

Don't forget to pay out Earnings Not Paid for 9-pay-12 terminations this May ^[1]

March 18, 2020 by [Employee Services](#) ^[2]

Blog updated March 26, 2021.

The end of the semester is quickly approaching and professors of a 9-pay-12 contract, who terminate in May should have their Earnings Not Paid (ENP) paid out in their May paycheck.

To do this, a termination row will need to be entered with a termination effective date for the day **after** the contract ends. For example: UCB would use termination effective date of 05/08/21, UCCS would use 05/16/21, and for UCD, it would be 06/01/21.

This must be done prior to the May payroll deadline at 5 pm on 05/18/21 for the ENP to payout in full.

For more contract tips, tricks and information, [visit the Contract Pay section of the HCM Community website](#) ^[3].

[earnings not paid](#) ^[4], [ENP](#) ^[5]

Send email when Published:

No

Source URL:<https://www.cu.edu/blog/hcm-community/don%E2%80%99t-forget-pay-out-earnings-not-paid-9-pay-12-terminations-may>

Links

[1] <https://www.cu.edu/blog/hcm-community/don%E2%80%99t-forget-pay-out-earnings-not-paid-9-pay-12-terminations-may> [2] <https://www.cu.edu/blog/hcm-community/author/27210> [3] <https://www.cu.edu/hcm-community/employee-transactions/non-pay-transactions/contract-pay> [4] <https://www.cu.edu/blog/hcm-community/tag/earnings-not-paid> [5] <https://www.cu.edu/blog/hcm-community/tag/enp>