

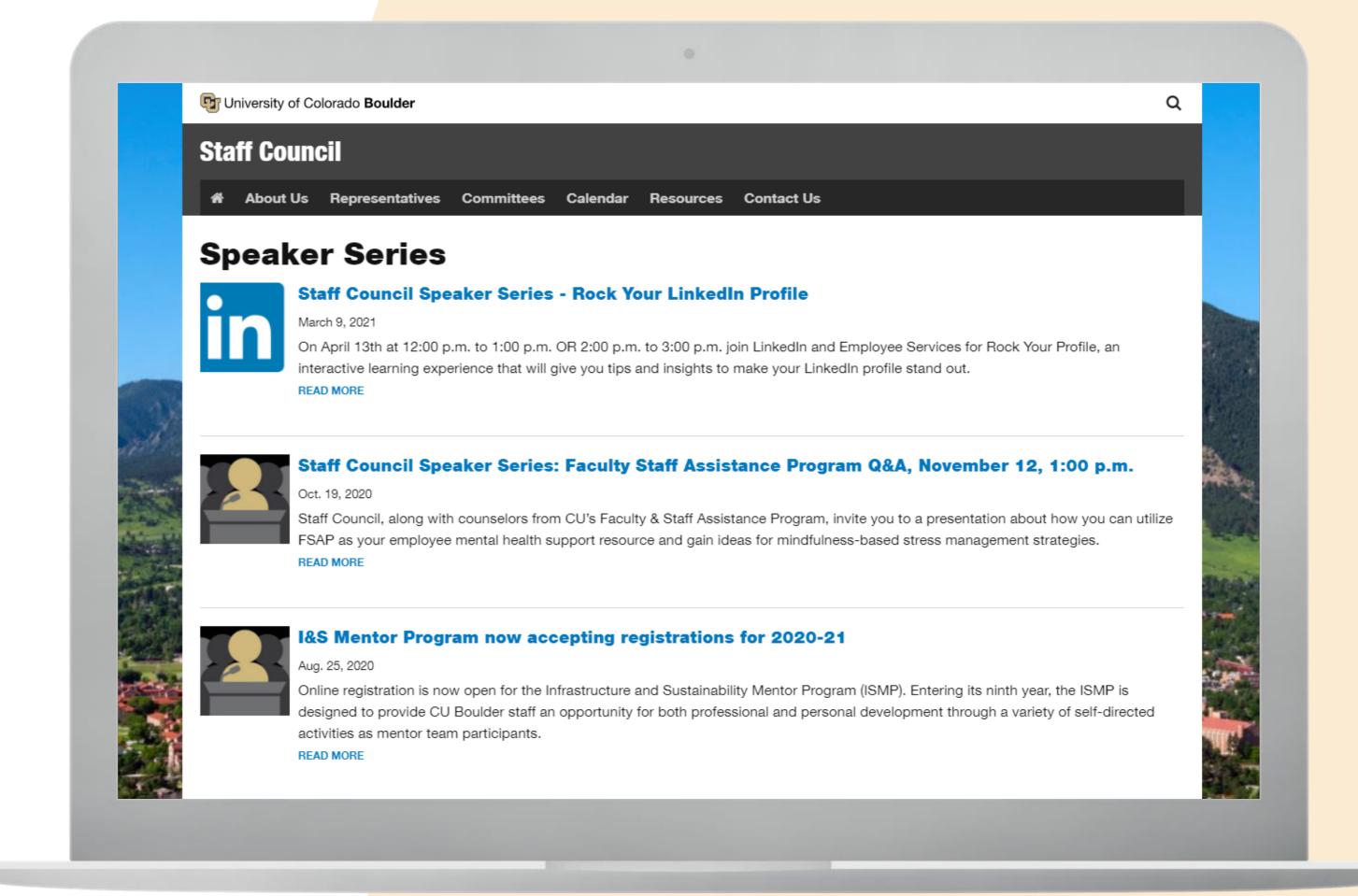
Welcome to Rock Your Profile

Build a LinkedIn profile that tells your professional story

Thank you to Boulder Staff Council for including us in their Speaker Series

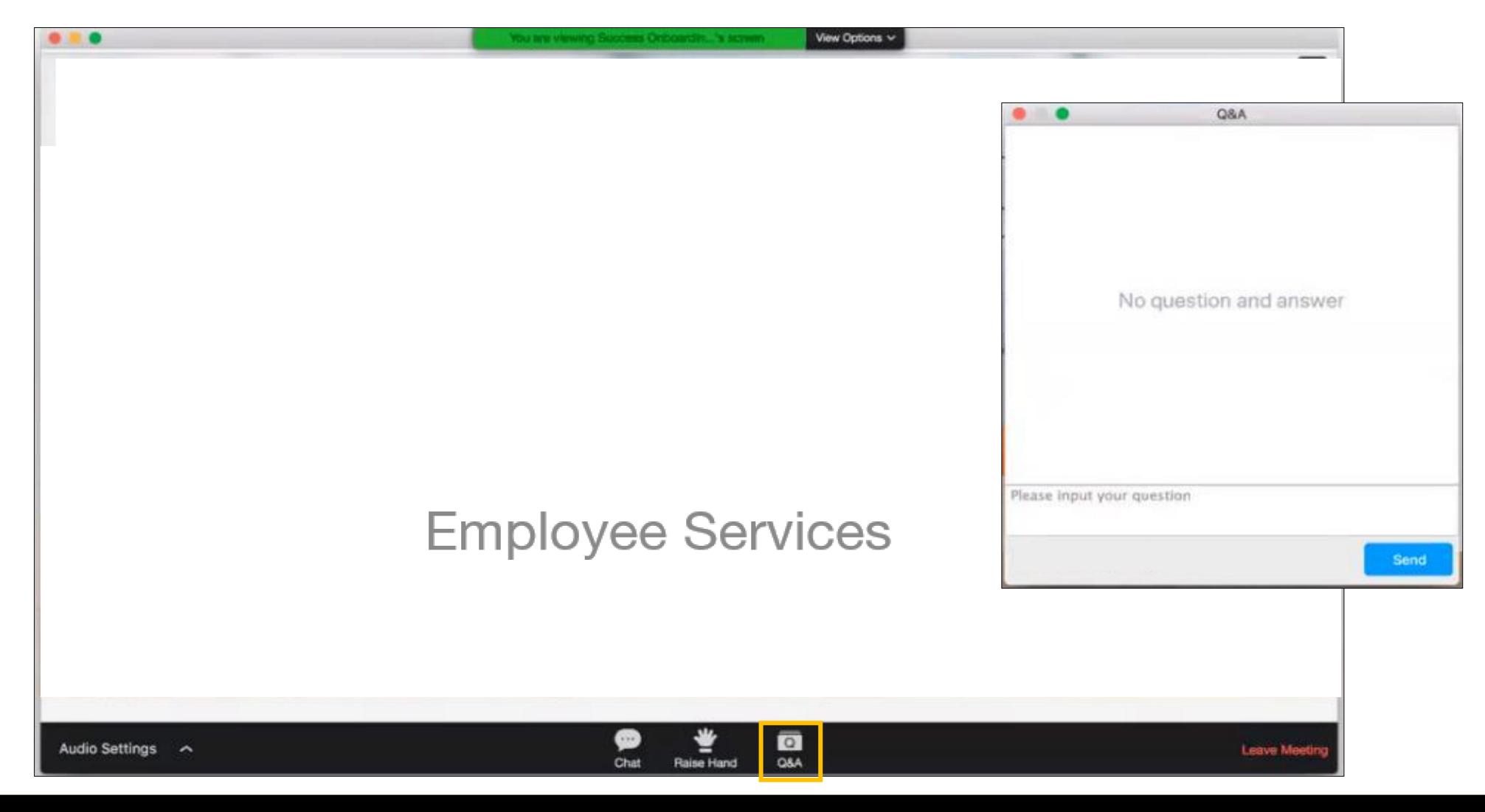
https://www.colorado.edu/staffcouncil/speaker-series





Controls





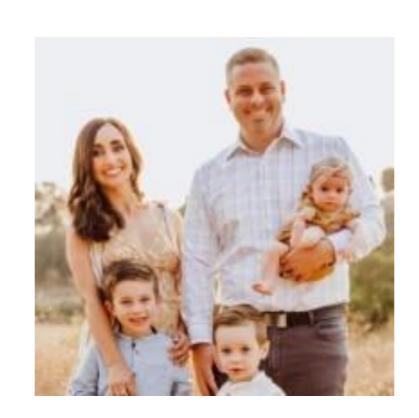


Building your Professional Brand on LinkedIn

Resources and a copy of this presentation are available: www.cu.edu/linkedin
The recording of this webinar will be added to the website.



Annie Melzer
Project Coordinator
CU - System



Devin Avilla
LinkedIn Senior
Enterprise Manager



Cyndi Ramirez
LinkedIn Customer
Success Manager

Agenda

Get to Know LinkedIn

4 Ways to Build Your Professional Brand

- Get Noticed
- Connect
- Get Started
- Get Hired

LinkedIn Learning

Q & A and Resources



The World of Work is Changing

Workers face a complex, fragmented workforce with many pathways.



Competition

Job seekers and recruiters face the most competitive job market in history.



Skills

New skills are emerging, and companies expect you to acquire them.



Disruption

Technology is disrupting entire industries and the traditional career path.

The Power of LinkedIn

More than two new members join every second.



