

## **Cvent | Bank statements and refunds** <sup>[1]</sup>



August 11, 2016 by [Kim Egan](#) <sup>[2]</sup>

When creating a Cvent event that accepts credit card transactions, add the following information to your event to help lessen confusion and keep your attendees happy.

1. Credit card or e-check transactions will say 'University of Colorado' on your bank or credit card statement.
2. If refunds are not allowed, or allowed only in extenuating circumstances, clearly indicate details on the event.

**Send questions to [Lexie Kelly](#) <sup>[3]</sup> in CU Treasury.**

### **More about Cvent refunds**

Learn more about [refunding in Cvent](#) <sup>[4]</sup>.

#### **Display Title:**

Cvent | Bank statements and refunds

#### **Send email when Published:**

Yes

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#### **Links**

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[2] <https://www.cu.edu/blog/ecommerce-wiki/author/74> [3] <mailto:alexis.kelly@cufund.org>

[4] <https://www.cu.edu/blog/ecommerce-wiki/cvent-how-refund>