

Favorites tile, Transaction Query links added to HCM ^[1]

June 21, 2018 by [Employee Services](#) ^[2]

On June 9, two enhancements were added to HCM at the request of campus stakeholders:

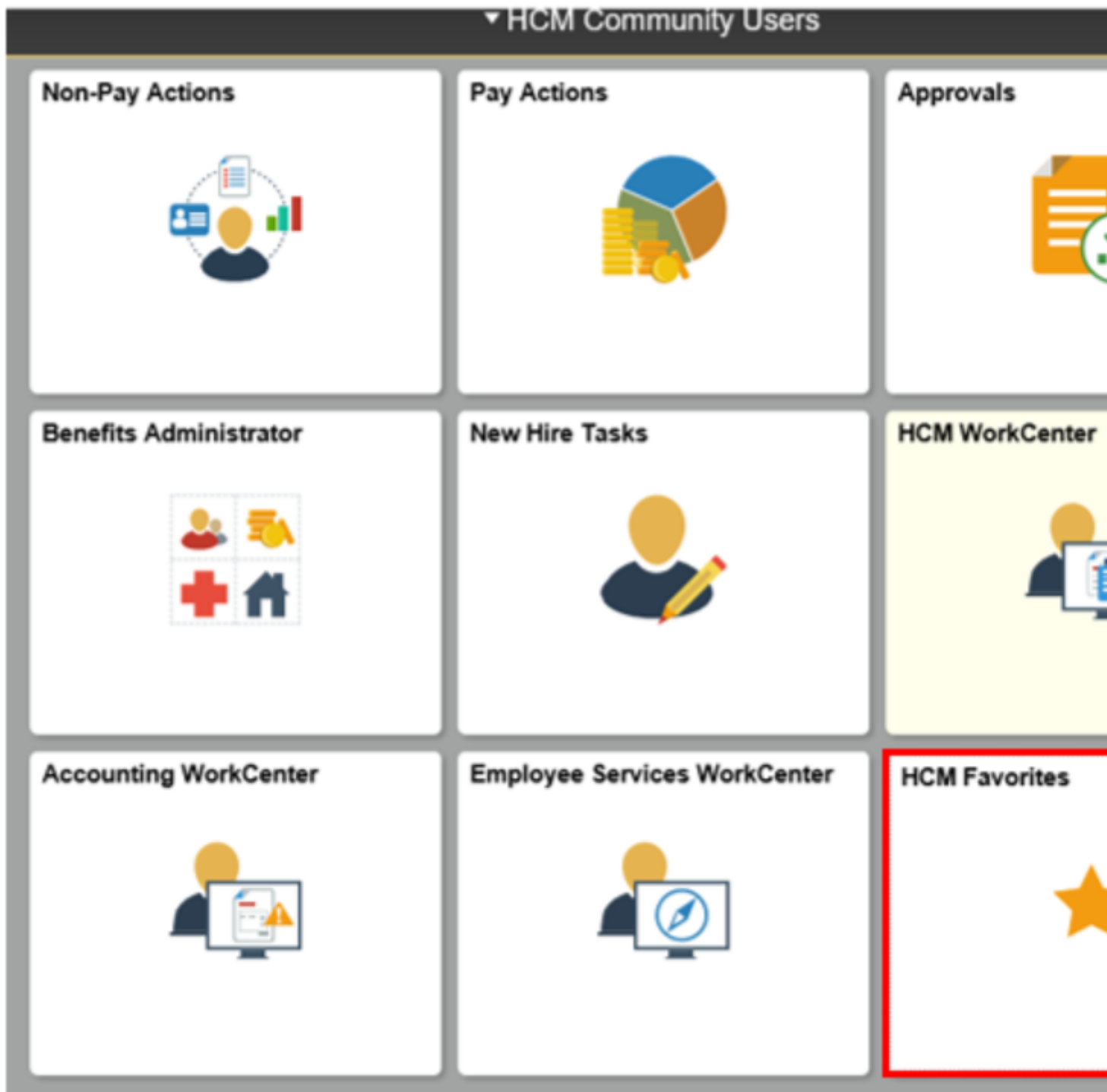
- An HCM Favorites tile
- Two links to the Transaction Query

These changes make navigation to favorite pages and the Transaction Query more accessible for users. Learn more about each one below.

Note: You can enlarge an image by clicking on it.