675 Million Members

39 million students and recent graduates



30 Million Companies

With 20 million open jobs



90,000 Schools

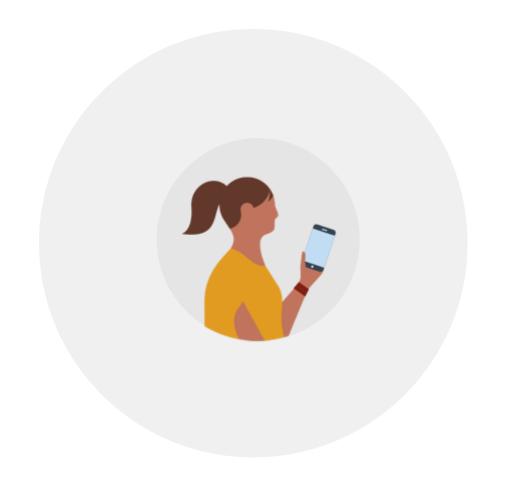
30,000 education-related groups on LinkedIn

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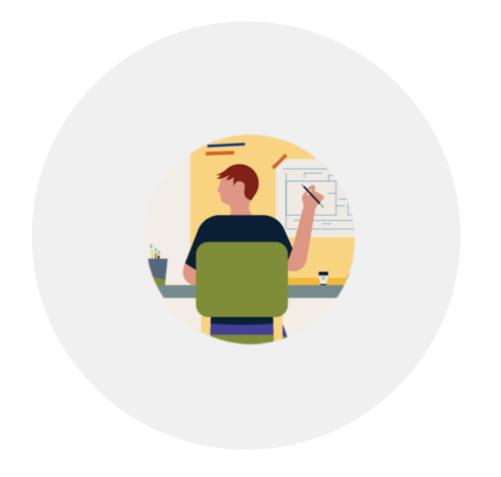
How often do you use LinkedIn?

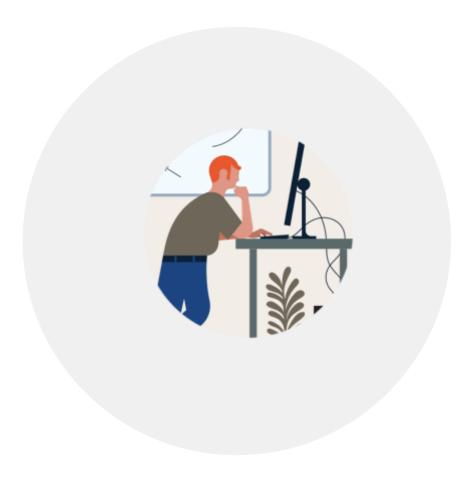
- Daily.
- Weekly.
- Monthly.
- I am a new user.
- Infrequently.

4 Ways to Build Your Professional Brand









Get Noticed

Update your LinkedIn profile with 6 key steps.

Connect

Network with professionals and learn industry trends.

Get Started

Share your unique perspective with others.

Get Hired

Apply for new opportunities.

Profile



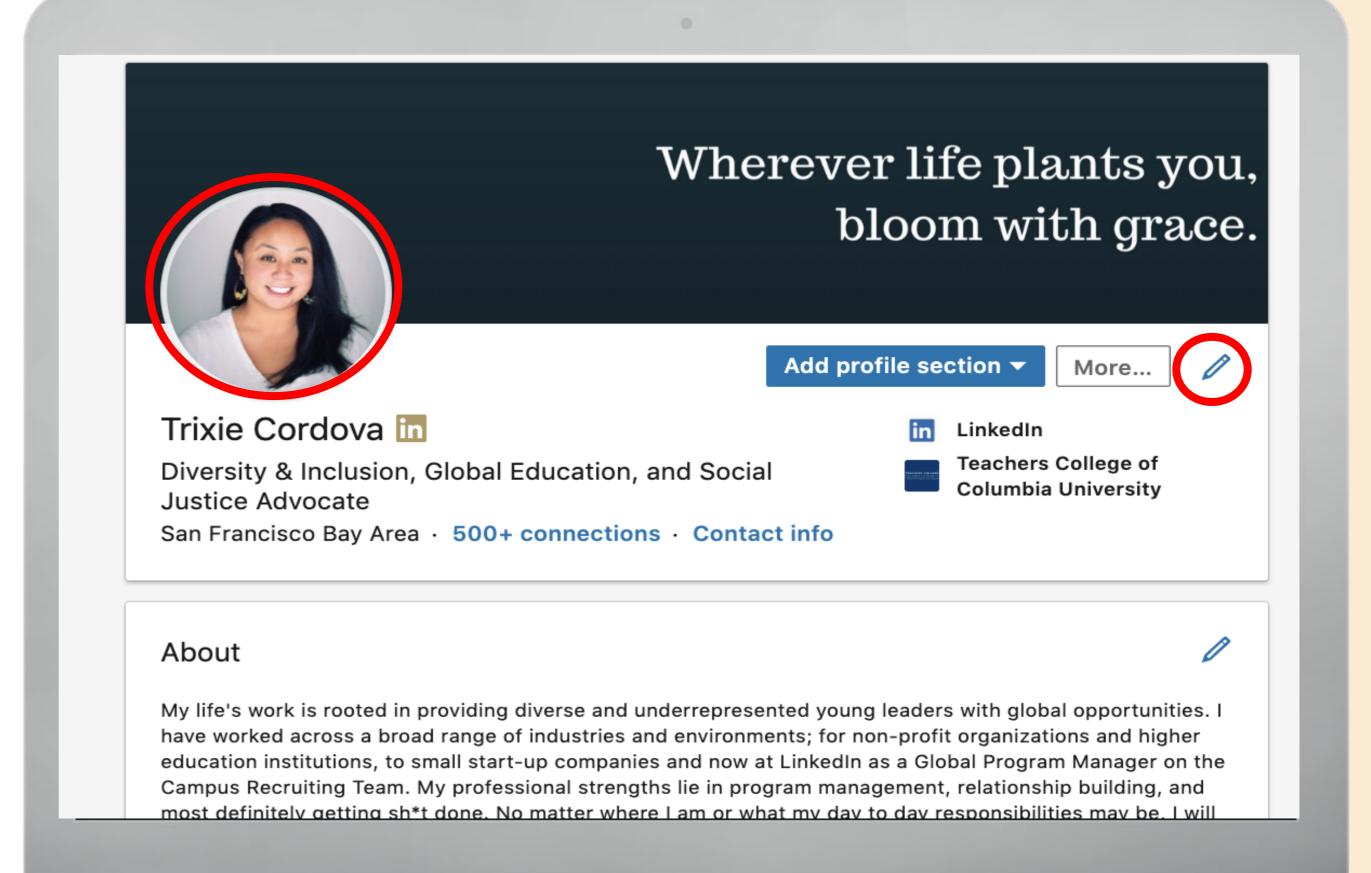
Step 1: Edit Your Intro

Photo

- 9x more likely to get connection requests.
- 21x more views.
- 36x more likely to receive messages.

Location and Industry

- Industry = 10x more views.
- Location = 219x more views.



Profile

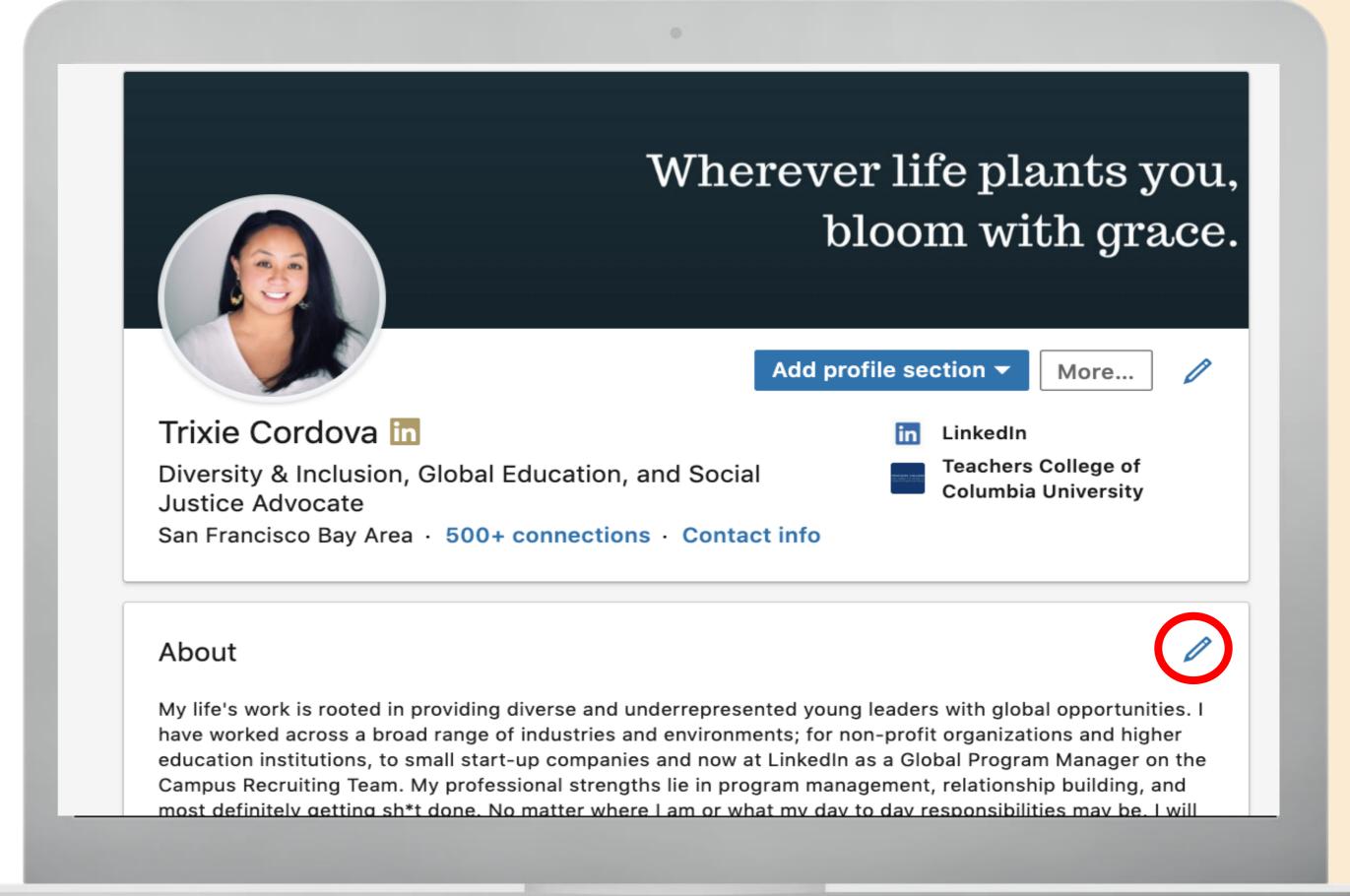


Step 2: Edit About

Showcase your aspirations and career accomplishments.

