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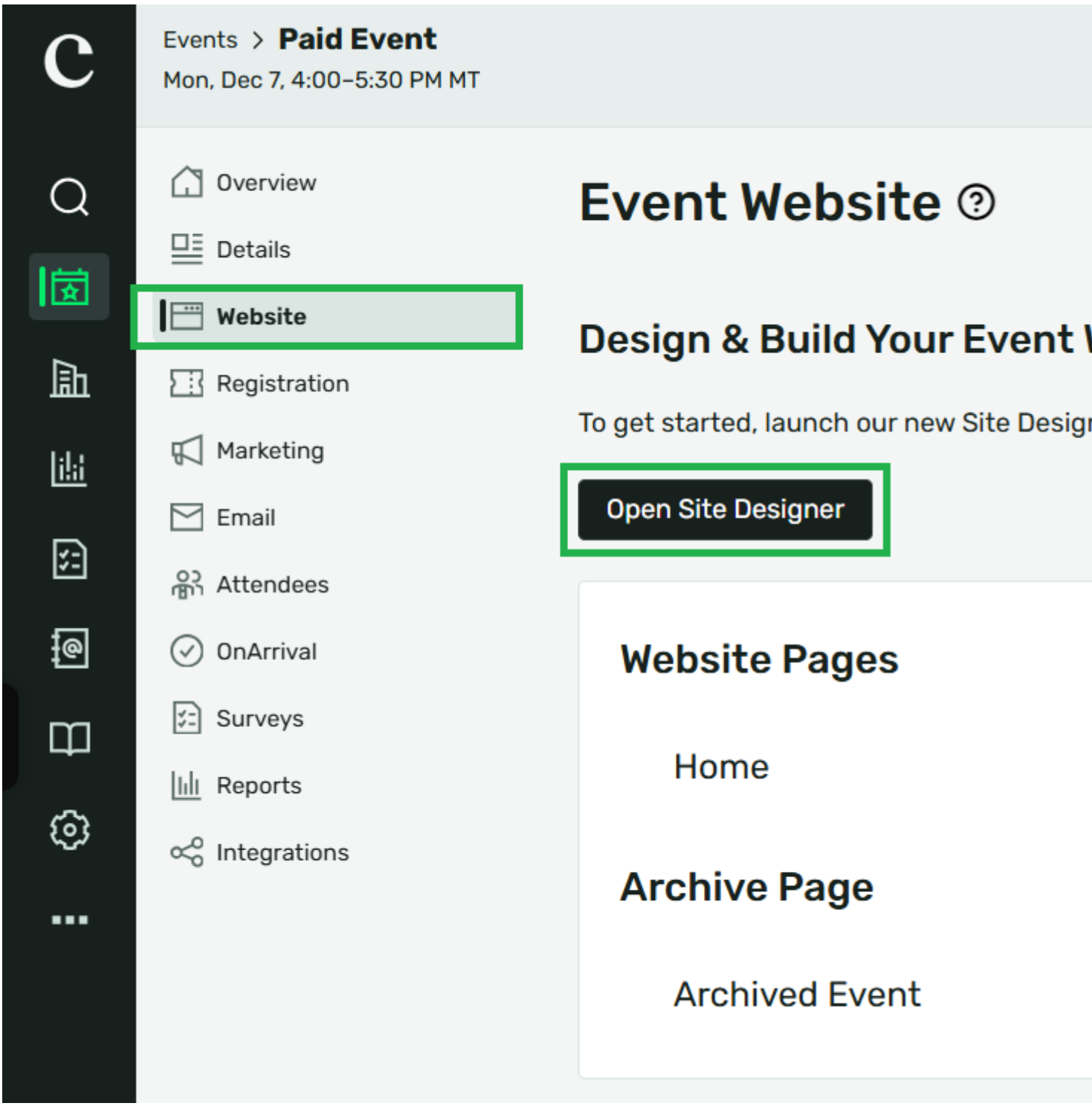
Do not 'Allow Partial Payments' [1]

October 12, 2026 by Melanie Jones [2]

