

Migrating Classic Content to Content Builder ^[1]



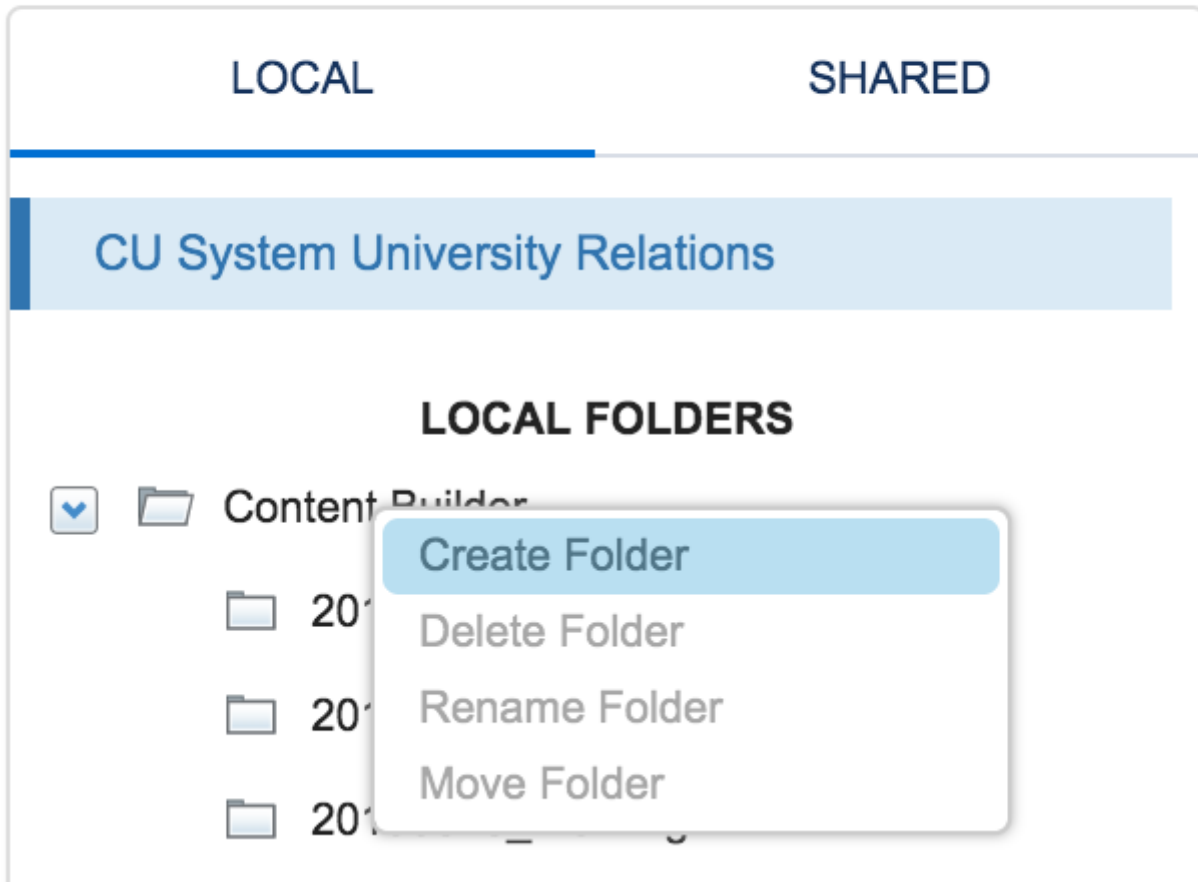
August 29, 2019 by [jennifer.mortensen](#) ^[2]

If you've been an eComm user since the early days of our program in 2016, you might recall that before the drag-and-drop functionality of Marketing Cloud's Content Builder, we used an older email design tool called Classic Content. Marketing Cloud will be ending its support of Classic Content in 2020, so if you have Classic Content that you'd like to keep, we recommend migrating it to Content Builder in order to prepare.

Follow the steps below to migrate Classic Content to Content Builder.

1. Log into **Marketing Cloud** and navigate to **Email Studio**. Click on the **Content** tab.
2. You'll see your content and any folder hierarchy you've created on the left side of the screen. Right click on the folder called **Content Builder** and select **Create Folder**.

Content Builder [Use Classic Content](#)



3. A **Create a Local Folder** window will appear. Type the folder name Classic Content in the text box and click **Create**. A new folder called Classic Content will be created. This is where you will move your content to Content Builder from Classic Content.

