

## **Fall contracts webpage houses resources for processing** [1]

July 22, 2016 by [Employee Services](#) [2]

Ready to enter new fall contracts? [Bookmark this webpage](#) [3] as your toolkit!

For each contract, you'll enter a hire transaction and a pay rate change transaction. To learn the process, check out this [new quick reference guide](#) [4].

We've also built a webpage for fall contracts. Here, we'll post a timeline that breaks down major tasks for department users and Employee Services next week.

Existing faculty contracts will be renewed late August. For more information, [read about the process](#) [5] developed by Employee Services, the HCM Systems team and campus HR offices.

[Contract pay](#) [6]

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