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New User Added to Pre-Existing Units

April 3, 2020 by Melanie Jones [2]

For new users starting out fresh, <u>everything needs to be added to their account from scratch</u> [3] . When a new user is an addition or taking over for an existing unit, they'll just need access to already existing content.

Marketing Cloud & Salesforce

- Review Audiences
 - Users should automatically have access to the same audiences if:
 - 1. They are placed in the same Marketing Cloud Business Unit
 - That will ensure they have access to the same Emails, Tracking from passed sends, Send Classifications and Data Extensions
 - Data Extensions might be set to send email notifications to passed user. Update to new users email address.
 - 2. They are in the same **Public Group** which has been the method of sharing Report Folders and Campaigns (as opposed to sharing with a specific user).

• Cvent

- Share passed events by running a Cvent Report [4]
- Grant access to Event Planner Email Address [5]

Display Title:

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Send email when Published:

No

Source URL: https://www.cu.edu/blog/ecomm-wiki/new-user-added-pre-existing-units

Links

[1] https://www.cu.edu/blog/ecomm-wiki/new-user-added-pre-existing-units

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[4] https://www.cu.edu/blog/ecomm-wiki/cvent-report-events-created-user

[5] https://support.cvent.com/apex/CommunityArticle?id=000002560