New User Added to Pre-Existing Units [1]

April 3, 2020 by Melanie Jones [2]

For new users starting out fresh, everything needs to be added to their account from scratch [3]. When a new user is an addition or taking over for an existing unit, they'll just need access to already existing content.

- **Marketing Cloud & Salesforce**
  - Review Audiences
    - Users should automatically have access to the same audiences if:
      1. They are placed in the same *Marketing Cloud Business Unit*
         - That will ensure they have access to the same Emails, Tracking from passed sends, Send Classifications and Data Extensions
         - Data Extensions might be set to send email notifications to passed user. Update to new users email address.
      2. They are in the same *Public Group* which has been the method of sharing Report Folders and Campaigns (as opposed to sharing with a specific user).

- **Cvent**
  - Share passed events by running a Cvent Report [4]
  - Grant access to Event Planner Email Address [5]

Display Title:
New User Added to Pre-Existing Units
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No

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Links
[1] https://www.cu.edu/blog/ecomm-wiki/new-user-added-pre-existing-units