Published on *University of Colorado* (https://www.cu.edu)

CU Funding Entry page 'Apply to Next Fiscal Year' will be disabled July 17 [1]

June 29, 2020 by Employee Services [2]

The CU Funding Entry **Apply to Next Fiscal Year** function will be disabled on July 17. This feature is disabled after the last pay period in a fiscal year.

A new Department Budget Table (DBT) is required for every new position, each time a position changes departments and when the fiscal year changes. The **Apply to Next Fiscal Year** feature in the CU Funding Entry copies the new funding row effective **before** July 1 to a new row effective July 1 so that the same funding distribution may continue into the new fiscal year.

After the feature is disabled, funding must be manually entered when funding crosses fiscal years. Here's how:

- Create two CU Funding Entries: one for the former fiscal year, and another CU Funding Entry effective 7/1 for the new fiscal year.
- If creating a new position in FY21 effective in FY20, use the **NEW position HRGL Request** with the position effective date in FY20. Then, create a separate CU Funding Entry effective 7/1 to continue funding into the new FY21 fiscal year.

Remember:

- Funding will not continue unless a DBT also exists in the new fiscal year.
- Positions without funding or with expired funding cause payroll to go to suspense.
- ePAR transactions will not process without the existence of a corresponding DBT in the same fiscal year.
- A NEW position effective date must be the same as the effective date of the new DBT.

HRGL [3], funding [4], HCM [5]
Display Title:
CU Funding Entry page 'Apply to Next Fiscal Year' will be disabled July 17
Send email when Published:
No

Source URL:https://www.cu.edu/blog/hcm-community/cu-funding-entry-page-apply-next-fiscal-year-will-be-disabled-july-17

Links
[1] https://www.cu.edu/blog/hcm-community/cu-funding-entry-page-apply-next-fiscal-year-will-be-disabled-july-17 [2] https://www.cu.edu/blog/hcm-community/author/9230 [3] https://www.cu.edu/blog/hcm-community/tag/hrgl [4] https://www.cu.edu/blog/hcm-community/tag/funding [5] https://www.cu.edu/blog/hcm-community/tag/hcm