Disabling Zoom Integration with Outlook

**Step 1:**
In your web browser (ex: Chrome, Firefox, Edge), navigate to cusystem.zoom.us

Click on the SSO button and login using your user credentials.

**Step 2:**
This will take you to your Zoom Profile Page.

Scroll down to Calendar and Contact Integration. If your settings show the “Connect to Calendar and Contact Service” button, skip to **Step 4**.

If your settings show toggles to “Allow Zoom to get calendar event” and “Allow Zoom to sync contacts,” continue to **Step 3**.
**Step 3:**

To disable, click on the blue “Delete” button.

You will see a pop-up asking if you are “sure you want to delete the calendar and contact integration from the 3rd party services?”

Click the red “Delete” button

Your profile should now show the “Connect to Calendar and Contact Service” button from **Step 2**.

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**Step 4:**

In your browser, navigate to [office.com](http://office.com) and login using your user credentials.

In the upper right corner, click on your name and then “My account.”
Step 5:

In the navigation bar on the left, select “App permissions.”

You will now see a box indicating “You can revoke permission for these apps.”

If Zoom is not listed as one of those apps, you’re done!

If Zoom is listed under these apps, please continue to Step 6.

Step 6:

Revoke permission to the Zoom app by selecting “Revoke.”

When the Revoke permission prompts you, click on “OK.”

Zoom should no longer be listed under “You can revoke permission for these apps,” showing that you have successfully disabled Zoom integration from your O365 account.

If you need any assistance, please contact the UIS Service Desk. We will be happy to help!