Transition from Cvent Classic to Flex | Training

January 7, 2020 by Melanie Jones

If you are familiar with creating Classic events with Cvent, you already know 70% of Flex. Flex has taken Classic registration to a whole new level with a drag-and-drop Site Designer and Email Designer.

Get Started
- View & Clone Template
- Help & Support

Event Overview & Event Details
- Add Event Information
  - Finance Information
- Configure Event
  - Sharing Events

Website & Registration
- Build Event Website
- Customize the Registration Process

Promotion & Communication
- Weblinks
- Create Post-Registration Emails
Event Launch
- Test
- Send for Approval [7]

Post-Launch
- Invitee Management >> Invitees & Registrants [8]
- Reporting >> Reports (New) [9]

Additional Resources
- Cvent Help & Support [4]
- Add to My Account [10]
- Cvent-Salesforce Integration [11]
- OnArrival App [12]

Related Content
- What is Cvent Flex? [14]
- Should I transition to Cvent Flex? [15]
- How should I transition to Cvent Flex? [16]
- What are the available features in Cvent Flex? [17]
- Where can I see some examples of Cvent Flex events? [18]
- What else should I be asking about Flex? [19]

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