

Marketplace Heather Hoyer | ★ | Action Items **6** | Notifications **5** | 10.15 USD **Q**

Voucher Number **S0089974**
 Vendor Invoice No. **XFPC43X25**
 Vendor Name **Dell Marketing LP**
 Supplier Account No.
 Image Attachment

Available Actions

Use the Quick Search to locate your voucher. Choose **Voucher Number** from the dropdown, enter your voucher # (begins with an 'S'), and click **Search**.

The **Voucher Number**, **Vendor Invoice No**, and **Vendor Name** appear at the top of the page.

Buyer Invoice | Approvals | Matching | **Comments** | **Attachments** | History

The **Attachments** tab provides a link to view the invoice image.

The **Comments** tab displays dialog regarding this voucher/order.

Summary | Information | Discount, Tax, Shipping & Handling | Codes

Workflow Status **✓ Completed** (3/21/2012 7:17 PM)
 Vendor Name **Dell Marketing LP** **1** more info...
 Voucher Type **Invoice**
 Voucher Number **S0089974**
 Vendor Invoice No. **XFPC43X25**

Addresses

Remit To
 PO Box 802816
 Chicago, IL 60680-2816
 United States

The mailing address for payment displays in the **Addresses** section.

Payment Status Information

Accounting Date 4/17/2012
 Export Date 3/21/2012 7:19 PM
 Paid/Cancelled Date 4/17/2012
Pay Status Paid
 Payment Method Check
 Check No. 0002343391

Vendor Invoice Date 3/21/2012
 Discount Date *no value*
Due Date 4/20/2012

Terms
 Terms Discou
 Use Terms Dis

The date by which payment will be made *once voucher is determined Payable* (see **Payment Status Information** section, to the right).

If Pay Status = **Paid**, the **Payment Status Information** section displays the check (warrant) # and date paid.

If Pay Status = **Payable**, voucher will pay on the due date (left side of screen).