This is prime real estate for you to talk about you, what motivates you, and show your personality.

- Your "elevator pitch."
- Focus on accomplishments and aspirations.
- Keep it short: <100 words.



Creating a Profile Summary (About)

Contribution:

- What do you do?
- Tell people a little bit about what you do. To improve your search rank on LinkedIn and Google, include keywords that highlight your top skills. Listing 'Specialties' at the end of your summary is one way to pack them in.

Impact:

- Why does your work matter?
- What gap are you filling with the work you do?

Accomplishments:

• Why does that work matter? Remember to show your personality in a compelling way.

Profile



Step 3: Experience

Use short, concise paragraphs in a story format to bring your career journey to life.

- 10x more likely to get messaged if you add work experience.
- 19x more profile views if your location is listed.
- 23x more likely to be found by others if you include the city where you're based.

Experience



CEO

Relativity

Jul 2019 – Present · 2 mos Greater Chicago Area

At Relativity, we make software to help users organize data, discover the truth, and act on it. Our e-discovery platform is used by thousands of organizations around the world to manage large volumes of data and quickly identify key issues during litigation, internal investigations, and compliance projects. Relativity has over 180,000 users in 40+ countries from organizations including the U.S. Department of Justice, more than 75 of the Fortune 100, and 198 of the Am Law 200.



Full-time Dad, husband, son, brother and friend.

None

Feb 2019 – Jun 2019 · 5 mos

All over the world

I'm taking time to smell the roses with family and close friends. I'm a forever-fan of Linkedin and a booster for the Chicago tech ecosystem.



LinkedIn

11 yrs 6 mos

Profile



Step 4: Education

Include:

- School/university, majors and degrees.
- Academic awards, scholarships, and honors.
- Activities, including student leadership positions.
- Relevant courses taken.

Education



Massachusetts Institute of Technology

Master's degree, Aerospace, Aeronautical and Astronautical Engineering 2017 – 2019



Massachusetts Institute of Technology

Bachelor's Degree, Aerospace, Aeronautical and Astronautical Engineering, Senior 2013 – 2017

Activities and Societies: MIT Freshman Class Council MIT Undergraduate
Association Events Committee

Minor In Political Science



Udacity

Android Basics Nanodegree, Android App Development

2017 - 2017

I completed 10 projects and built several mobile applications for Android through Udacity's Android Basics Nanodegree Coursework.

Licenses & Certificates



Certificates of completion are documents that you receive when you watch courses or complete learning paths or collections on LinkedIn Learning.

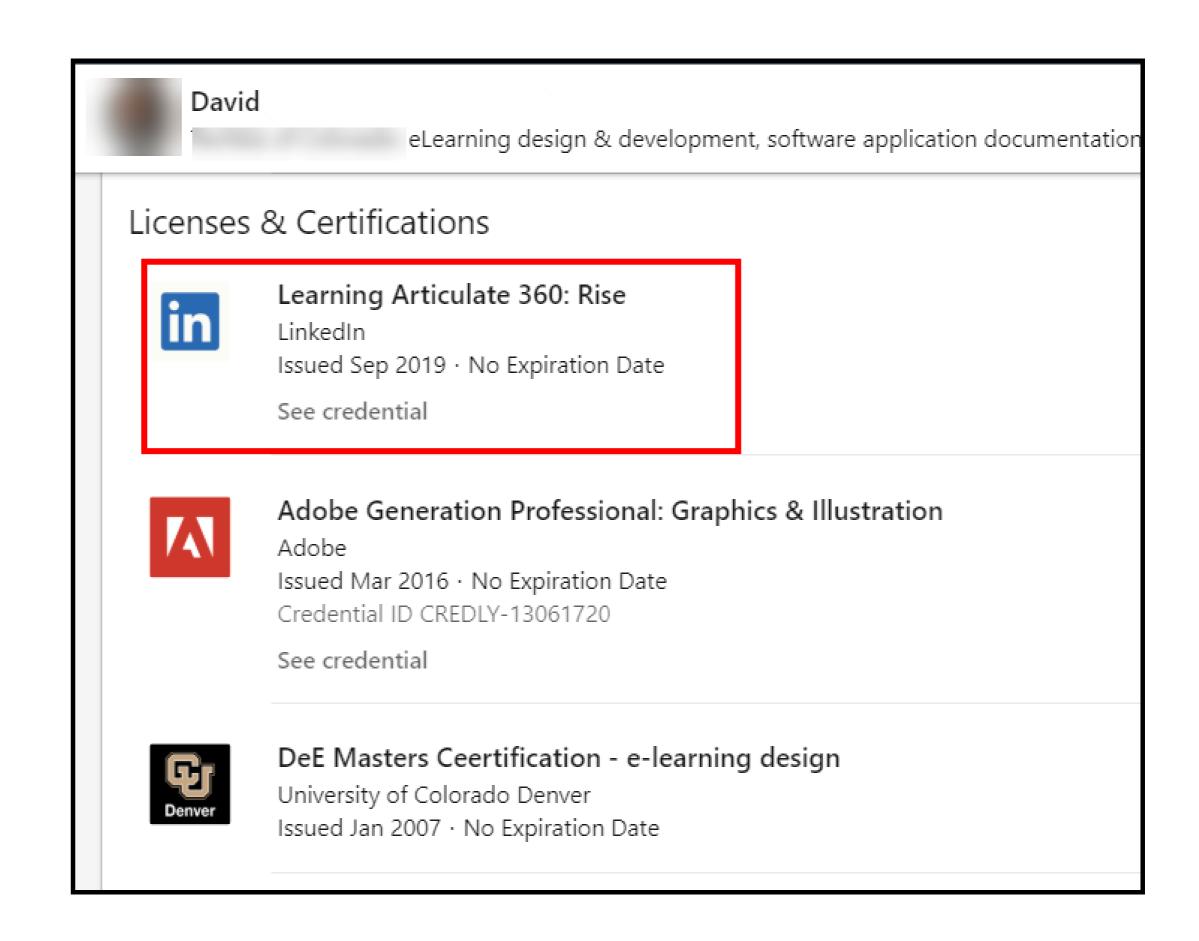
LinkedIn Learning is available to all CU employees, students, and POIs.

Certification Examples:

Adobe, NASBA, PMI, SHRM

Custom Certification Examples:

Certificates earned from CU, Franklin Covey courses, badges earned, leadership training.



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Have you activated your LinkedIn Learning account yet?

- Yes.
- No.
- Not yet, but I am planning on it.

https://lnkd.in/eDv6GVh

Profile



Step 5: Add Volunteer and Additional Accomplishments



'Speak Up' Youth Ambassador

ReachOut Australia

Oct 2017 – Present • 1 yr 6 mos Health

I travel Australia, speaking to schools, media and corporate partners to highlight the importance of mental wellbeing, and the prevalence of mental health issues amongst young Australians.



Volunteer Assistant - Science Circus Africa

The Australian National University

Mar 2017 - Present • 2 yrs 1 mo Education

Science Circus Africa is an innovative new approach to science, technology, engineering and maths (STEM) education and capacity building in developing countries. The Centre for the Public Awareness of Science (CPAS) at the Australian National University founded the program in 2013 with support from Questacon, building on a decade of projects in South Africa. The project's principal supporter is the Australian Government Department of Foreign Affairs and Trade (DFAT).

