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MEC Weekly Digest | April 26, 2022 [1]



April 26, 2022 by jennifer.mortensen [2]

Next Team Meeting

• **Reminder**: Our next team meeting will be held this Thursday, April 28 from 2 - 3 p.m. We look forward to seeing you there!

Cvent Payment Configuration Reminder

- **Issue**: We've encountered several recent Cvent events where the internet merchant account settings are incorrectly configured.
- Impact: This is leading to funds being misdirected to either the CU Foundation or to CU Treasury.
- Solution: When configuring your own Cvent events or approving Cvent events for your users, please be sure that the IMAs match in BOTH of the locations below. Refer to the Cvent | How to Set Up Payment Information [3] wiki for additional details.
 - General Event Information Custom Fields
 - Registration Registration Settings Pricing

Home		Events > Text Mechaning > General > Event Information
General	^	Event Information
Event Information		Details Media Custom Fields
Event Features		
Registration Types		Custom Event Fields
Event Settings		Custom Event Fields
Website	~	Your Campus ()
Agenda	~	Boulder
Registration	~	Select a Payment Path. (2)
Marketing	~	CU Cvent
Email	~	Speed Type: ①
Attendees	~	52666566-SYS. University Relations
OnArrival	~	
Reports	~	Account Code: O
Integrations	~	325100 Misc Revenue Aux
		Alocation Fund #. ①
		N/A

cvent EVENT	All Events Calendars ~ Meetings ~ More ~	Q	ß	0 0	
≡ Test Mel Training					
General 🗸	General Set up a few basic registration settings and goals.			0	^
Website 🗸	etc. op a new cases registration becomps and goals. energistration Deadline				
Agenda 🗸 🗸	April 10, 2022 at 11:59 PM				
Registration	Registration Capacity				1.
Admission Items	Unlimited				
Optional Items	Total Attendee Goal				- 18
Registration Process					- 1
Advanced Rules					
Registration Settings	Pricing			0	
Marketing ~	Pricing is currently off.				
					_
Pricing Do you need pricing? Ves No Event Prefix for Invoicing Event prefix Up to 6 characters Registration Revenue Goal USD Merchant Account					
CU Cvent	~				
Currency					
U.S. Dollar	v				
Allowed Payment Methods Visa Mastercard American Express					

Dashboard Download Now Available

• New: Salesforce users are now able to download dashboards for easy sharing with their teams and leadership.

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CU Connections WEEK								Re	hesh	Edit	Subscribe	• •	
As of Apr 25, 2022 5:27 PM Viewing as Jennifer	As of Apr 25, 2022 5:27 PM Viewing as Jennifer Mortensen								Download				
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Last Week	Last Week		Last Week					velete					
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Preferred Name Update

• Update: Due to staffing changes on the integrations team, the preferred name work has

been delayed. We now expect work to begin in mid-June. We will provide additional updates as they become available.

Outstanding Issues

• **Q2 Email Preference Requests**: Work on Q2 email preferences and business units is underway. We'll provide additional information as the effort progresses.

Ongoing Data Monitoring

• Data Issues Dashboard [4]

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[4]

http://cuecomm.lightning.force.com/lightning/r/Dashboard/01Zf4000000fOP8EAM/view?queryScope=userFolders