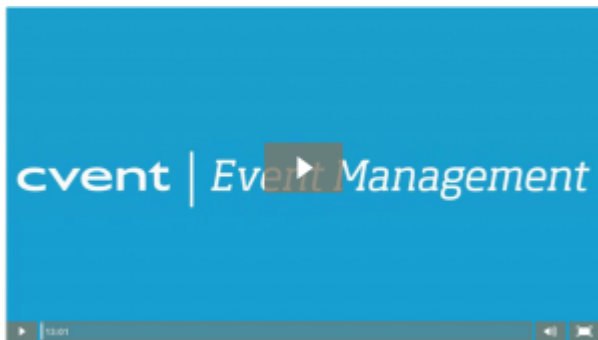


Cvent, Standard | Create your event, add sessions and fees ^[1]



July 25, 2016 by [Kim Egan](#) ^[2]



Cvent Event Management

^[3]

Learn how to complete the event creation wizard and input key event details. Then, see how to navigate Cvent and use the event planning steps to guide you. You'll also see how select features, use sessions to build an agenda and add fees with refund policies.

You must be logged into Cvent Help and Support in order to access tutorials.

1. Login to Cvent
2. Click the Help and Support link (top, right)
3. Once you are on the Cvent Help and Support site, you can click the link below

Cvent Video Details

Cvent Video Name: Create your Event, Add Sessions and Fees?

Cvent Video Length: 24:55

Cvent Video URL: <https://cvent.wistia.com/medias/imunatg6vn> ^[3]

Display Title:

Cvent, Standard | Create your event, add sessions and fees

Send email when Published:

Yes

Source URL: <https://www.cu.edu/blog/ecommerce-wiki/cvent-standard-create-your-event-add-sessions-and-fees>

Links

[1] <https://www.cu.edu/blog/ecommerce-wiki/cvent-standard-create-your-event-add-sessions-and-fees>

[2] <https://www.cu.edu/blog/ecommerce-wiki/author/74>

[3] <https://cvent.wistia.com/medias/imunatg6vn>