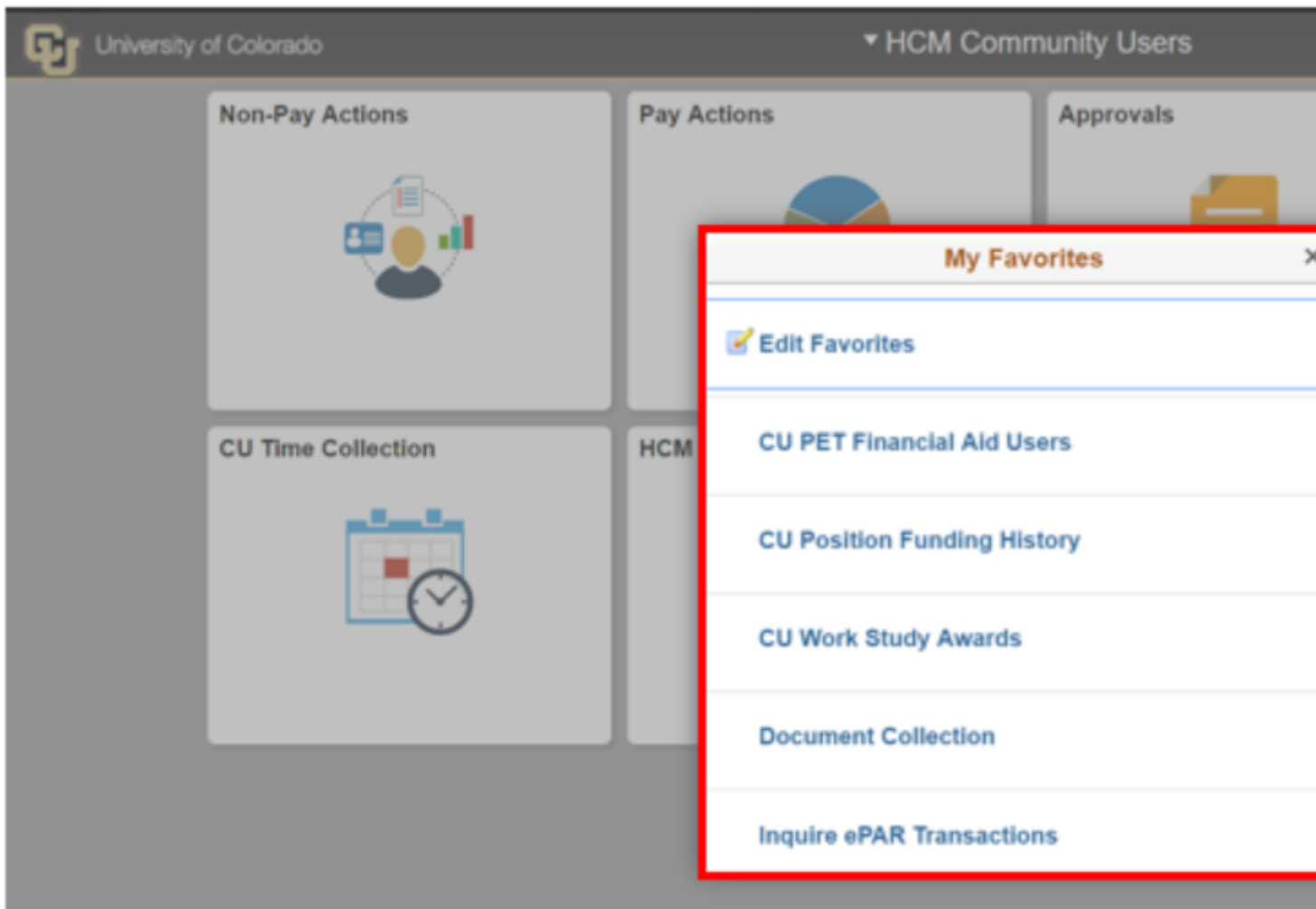
HCM Favorites Title

The HCM Favorites tile can be found on the HCM Community Users dashboard:



[3]

Clicking it will populate a menu with an option to edit favorites, as well as a list of the user's favorite HCM pages so they can access them with fewer clicks.



[4]

Transaction Query and Links

In addition to the new favorites tile, two links for the Transactions Query have been added to Non-Pay and Pay Action tiles:

CU Non-Pay Actions

Personal Information

Job Information

Position Management

Profile Management

Time Collection

Student Info & Processes

Transaction Query

CUES_HCM_TBT_MANAGE_TXNS - CU TBT Manage Transactions

Position Number

Department

Job Code

Empl ID

Transaction Type

Transaction Status

Parent Node

Request ID

Name

View Results

Request ID

Start Date

ID

Empl Record

Initiator

Applicant Name

Hire R

[5]

Navigate to it in the Non-Pay Actions tile by using this path: **HCM Community Users dashboard > Non-Pay**

HCM Favorites [7], **Favorites Tile** [8], **Transaction Query** [9], **System Enhancements** [10]

Display Title:

Favorites tile, Transaction Query links added to HCM

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Links

[1] <https://www.cu.edu/blog/hcm-community/favorites-tile-transaction-query-links-added-hcm>

[2] <https://www.cu.edu/blog/hcm-community/author/10695>

[3] <https://www.cu.edu/sites/default/files/HCM%20Favorites.png>

[4] <https://www.cu.edu/sites/default/files/My%20Favorites.png>

[5] https://www.cu.edu/sites/default/files/CU%20Non-Pay%20Actions_0.png

[6] <https://www.cu.edu/sites/default/files/CU%20Pay%20Actions.png> [7] <https://www.cu.edu/blog/hcm-community/tag/hcm-favorites>

[8] <https://www.cu.edu/blog/hcm-community/tag/favorites-tile>

[9] <https://www.cu.edu/blog/hcm-community/tag/transaction-query> [10] <https://www.cu.edu/blog/hcm-community/tag/system-enhancements>