

Support and Resources

Time and Labor: Payday Schedule Change (PDSC) Toolkit

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CU understands that moving from monthly to biweekly pay can be a significant adjustment. To help make this transition easier, we're providing tools, guidance and support for employees, supervisors and managers. Our goal is to ensure you have what you need to navigate this change with your employees confidently.

For employees required to transition to biweekly pay:

- Recognizing the financial adjustment associated with nonexempt employees moving from current pay to receiving pay approximately two weeks after it is earned, CU will provide a one-time transition payment in the fall to help your employees navigate the shift from monthly to biweekly pay. This is additional income to support the transition. More details are provided on the [Payday Schedule Change](#) webpage.
- We will provide resources to your employees on short-term personal budgeting, estimating their transition payment and more on the Employee Services [Payday Schedule Change](#) webpage as the project continues. More information will be added this spring, and you will receive additional communications.
- Your campus T&L Project team will support HR teams and will continue to provide guidance, updates and support.

In addition, Employee Services will continue to provide tools and resources throughout the project to help employees navigate the change. **Be on the lookout for more to come.**

Campus Resources

- CU System
 - Website: [Time & Labor project website](#)
 - Contact: TimeandLabor@cu.edu
- CU Anschutz
 - Website: [CU Anschutz Time & Labor project website](#)
 - Contact: [Questions & Feedback Form](#)
- CU Boulder
 - Website: [Boulder Pay Day Schedule Change \(PDSC\) website](#)
 - Contact: PDSC@colorado.edu
 - [UCB Question Submission Form](#)
- CU Denver
 - Website: [Time & Labor project website](#)
 - Contact: timeandlabor@ucdenver.edu
- UCCS
 - Website: [UCCS Time & Labor project website](#)
 - Contact: hrhelp@uccs.edu
- [Paid in Arrears: What Does it Mean? ADP](#)