

Deleting a Data Extension ^[1]


March 13, 2025 by [lauren.galena](#) ^[2]

To successfully delete a data extension from your business unit, you have to complete the deletion in two separate locations: **Subscribers > Salesforce Data Extensions** and **Interactions > Import**.

NOTE Before you delete a data extension, it's important to know that a deleted data extension can be recovered if it has only been deleted in **Subscribers > Salesforce Data Extensions**. If a data extension has been deleted in **Interactions > Import**, it can't be recovered.

Step 1 | Delete from Subscribers > Salesforce Data Extensions

Next, still in Email Studio, navigate to **Subscribers > Salesforce Data Extensions**.

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All Subscribers

My Lists

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Publication Lists

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Use the **Search** tool to locate the data extension you want to delete. Then, click the checkbox next to it and click **Delete** from the menu. Depending on your Business Unit, you may need to navigate to the correct folder for your department before searching for the data extension.

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Subscribers



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- Profile Management
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Your data extension will then be removed from your Marketing Cloud business unit.

Step 2 | Delete from Interactions > Import

To delete a data extension from the import menu, log in to Marketing Cloud and navigate to **Email Studio > Interactions > Import**.

Locate the data extension you want to delete, click the checkbox next to its name, and then select **Delete** from the menu.



Interactions



• Activities

- Data Extract
- Report
- File Transfer
- **Import**
- Query
- Scripts
- Filter
- Data Factory Utility

Imports

[Create](#)[Delete](#)**Name**[08 UREL OG](#)[08 UREL OG](#)[08 UREL OG](#)[08 UREL OG](#)[08 UREL OG](#)[08 UREL OG](#)

Restore Deleted Data Extension

As long as a data extension has **only** been deleted in **Subscribers > Salesforce Data Extensions** (Step 1), you can recover it from the recycle bin in Contact Builder for 30 days after it has been deleted.

If the data extension has also been deleted from **Interactions > Import** (Step 2), it is not possible to recover the deleted data extension. In this case, the solution is to also delete the data extension in **Subscribers > Salesforce Data Extensions** (Step 1) and rebuild the data extension.

View deleted data extensions from the past 30 days in **Subscribers > Salesforce Data Extensions > Recycle Bin** located under Data Extensions.



Email

Overview

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- Profile Management
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- [-] • Data Extensions
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 - My Data Relationships

Recycle Bin



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Recycle Bin

Name

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To restore a deleted data extension, navigate to **Audience Builder > Contact Builder** and click on **Data Extensions**.

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All Con

Navigate to the Recycle Bin, locate the deleted data extension, check the box next to the data extension you want to recover, and click **Restore**.



Data Extensions

> Shared Items

> Synchronized Data Extensions

> Data Extensions

Recycle Bin

Restore

☐ **Name**

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Ensure the data extension is being restored to the correct folder (change if not correct) and click **Next**.

Restore Data Extension

1 Properties

2 Data Retention Policy

Name

OG MCCV Users AMC ONLY

External Key 

OG MCCV Users AMC ONLY_0

Description

Location



eComm Users [Change Location](#)

Make no changes on the next screen and click **Complete**.

Restore Data Extension



Properties

2

Data Retention Policy

Retention Setting



On



Off

The data extension is now restored to **Subscribers > Salesforce Data Extensions**.

Related Content

- [What is a data extension?](#) ^[3]
- [How do I build a data extension?](#) ^[3]

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