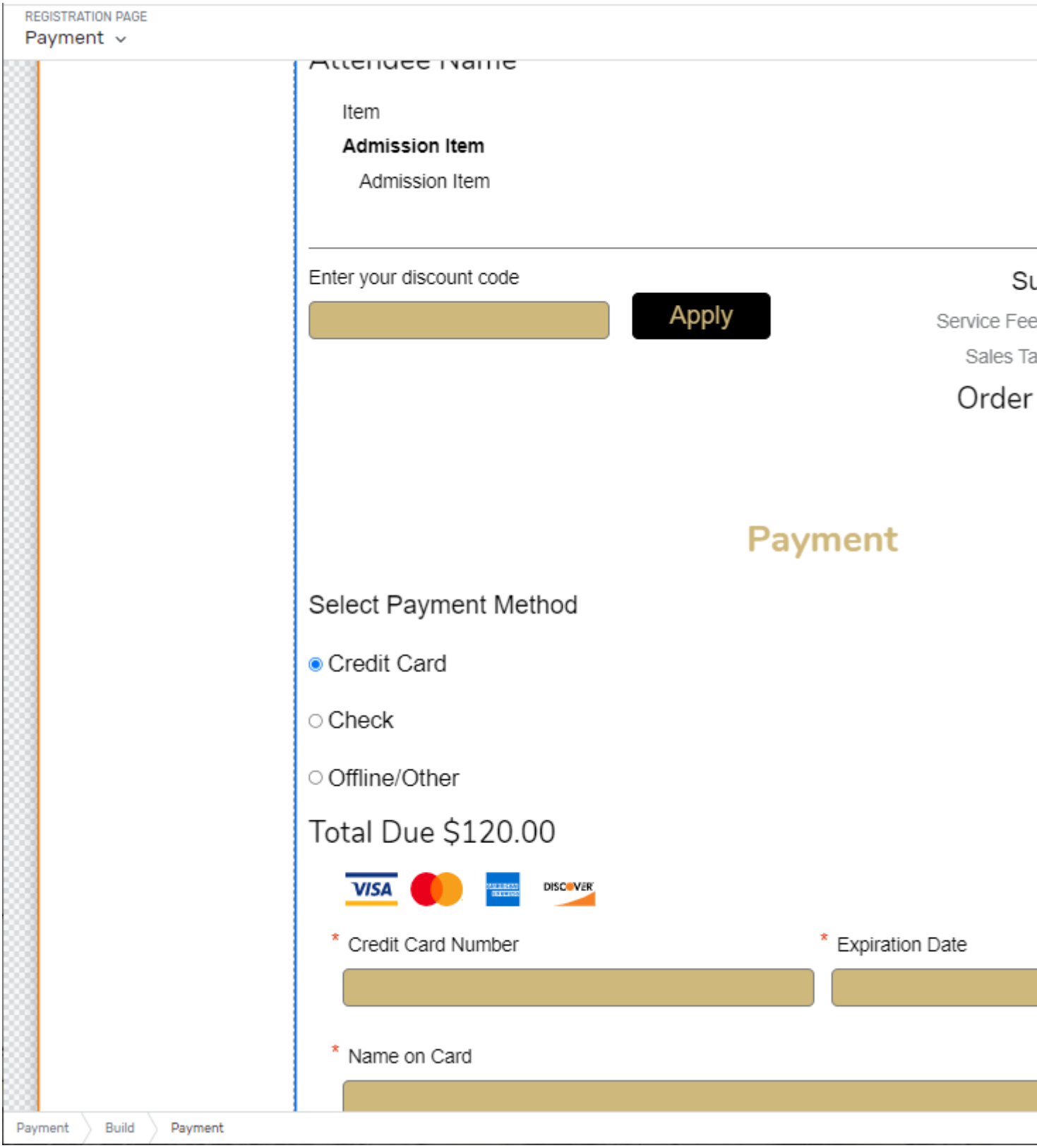
While Cvent has a feature to "allow partial payments," **we never want to enable it. Collecting credit card information to process part of the payment now and the other portion at a later time doesn't align with CU's approach to protecting cardholders and it should not be enabled under any circumstances.**

The good news is, by default, this setting is disabled across all events and most users remain unaware of this functionality. Follow these instructions to confirm your paid event doesn't have this feature enabled.

- Navigate to the event
- **Open Site Designer** (found under **Website** or **Registration** in the the left-hand navigation.



- On the canvas, click the **Payment** widget. Additional settings will appear to the right.
- Scroll down to the **Partial Payments** section, and toggle "**Allow partial payments**" to blue. Additional options will appear.



Related Wikis

- Paid Events [3]
- Cvent Portal (make Cvent reports accessible to others for free) [4]
- Do not 'Process Payment at a later time' [5]

Display Title:
Do not 'Allow Partial Payments'
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