

**Year End Administrative Policy Statement (APS) Action Report for System
FY 2017-2018**

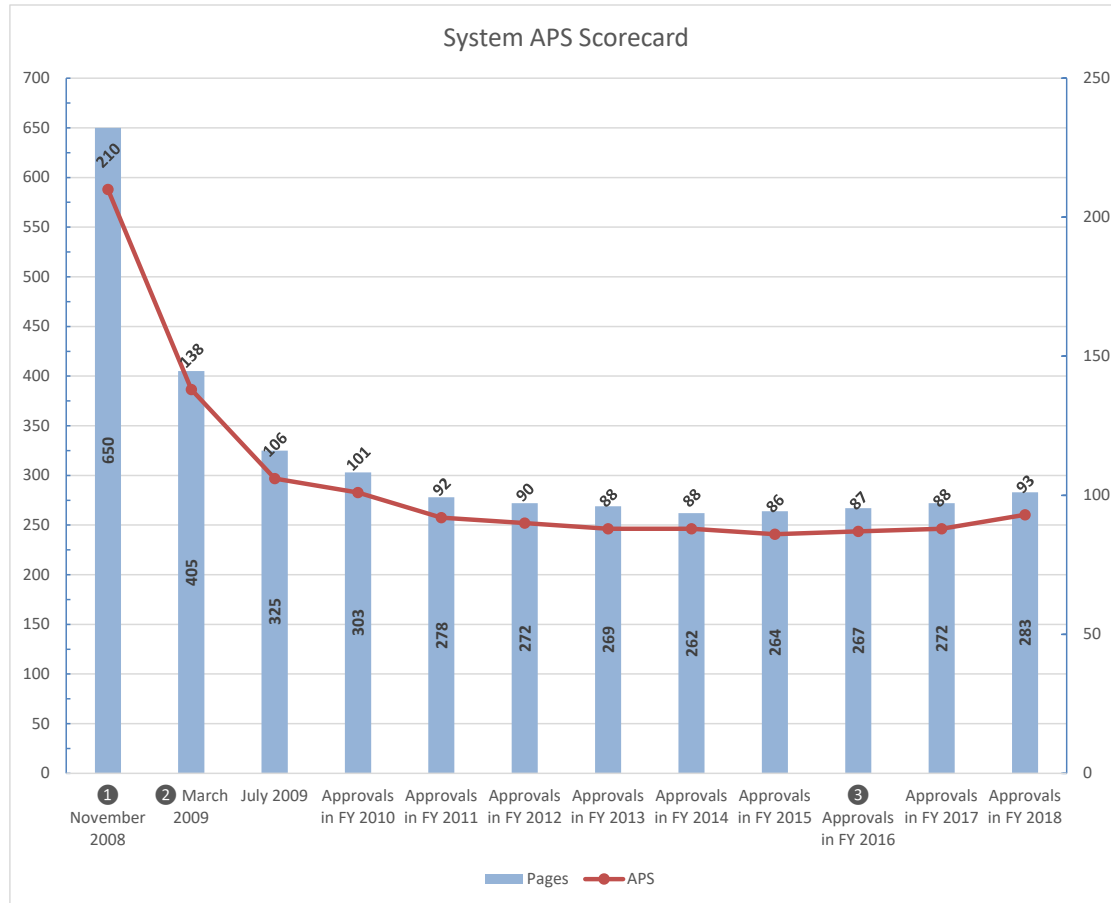
	Functional Area	Action	APS #	APS Title	Reason for Issuance/Revision/Rescission	Effective Date
1	Academic/Research	Rescinded	1023	Restricted, Proprietary and Classified Research	APS no longer required with the elimination of Regent Law (Article 4.D.5) relating to classified research.	1-Jan-18
2	Academic/Research	Revised	1008	Procedures for the Establishment of Institutes	To align with changes to Regent Laws and Policies.	1-Jan-18
3	Academic/Research	Revised	1019	Degree Program Review <i>(formerly, Implementation of Regent Policy on Program Review)</i>	To implement changes to Regent Laws and Policies.	1-Jan-18
4	Academic/Research	Revised	1021	Mentoring for Tenure-Track and Tenure-Eligible Faculty	Policy was due for periodic review.	1-Jul-17
5	Academic/Research	Revised	1026	Roles and Responsibilities of Department Chairs	Policy was reviewed following the elimination of Appendix B to Regent Laws.	1-Jan-18
6	Academic/Research	New	1038	New Degree Program Approval	To implement changes to Regent Laws and Policies.	1-Jan-18
7	Academic/Research	New	1039	Degree Revocation	To implement changes to Regent Laws and Policies.	1-Jan-18
8	Academic/Research	New	1040	Gainful Employment Certificate Approval for Inclusion in the CCHE Higher Education Funding Formula	To implement changes to Regent Laws and Policies.	1-Jan-18
9	Academic/Research	New	1041	Approval of Academic Units	To implement changes to Regent Laws and Policies.	1-Jan-18
10	Academic/Research	New	1042	Supplemental Academic Instruction	State law and Colorado Commission on Higher Education policy require institutions that have been approved by the CCHE to deliver Supplemental Academic Instruction (SAI) to adopt policies and procedures regarding the implementation of SAI.	1-Jul-18
11	Finance	Revised	4013	Disclosure of Interests <i>(formerly, Officer Disclosure of Interests)</i>	This policy is being modified to address concurrent modification to a related policy, APS 5012-Conflicts of Interest and Commitment, which is proposed to change to APS 5012-Conflicts of Interest and Commitment in Research and Teaching. Beginning July 1, 2017, the revised APS 5012-Conflicts of Interest and Commitment in Research and Teaching will apply only to employees engaged in research and teaching. Accordingly, APS 4013-Officer Disclosure of Interests is being renamed and revised so that employees who would no longer fall under the requirements of APS 5012 will be covered by this revised policy.	1-Jul-17
12	Human Resources	Rescinded	5020	Delegation of Personnel Authority for Employees Exempt from the State Personnel System	The APS is duplicative of Regent Policy 2K and has no additional content, process or procedures.	1-Aug-17
13	Human Resources	Revised	5009	Performance Ratings for University Staff	Revisions made to allow each campus to be responsible for creating the titles and definitions of each of the five performance ratings.	1-Jul-18
14	Human Resources	Revised	5012	Conflicts of Interest and Commitment in Research and Teaching	This policy was due for periodic review. Revisions reflect a decision to limit the scope of this policy to research and teaching. This is due to the fact that the processes for evaluating and managing potential conflicts involving research and teaching are not appropriate to other types of conflict. Other areas of potential conflict of interest and commitment will be addressed in a revised version of APS 4013.	1-Jul-17
15	Human Resources	Revised	5013	Acting and Interim Appointments for University Staff Positions	Due for periodic review. No substantive changes, rewrite of requirement of letter of offer or addendum for the acting/interim appointment.	1-Jan-18
16	Human Resources	Revised	5019	Parental Leave for Faculty and Staff	To provide a paid parental leave component for staff and twelve month faculty.	1-Jul-18
17	Human Resources	Revised	5022	Exemptions from the State Personnel System	Due for periodic review. Removal of "the president provides guidance for determining which positions shall be exempt" and changing to allow campus and system HR to be the designated offices.	1-Jan-18
18	Human Resources	Revised	5023	Letters of Offer for University Staff	Implementing the change in state law to allow non-state funded contracts.	1-Jan-18
19	Human Resources	Revised	5024	Tuition Assistance Benefit	There are edits to the original policy that are clarifying and clean-up language. The new section on the Tuition Benefit Pilot Program has been added as the pilot will begin Fall semester 2017 and run for three years.	1-Aug-17
20	Human Resources	Revised	5026	Alternate Work Arrangements for Classified Staff and University Staff	Adding language about confidential work and required security.	1-Jan-18
21	Human Resources	Revised	5054	Retirees Returning to Work	Clean up language and job codes changed with the implementation of Elevate.	1-Aug-17

