

## **Avoid paying out unearned vacation time to retirees** [1]

March 1, 2014 by [\(not verified\)](#) [2]

If you need to enter vacation or sick time for a CU retiree who is paid a daily rate, use a system override to enter that time as an hourly figure, versus a daily one.

Otherwise, the retiree will be paid for 8 days—not 8 hours—of vacation.

When it comes time to payout this leave, add an entry of 8 hours of "ATS" (Additional Time), and override the daily rate with an hourly one.

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