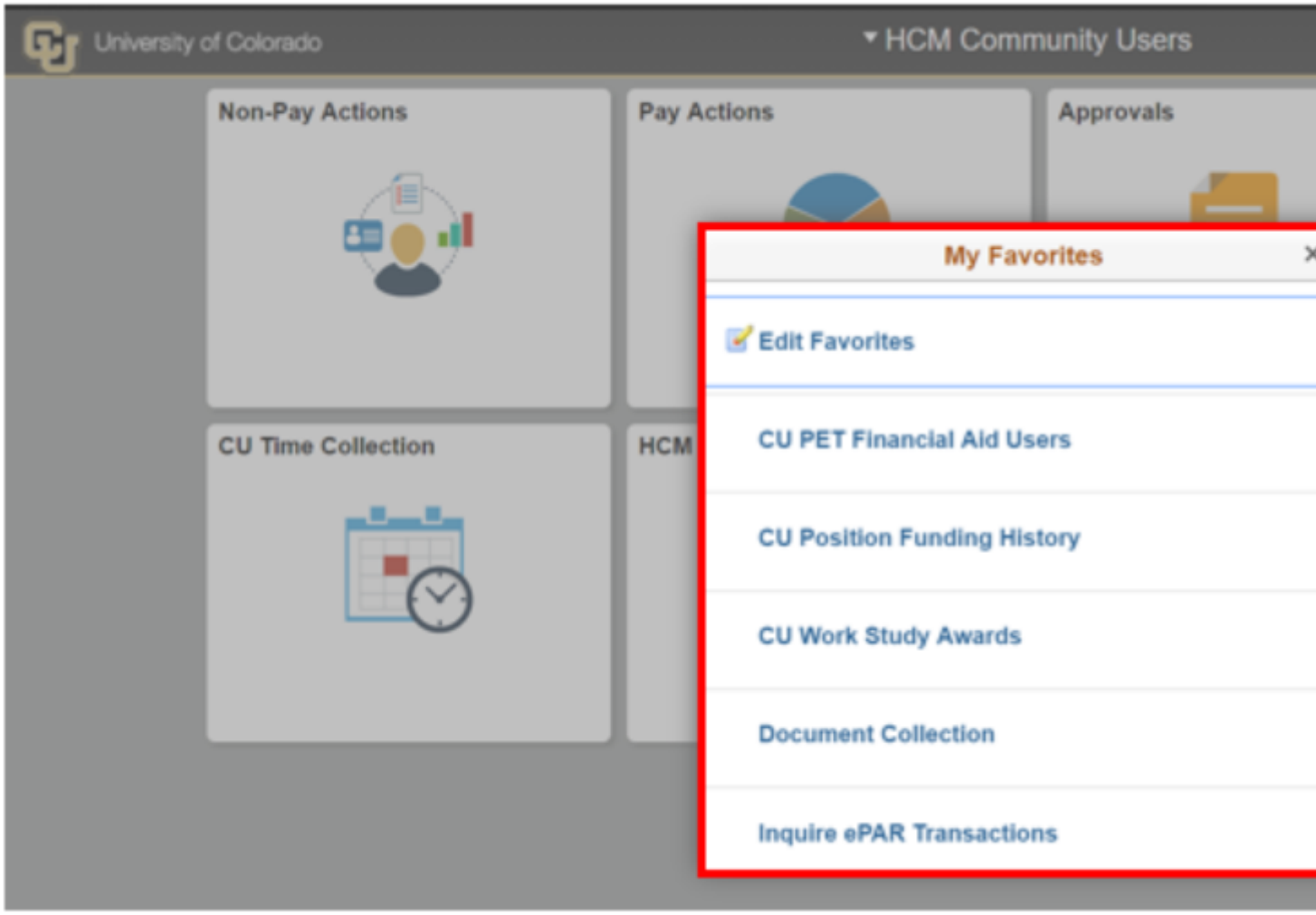
HCM Favorites Title

The HCM Favorites tile can be found on the HCM Community Users dashboard:



[3]