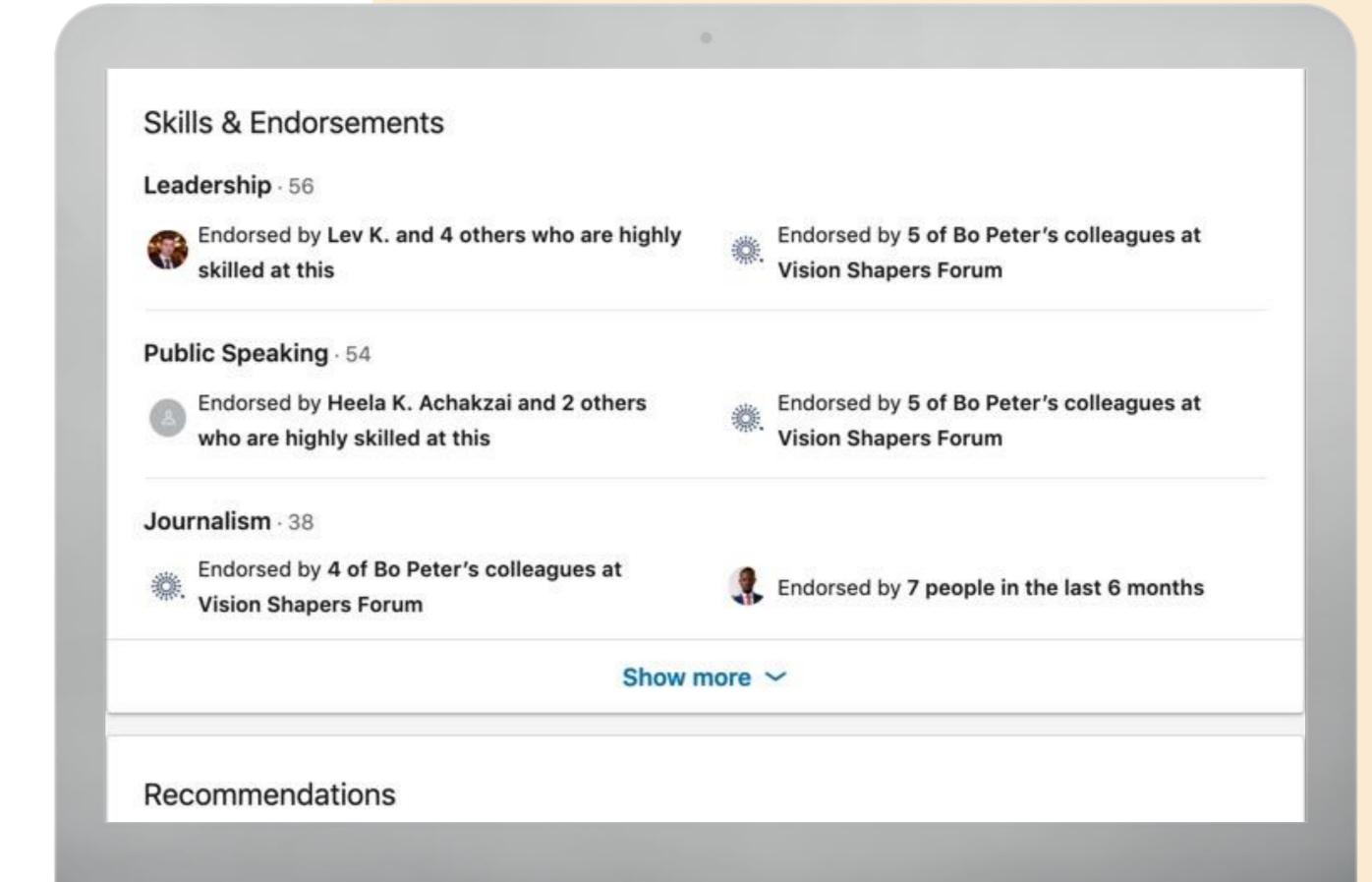
The program uses low-cost everyday materials to make science astonishing through exciting live shows in schools and public venues, workshops for teachers, interactive exhibits and

Profile



Step 6: Skills & Endorsements

- 27x more likely to show up in LinkedIn searches.
- 17x more views if you add skills.

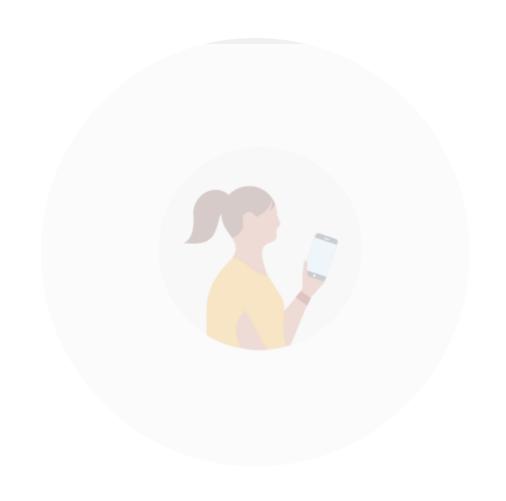


Recap

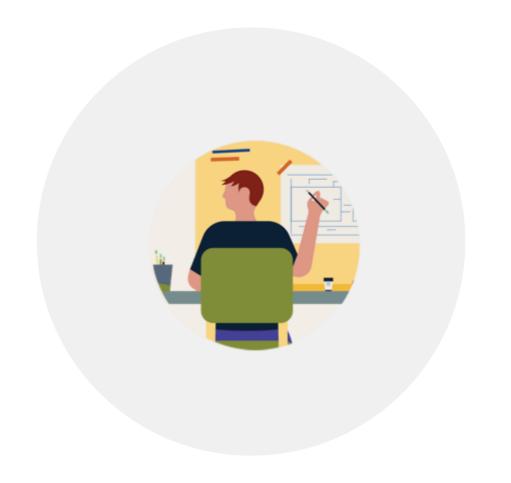
Don't Forget to:

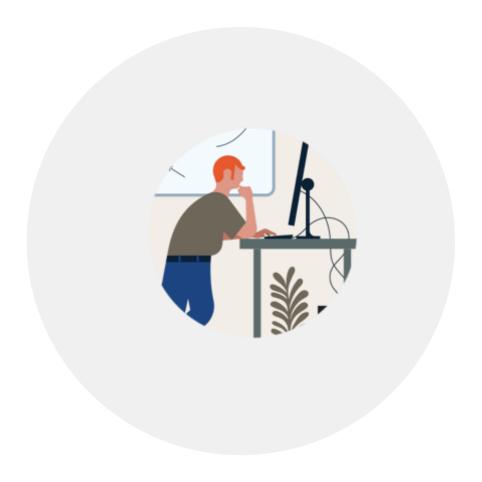
- Write as if you're speaking in the first person.
- Use your authentic voice.
- Tell YOUR story.
- Keep your profile up to date.
- Share rich media when possible.
- Search your peers' and mentors' profiles for ideas.

4 Ways to Build Your Professional Brand









Rock Your Profile

Connect

Get Started

Get Hired

With 6 key steps.

Network with professionals and learn industry trends.

Share your unique perspective with others.

Apply for new opportunities.

Networking Advice

Break out of your silo

Don't wait until you need a job to start building your network. Building relationships and finding a job takes time.

Current network

Deepening ties with past and present mentors and professors will increase the value of your network.

Add these people as Connections and stay in touch.

Build a board of advisors

Add people you trust and rely on for straightforward advice.

- The Advocate: Knows you on a personal level (close friend or family). Acts as a trusted sounding board.
- The Strategic "In": Well-connected individual (advisor, professor, etc.). Is willing to make connections on your behalf.
- The Subject Matter Expert: Offers insight on a specific industry. Can give an unbiased opinion.

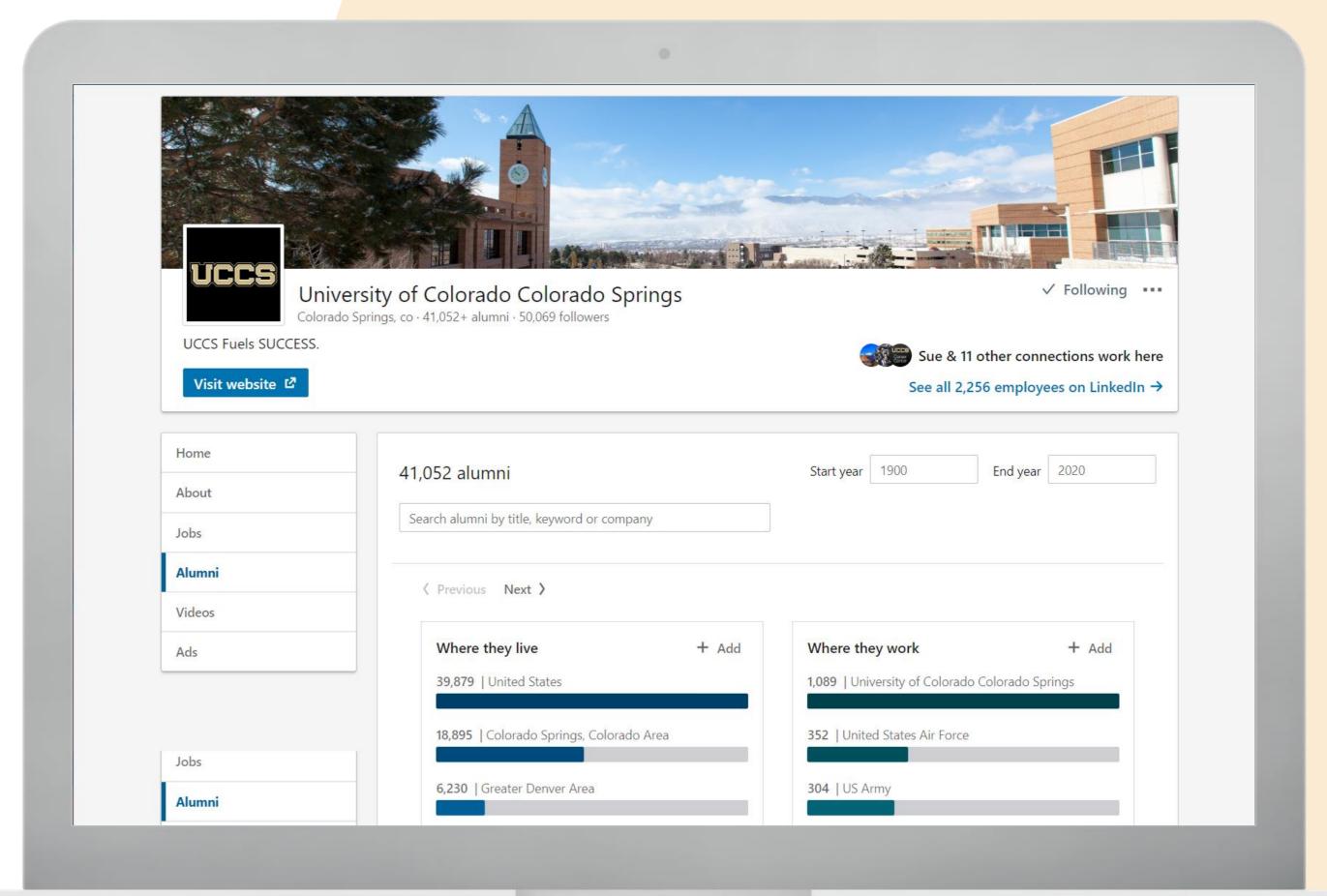




Alumni tool

Find alums who work in jobs, companies, and cities that interest you.