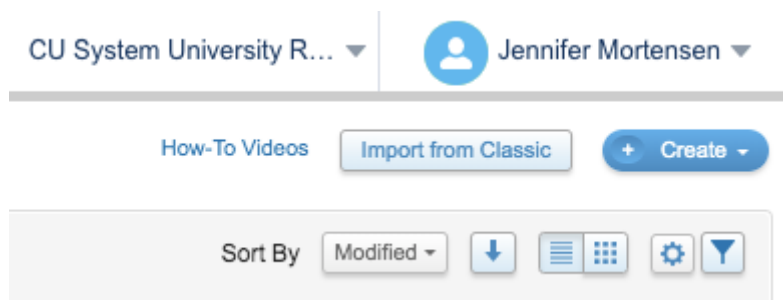
Create a Local Folder

Enter a name

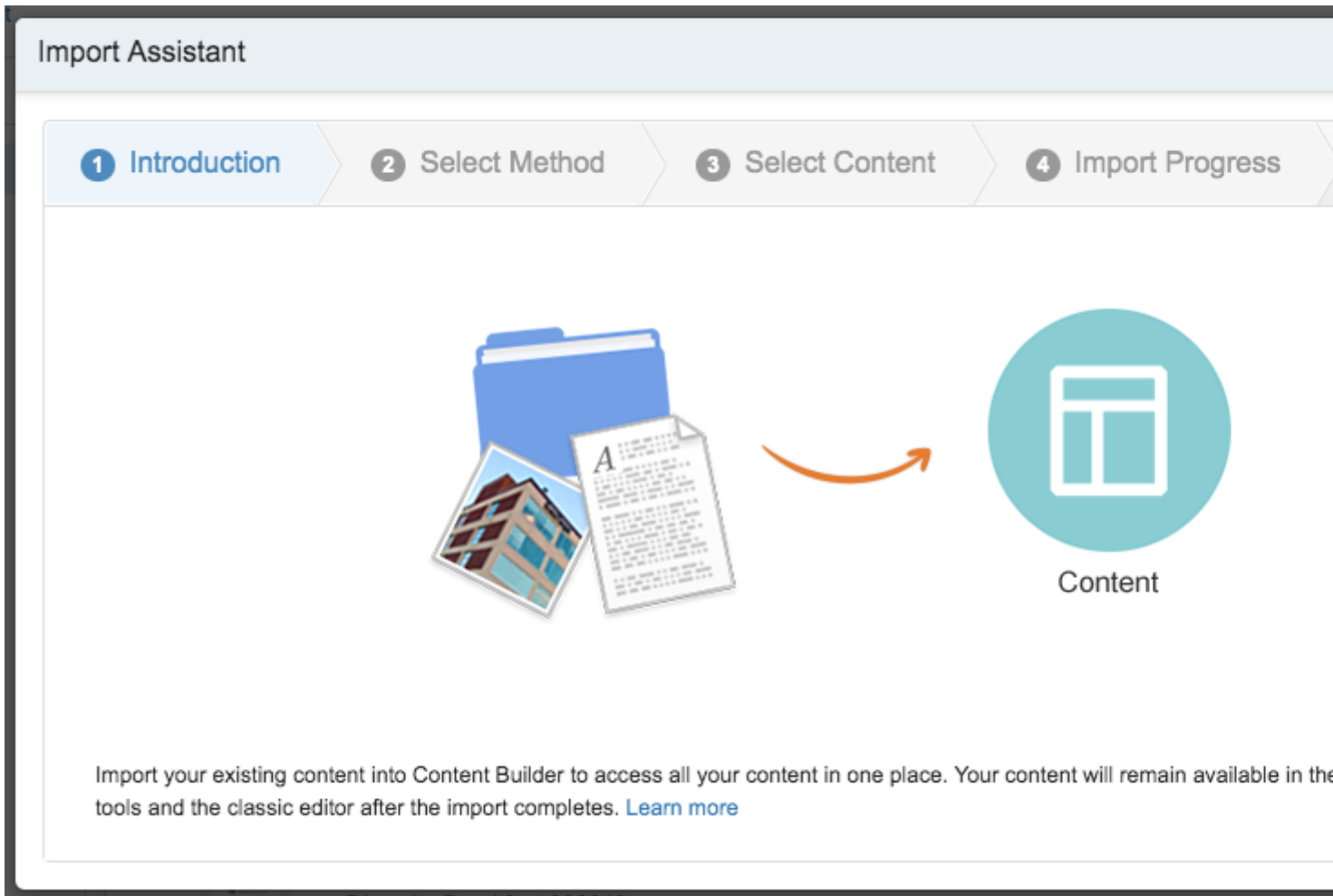
Classic Content|

Cancel

4. On the **Content** tab, you'll notice a button called **Import from Classic** near the upper right corner of the screen. Click the **Import from Classic** button to begin the import process.



5. An **Import Assistant** window will open on the **Introduction** tab to guide you through the steps of the import process. Click **Next** to continue.



6. On the **Select Method** tab of the **Import Assistant**, select the content you'd like to migrate from Classic Content to Content Builder. You can either choose **specific folders and their included content**, or **specific content** only. Click **Next** once you've made your selection. (For this example, we've chosen Content Only).

Import Assistant

1 Introduction

2 Select Method

3 Select Content

4 Import Progress

What would you like to import?

This action converts Text + Image content areas into Freeform content blocks in Content Builder. Once started the import process cannot be stopped or undone. The import will take the Import Assistant once the import begins. We will notify you when the import is complete. [Learn more](#)

Folders and Content

Selected folders and their content will be copied into the new Content Builder folder. The selected folders will retain an identical structure as currently displayed in the classic Email tools.