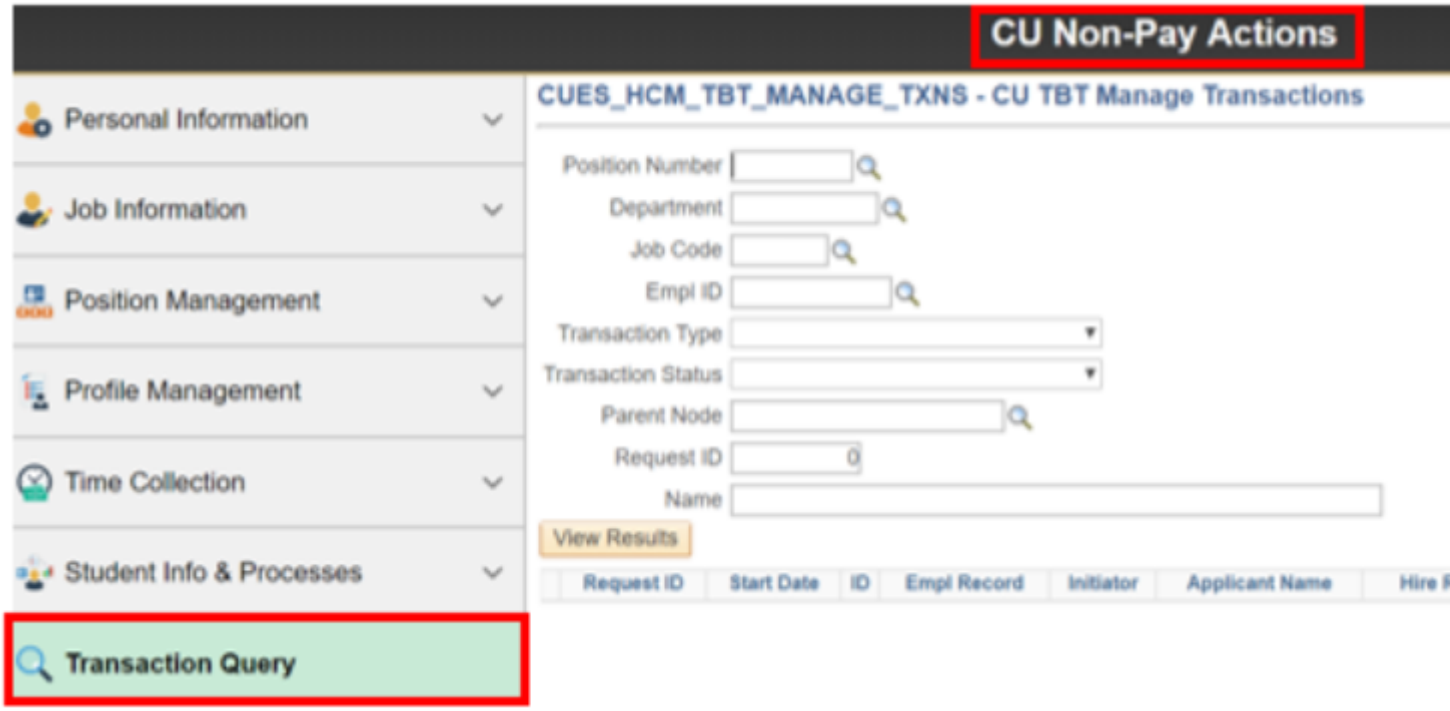
Clicking it will populate a menu with an option to edit favorites, as well as a list of the user's favorite HCM pages so they can access them with fewer clicks.



[4]

Transaction Query and Links

In addition to the new favorites tile, two links for the Transactions Query have been added to Non-Pay and Pay Action tiles:



[5]

Navigate to it in the Non-Pay Actions tile by using this path: **HCM Community Users dashboard > Non-Pay A**

Display Title:
Favorites tile, Transaction Query links added to HCM
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[5] https://www.cu.edu/sites/default/files/CU%20Non-Pay%20Actions_0.png
[6] https://www.cu.edu/sites/default/files/CU%20Pay%20Actions.png