- #1 way (85% of) companies recruit is through employees referring people they know.
- UCCS Alumni Page

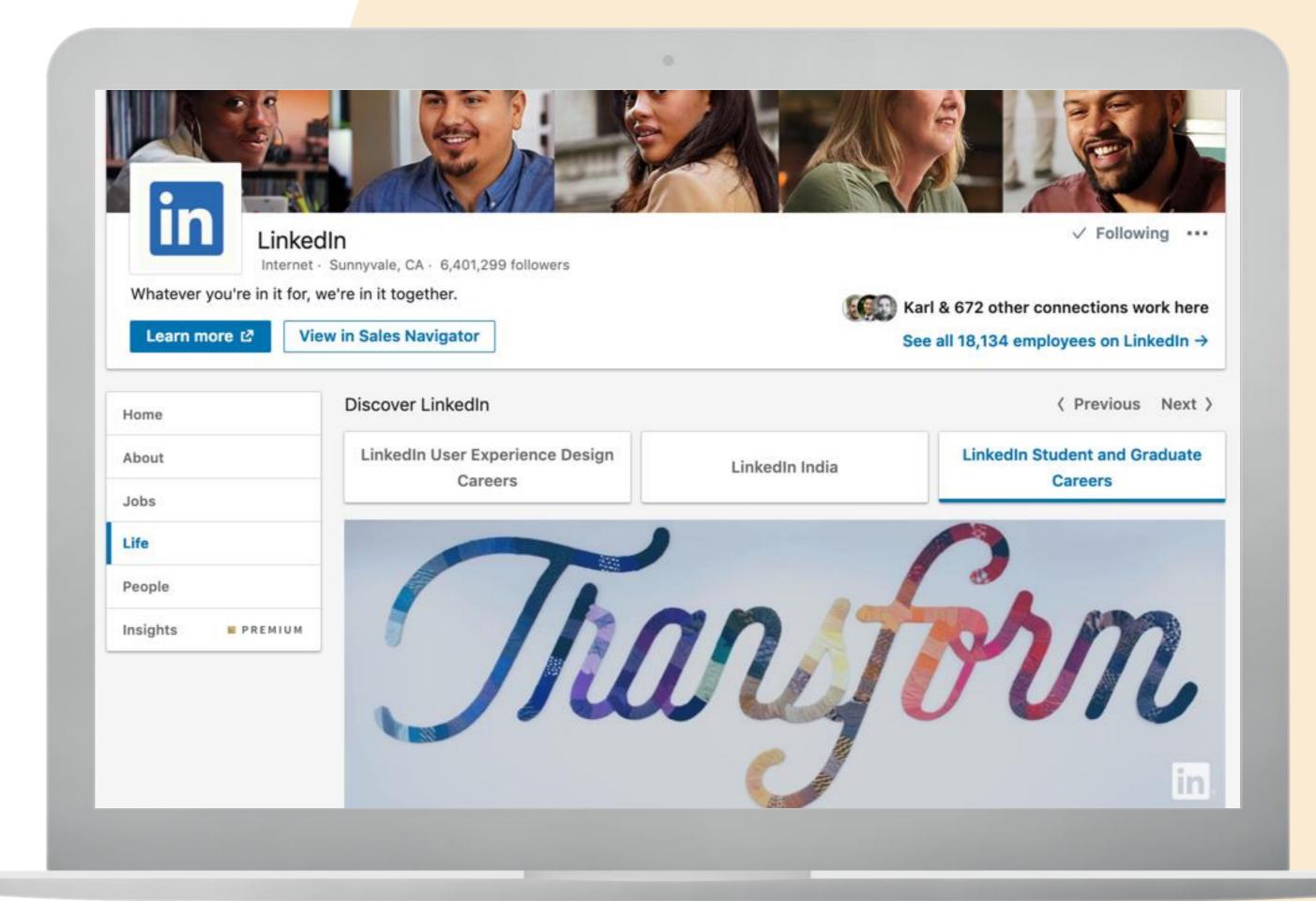






Follow Organizations

Follow companies on LinkedIn you care about and are interested in working for to get the latest news and updates.



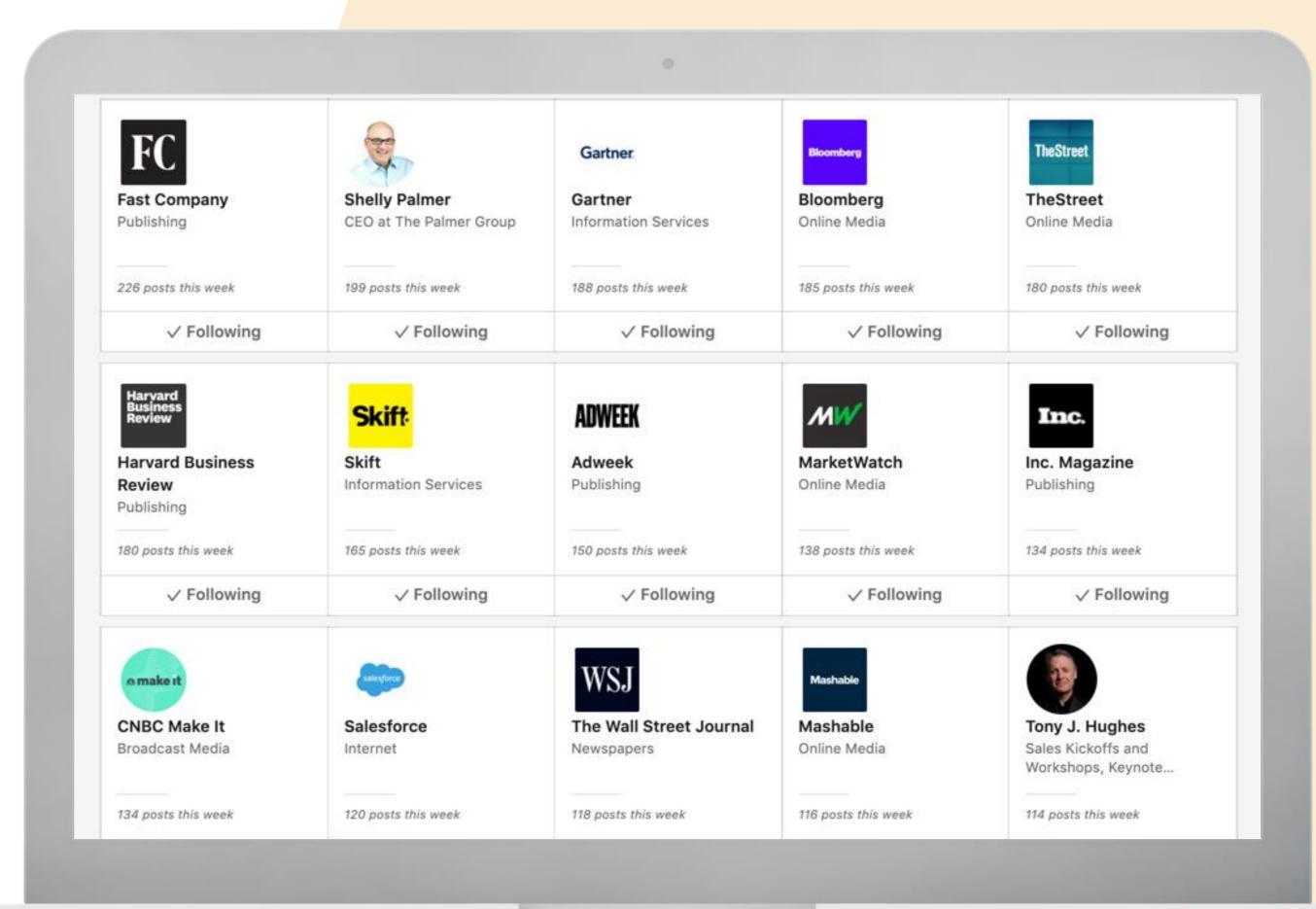




Follow Influencers

Follow LinkedIn Influencers and thought leaders.

Customize your content at: linkedin.com/feed/follow/.



