University of Colorado
Boulder | Colorado Springs | Denver | Anschutz Medical Campus
UNIVERSITY OF COLORADO STAFF COUNCIL

University of Colorado Staff Council

Staff Excellence Award: 2019 Rubric

Staff Excellence	Outstanding (4)	Exceeds Expectations (3)	Successful (2)	Limited (1)	Blank/Off Topic (0)
Definition: Going beyond job duties. This may include: • Taking on projects outside the scope of job duties • Participation in University activities (Staff council, Leadership groups, Committees, Pilot Programs, etc.) • Generating new and innovative ideas in the workplace • Participation in outside activities that benefit the job or the University (Professional organizations, Charity organizations, etc.)	Nominator provided specific and measurable examples of nominee's excellence within the past 3-yearsthat far exceeded the criteria, and documented that this occurred on a consistent basis.	Nominator provided specific and measurable examples of nominee's excellence within the past 3-years that exceeded the criteria, and documented that this occurred on a frequent basis.	Nominator provided specific examples of nominee's excellence within the past 3-years; however, the examples provided did not demonstrate a consistent or frequent basis.	Nominator provided limited information and description of nominee's excellence within the past 3-years.Examples provided were vague and immeasurable.	No example provided, or example provided is off-topic.