Content Only

Your existing folders will not be copied into Content Builder. Only the content within selected folders will be imported into a new Content Builder folder that you choose.

7. On the **Select Content** tab of the **Import Assistant**, select the content in Classic Content that you want to migrate in the left window and the Content Builder location to which you'd like to migrate in the right window (likely the new **Classic Content folder** you just created, unless you chose a different folder name). Click **Import** to begin the import process.

Import Assistant

✓ Introduction

✓ Select Method

3 Select Content

4 Import Progress

Select your content to import and choose a destination.

NOTE: This action converts Text + Image content areas into Freeform content blocks in Content Builder. Once started the import process cannot be stopped or undone. The import will continue to run in the background. You can close the Import Assistant once the import begins. We will notify you when the import is complete.

Content to Import (430.67 KB selected)

☐

▼

Portfolio

☒

eComm

☐

Bruce eNews

☐

CU

☐

Forward to a Friend

☐

Social

☐

▶

My Images

☐

My Documents

☐

▼

My Contents

☐

eComm

☐

▶

My Templates

▶

Focus on CU Faculty

▶

Football

▶

my contents

▶

my templates

New User Training

▶

Office of the President

▶

Portfolio

▶

Presidents Newsletter

▶

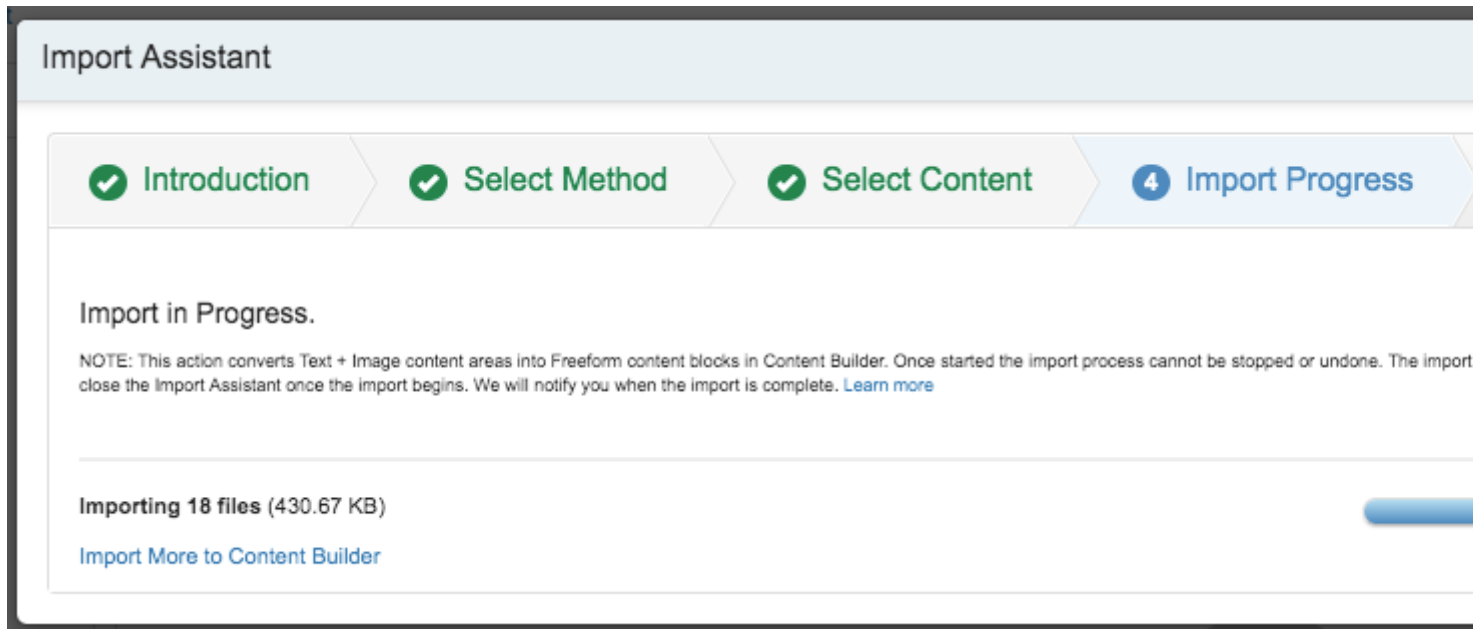
Surveys

System Staff Council

☐ Import HTML content areas as code snippets

18 files (430.67 KB) will be imported to Content Builder > Portfolio

8. The **Import Progress** tab of the **Import Assistant** will open and show you the progress of your content migration from Classic Content to Content Builder. Click **Close** when your import is complete.



9. Navigate to the **Content Builder** folder to which you migrated Content Builder content to **verify** that the migration was successful.

[classic content](#) [3], [content builder](#) [4], [migrate](#) [5], [migration](#) [6], [Marketing Cloud](#) [7]

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