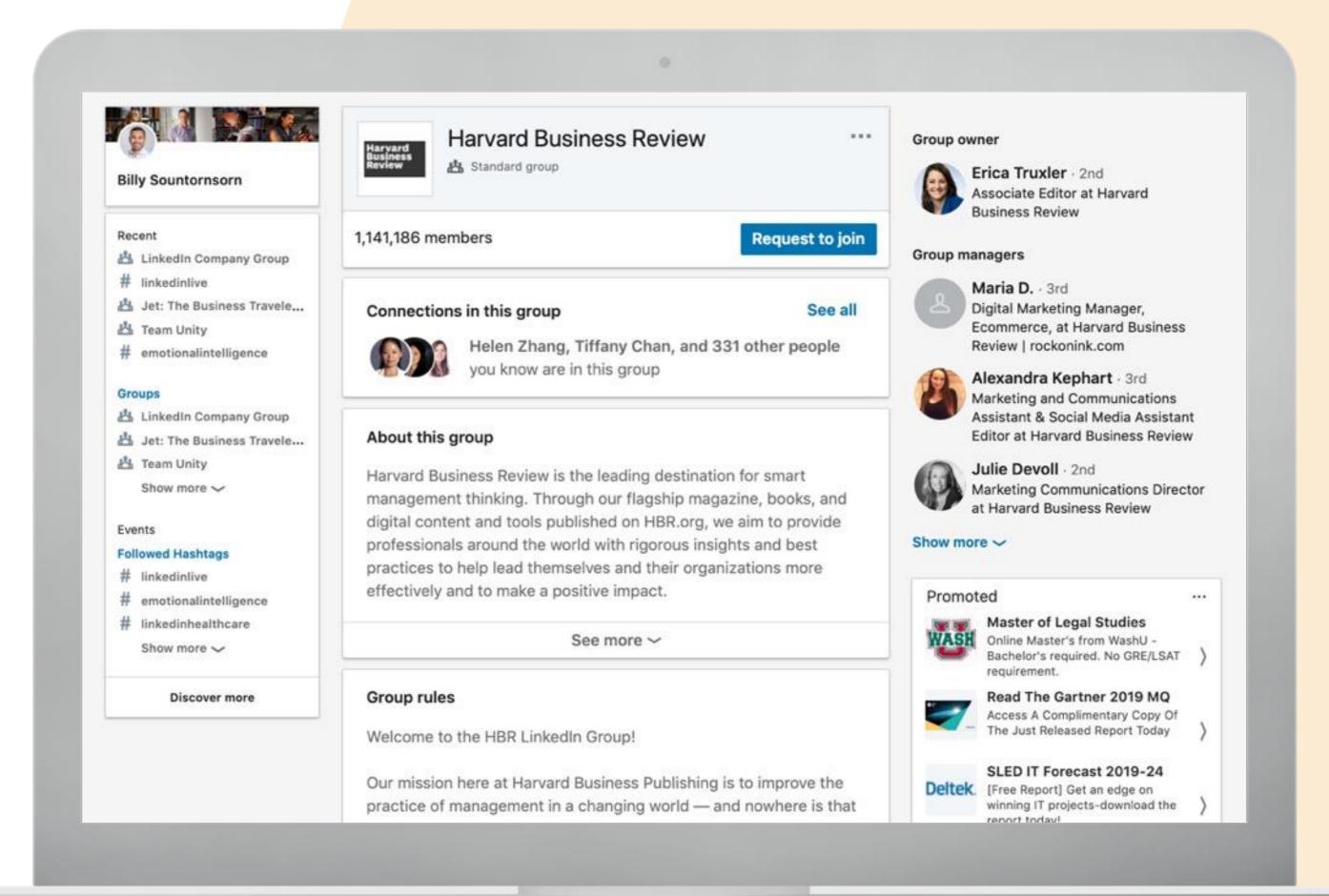
Connect



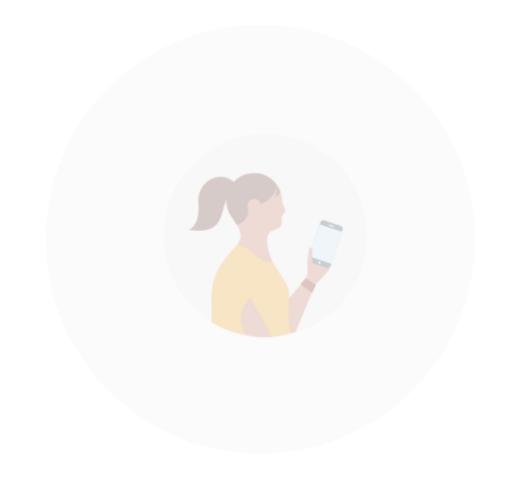
Join Groups

LinkedIn Groups can expand your connections beyond friends and fellow alumni.

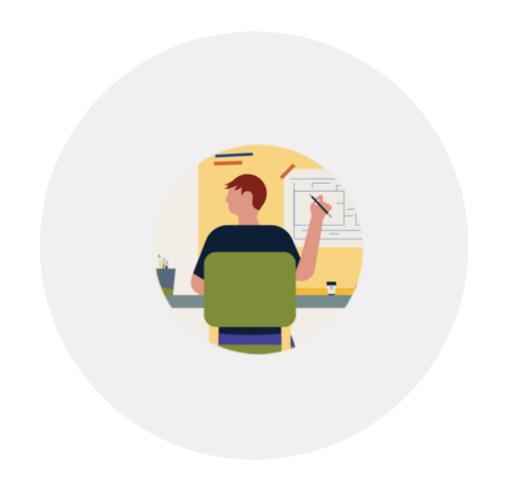
Meet people who share your career interests, and gain insider knowledge from leading industry voices.

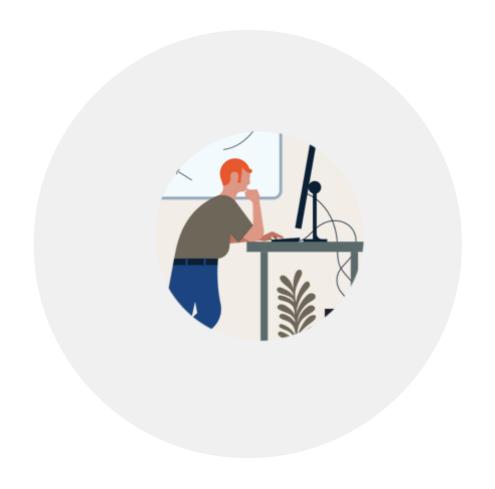


4 Ways to Build Your Professional Brand









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With 6 key steps.

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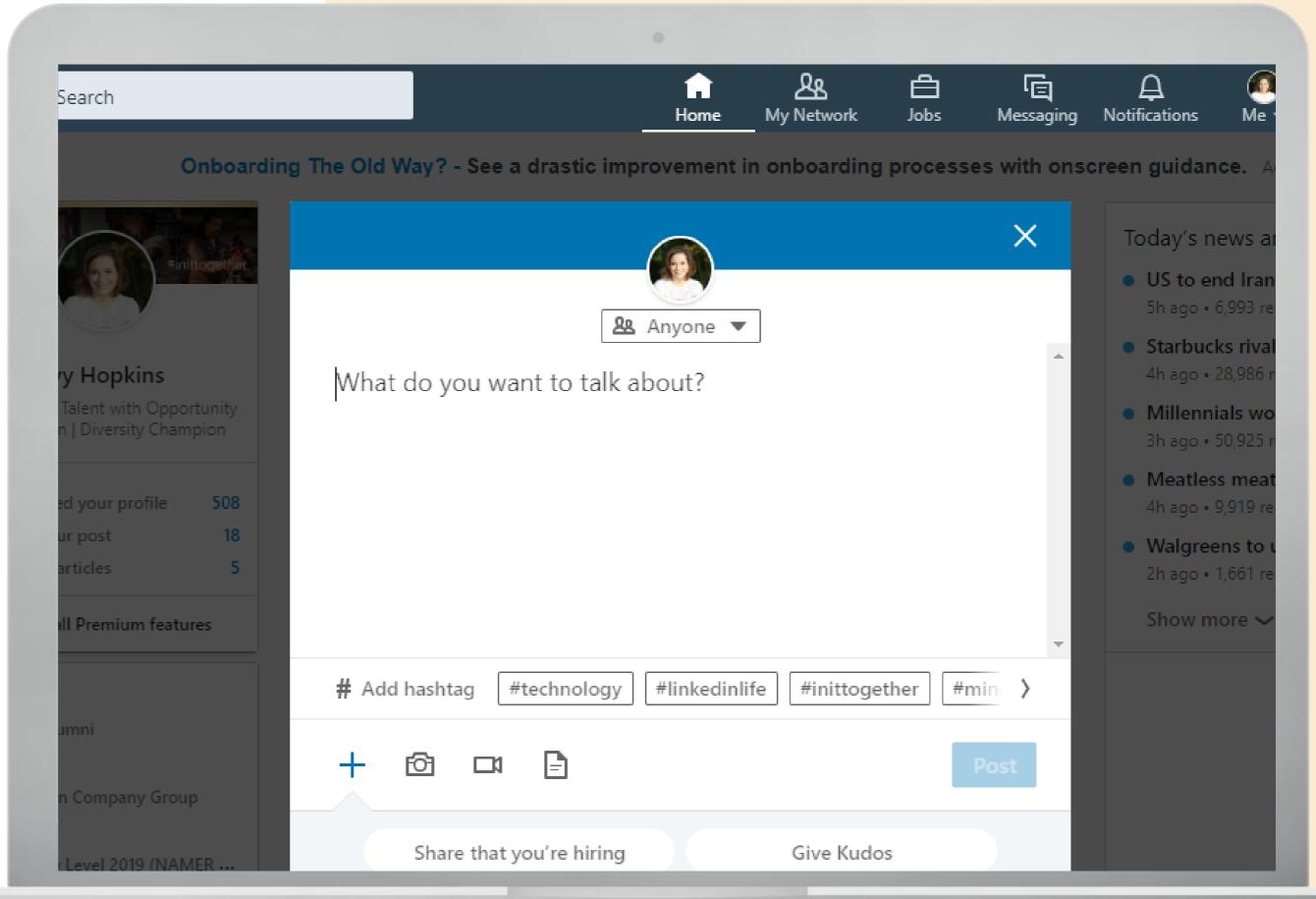
Apply for new opportunities.



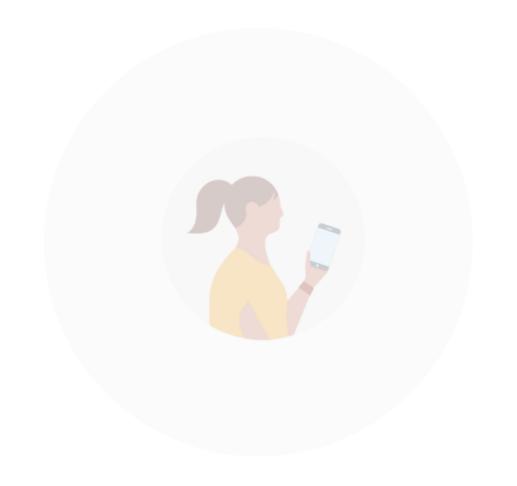


Getting Started

Share posts and articles. Comment on issues that resonate with your professional brand.