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22	Human Resources	New	5056	University Staff Recruitment	To provide guidance implementing the proposed Regent Policy 6.B.	1-Jan-18
23	Information Tech.	Revised	6002	Electronic Communications	<p>APS 6002 was originally written to supersede a 1997 policy entitled "Use of Electronic Mail." That policy, created at a time when email was in its infancy, focused primarily on the technical capabilities of the University's email systems. APS 6002 was last updated in July 2014 as CU began its move toward constituent-centered engagement. The proposed updates to APS 6002 (outlined below) reflect the need to match CU's policies with its practices of constituent engagement.</p> <p>The goals of the proposed changes to APS 6002 include the following:</p> <ul style="list-style-type: none"> • To introduce elements of successful electronic communication that are essential to CU communicators, including accessibility, branding, CAN-SPAM, data management, privacy, server loads, and send times • To broaden the definition of electronic communication to include other forms of electronic outreach and engagement • To add advancement and constituent engagement to the purposes of use for electronic communication resources • To specify eComm (Salesforce, Marketing Cloud, and Cvent) as the preferred platform for electronic communication while providing exemption criteria and an exemption process for units across CU • To expand the scope of responsibility to include the Vice President for Communication 	1-Jul-18
24	Information Tech.	Revised	6010	Data Governance	The intent for the change is to clarify language and align the data governance program with CU IT Governance. The Boulder campus ERP data governance committee has proposed the policy changes to support further efforts to mature data governance and data management.	1-Jul-18
25	Risk Management and Public Safety	New	7009	Protection of Children Participating in University-Run and University-Contracted Programs for Children	New policy to outline the campuses' responsibilities to protect children while they are participating in programs for children on campus.	4-Oct-17
26	Students	Revised	8002	Intercampus Enrollment and Tuition	Revisions are needed to address the delivery of intercampus degree programs.	1-Jul-18
27	Students	Revised	8006	Acceptance of Credit for Prior Learning	The policy needs to be updated to comply with recent changes to Colorado Commission on Higher Education (CCHHE) policy and HB17-1004.	1-Aug-17

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The following policies were reviewed but no substantive changes were made. The effective date remains the same but the last reviewed date has been updated.					
1 Human Resources	Reviewed	5011	Student Employee Retirement Plan	N/A	8-Jan-18
2 Human Resources	Reviewed	5021	Paid Administrative Leave for University Staff and Faculty on Twelve-Month Appointments	N/A	1-Nov-17
3 Human Resources	Reviewed	5049	Leave Sharing for University Staff, Faculty on Twelve-month Appointments and Classified Staff	N/A	19-Jul-17
4 Human Resources	Reviewed	5050	Background Checks	N/A	1-Nov-17



**November 2008 - Beginning of the Task Force on Efficiency ^March 2009 – President Approves TFE Recommendations ~Regent Laws and Policy Review Begins*