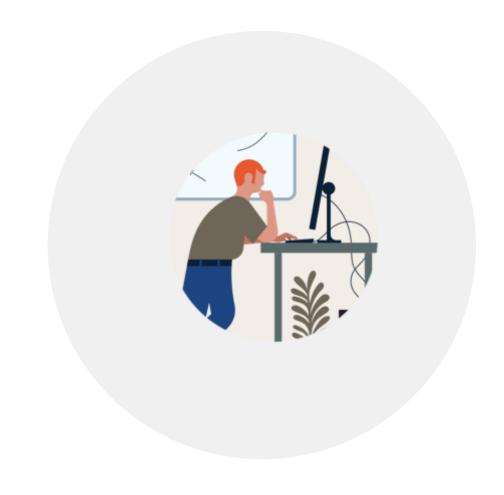


4 Ways to Build Your Professional Brand









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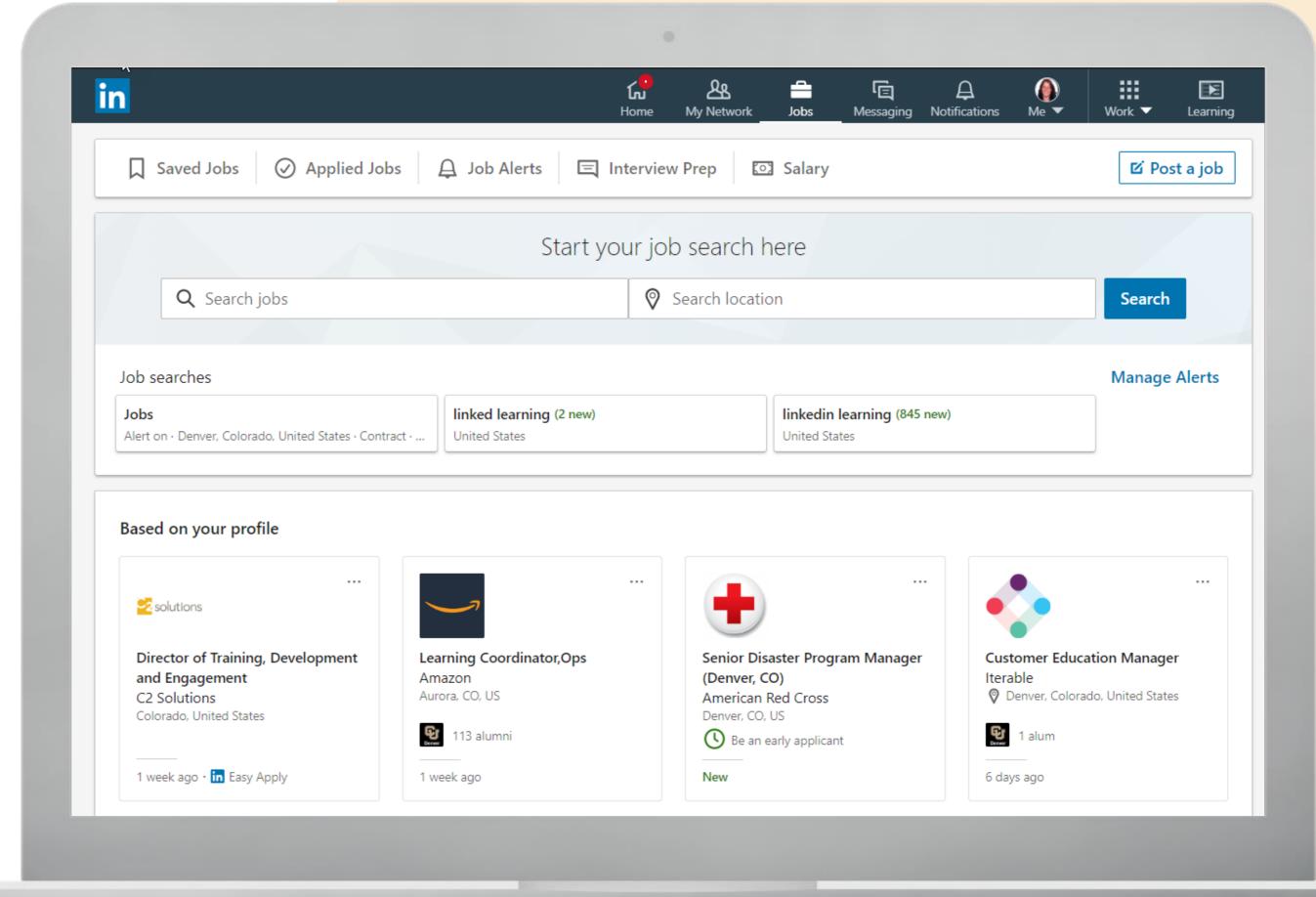
Get Hired



Explore Jobs and Set Search Preferences

https://www.linkedin.com/jobs/

For internship and entry level opportunities at LinkedIn, go to: www.careers.linkedin.com/students













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lacksquare

Learning

Get Hired



Security and Privacy

Customize your preferences.

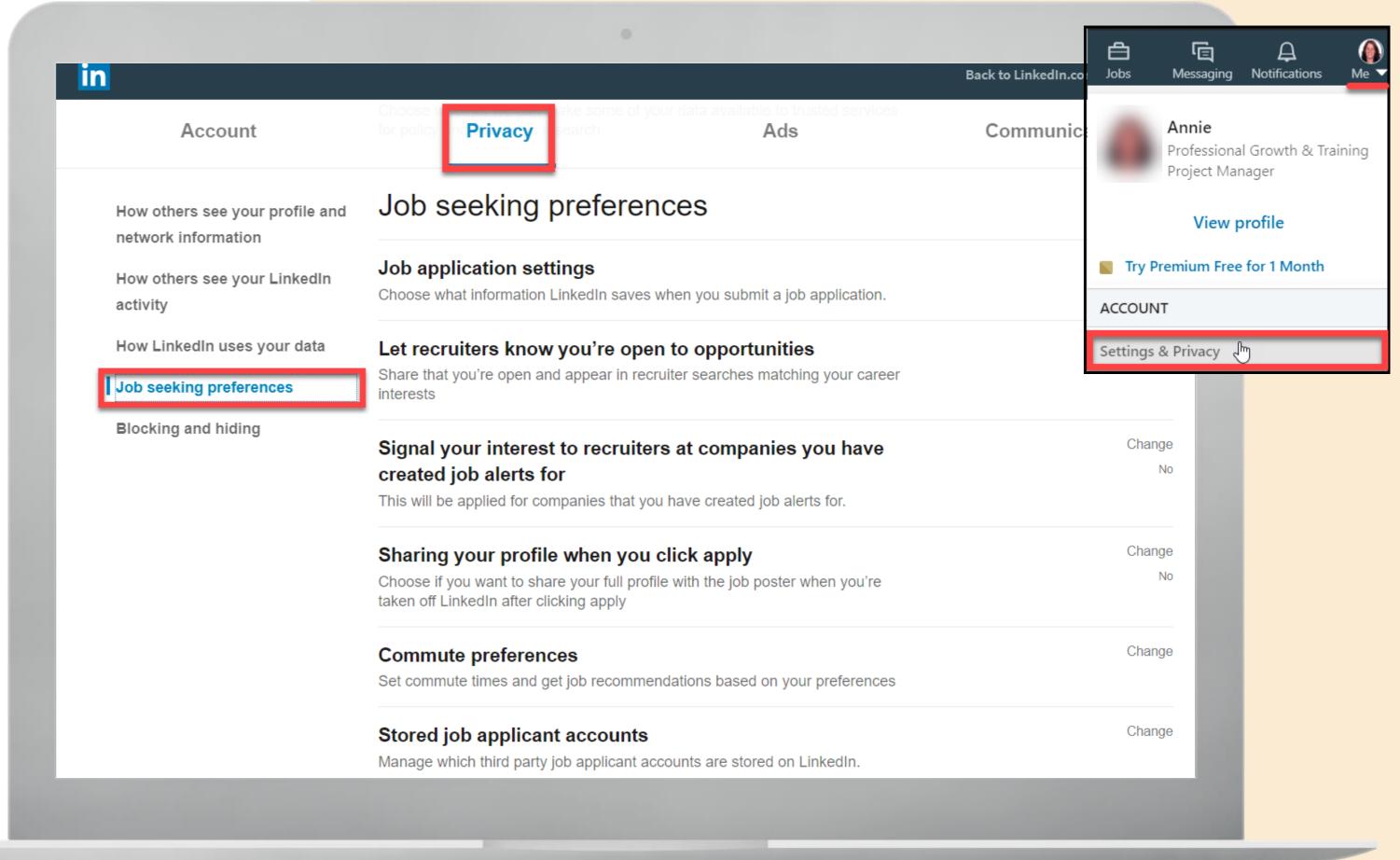
LinkedIn Learning Video:

<u>Customize your LinkedIn profile</u>

<u>security settings.</u>

CU Resource:

LinkedIn Learning and Privacy.







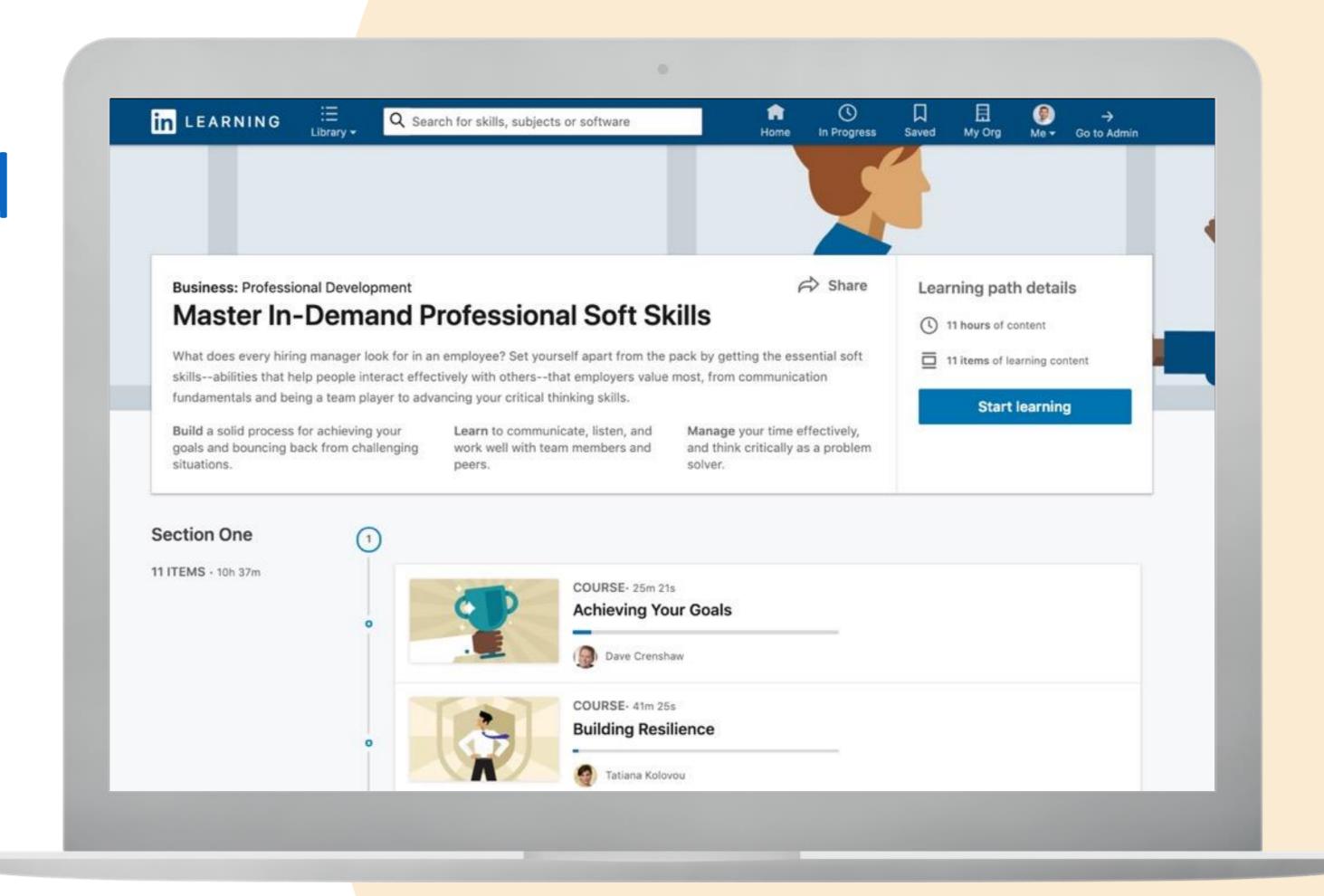
Don't Forget to Keep Learning

Launch your current or future career, and learn new skills.

Equip Yourself with the Most In-Demand Skills with LinkedIn Learning

Build on an existing skill or learn something new with 15,000+ courses on business, leadership, creativity, and technology.

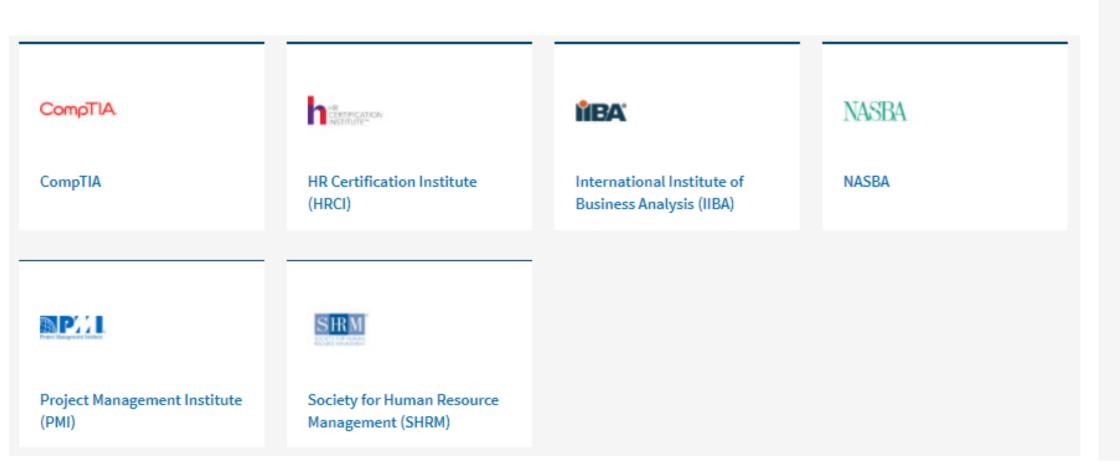
Log in: https://lnkd.in/eDv6GVh

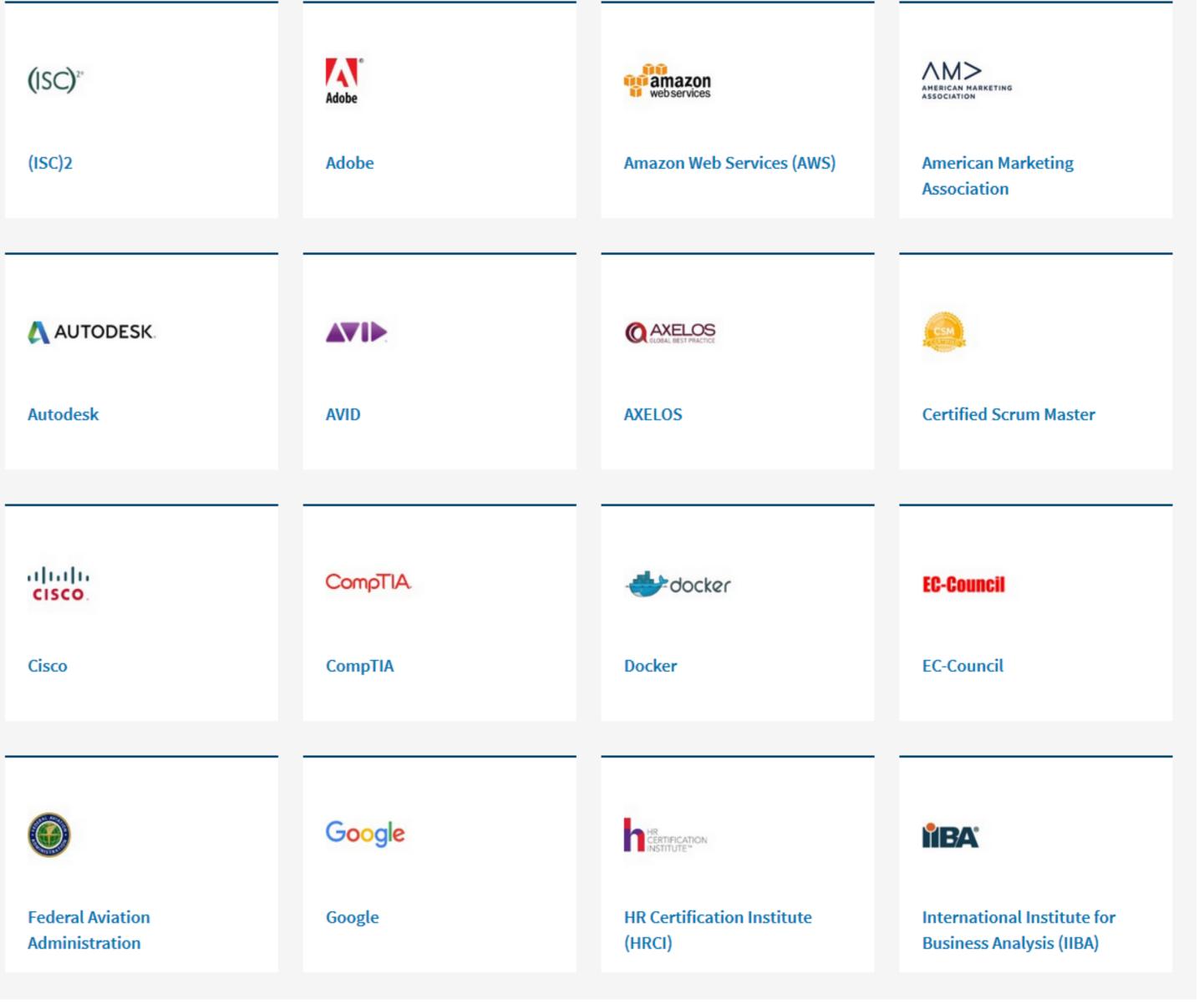


Continuing Education

LinkedIn Learning's on-demand courses help individuals prepare for professional certification exams and earn continuing education units (CEUs).

Certification Prep and Continuing Education







Annie.Melzer@cu.edu

Service Manager - LinkedIn Learning

- Request <u>Curator</u> access to create collections in LinkedIn Learning.
- Department-specific training and support.

Contact Info

system.training@cu.edu

General support

Email us any technical questions or problems logging in.

www.cu.edu/linkedin

Resources

Faculty, Staff, POI, Alumni

LinkedIn for Higher Ed Professionals (updated regularly)

Includes University Pages Best Practices, Alumni Tool Overview, LinkedIn 101, LinkedIn for Career Services, LinkedIn Hidden Gems, and more.

Students

- <u>LinkedIn for Students</u> (updated regularly)
 Includes Get Hired Video Series, Student Job Hunting Handbook, Profile Checklists, and more.
- <u>LinkedIn's 2020 Grad's Guide to Getting Hired</u>
 Showcases industries with the most open jobs and the companies hiring right now as well as other LinkedIn insights.

LinkedIn Learning Videos

- Rock Your Profile
- Learning LinkedIn
- LinkedIn Quick Tips

Questions?



https://www.surveymonkey.com/r/rypCU

www.cu.edu/linkedin