STUDENT STAFF TRAINING

S/RA & CEL SCHEDULE

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AUGUST 2020

CAMPER GUIDE

Welcome to our 2020 student staff fall training! Make sure to keep this guide handy, as it has everything necessary for you to be successful this week as we camp our way through training!

As a reminder, training will go from approximately 9:00am-5:00pm each day, and will be a mix of live sessions and pre-recorded sessions. We have intentionally worked in a good deal of breaks to help combat screen-time fatigue. To support you further, some of the pre-recorded sessions will be able to be viewed at a time that works best for you (so whether you're a night owl, morning person, or somewhere in between, you can adjust things to fit!). As a reminder, we will also provide breakfast, lunch, and dinner for staff members from August 10-14th.

You will find the schedule on the following pages. Make sure to pay attention to the session format and time. If the session is on Zoom, you will click the hyperlink to join the meeting!

EXPECTATIONS

This year's training will occur in a primarily virtual format to support compliance with campus safety guidelines. While training will take place in this format, it is important for you to be present in your community so that you can appropriately prepare your spaces for resident arrival while maintaining proper distance when using common areas and resources (like RA work or supply rooms, etc.).

Staff are expected to be on time to all sessions and actively engage in the material. While we have given you the ability to watch some sessions on your own time, you should strive to watch all videos on the same day they're listed on the schedule so that you do not fall behind. Every session has an assessment component that each staff member is expected to complete. Supervisors will follow up with staff members who do not meet requirements.

If you need accommodations for any reason during training please contact Assistant Director Monika Weber at monika.weber@colorado.edu. While we finish with official training sessions on Friday, August 14, please keep in mind that you need to be ready for working move-in and Welcome Week events through August 23.

CANVAS

For training this year, we will be utilizing Canvas as our one-stop-shop for all things training! You will be "enrolled" in *Residence Life Student Staff Training - Fall 2020* automatically. Throughout the week, you will navigate to Canvas to access pre-recorded sessions, assessments, and discussion boards.

If you do not see this course on your Canvas account, please let your supervisor know.

QUESTIONS?

If you have any questions about the training schedule, accessing content, or other, please reach out to your supervisor.

We are so excited to welcome you back this fall and to kick off training with you next week!

MONDAY, AUGUST 10TH

SRA

8:00-9:00 am: **Breakfast**
Breakfast will happen in your area. Please see your HD for specific details.

9:00-9:10 am**: Opening Address**
The session will be prerecorded and can be found on Canvas.

9:10-9:40 am: **Positional Overview**
This session, hosted by Meagan D'Souza and Erin Phillips, will be live on zoom. Join the meeting here!

9:40-9:45 am: **Break**

9:45-11:15 am: **Exploring your Leadership Style**
This session, hosted by Corey Friend, will be live on zoom. Join the meeting here!

11:15 am-12:00 pm: **Mentorship and Giving Feedback**
This session, hosted by Garrett Wilson and Victoria Pietsch, will be live on zoom. Join the meeting here!

12:00-1:30 pm: **1:1 Lunch with Hall Director**
This session can be virtual or socially distant in person (at the comfort level of the HD and SRA). See your Hall Director for details!

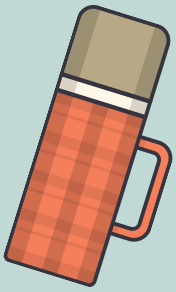
1:30-2:30 pm: **On-Call and Emergency Response**
This session, hosted by Elana Benitez and Liz Juarez, will be live on zoom. Join the meeting here!

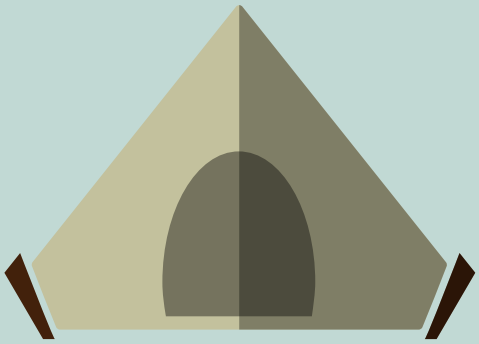
2:30-4:00 pm: **Behind Closed Doors & Helping Skills**
This session, hosted by Nikki Hutchinson and Shane Guinan, will be live on zoom. Join the meeting here!

4:00-4:30 pm: **Technology Set Up**
These resources provided by Patrice Thorensen and Noah Chopper, to be reviewed, can be found on Canvas.

4:30-5:00 pm: **On-Call Scheduling**
This session, hosted by SRAs within their area, will be live on zoom in breakout groups. Join the meeting here!

5:00-6:30 pm: **Dinner**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.





MONDAY, AUGUST 10TH

RA & CEL

8:00-9:00 am: **Breakfast**
Breakfast will happen in your area. Please see your HD for specific details.

9:00 am-12:00 pm: **Free Time**
We ask that you use this time to work on completing move in tasks, such as bulletin boards and door decs.

12:00-1:30 pm: **Lunch**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer

1:30-5:00 pm: **Free Time**
We ask that you use this time to work on completing move in tasks, such as bulletin boards and door decs.

5:00-6:30 pm: **Dinner**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

REQUIRED VIDEO TRAINING

Student staff must complete the following by 8/14.
We recommend that you use today to complete these trainings!

CU: Discrimination and Sexual Misconduct – CU Boulder & System

CU: Campus Security Authority

CU: COVID-19 Safety and Awareness – CU Boulder

Tuesday, August 11th

S/RA & CEL

8:00-9:00 am: **Breakfast**
Breakfast will happen in your area. Please see your HD for specific details.

9:00-9:15 am: **Opening Address**
This session, hosted by Crystal Lay and the SSTC, will be live on zoom. Join the meeting here!

9:15-9:45 am: **Positional Overview - RAs only, SRAs on break**
This session, hosted by Garrett Wilson and Erin Phillips, will be pre-recorded and can be found on Canvas.

9:45-10:00 am: **Break**

10:00-11:00 am: **In-Hall**
This session, hosted by your Hall Director, will be live on zoom. Your Hall Director has the meeting link!

11:00-11:30 am: **Hall Tour**
This session, hosted by your Hall Director and SRA, will be in-person within your residence hall.

11:30 am-1:00 pm: **Lunch**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

1:00-2:00 pm: **ResX Overview and Buff Chat Period 1**
This session, hosted by DeAndre Taylor and the ResX Committee, will be live on zoom. Join the meeting here!

2:00:2-10 pm: **Inclusion Introduction**
This session, hosted by Crystal Lay, will be pre-recorded and can be found on Canvas.

2:10-3:00 pm: **Understanding Identity**
This session, hosted by your Hall Director, will be live on zoom. Your Hall Director has the meeting link!

3:00-5:00 pm: **Free time**
Please use this time to watch the training videos listed below.

5:00-6:30 pm: **Dinner**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

ADDITIONAL SESSIONS TO WATCH
These sessions are all pre-recorded and can be found on Canvas

Bias in the Role (estimated time: 20 minutes)
Inclusion in Buff Chats (estimated time: 20 minutes)
Policy & Protocol Enforcement from an Inclusion Lens (estimated time: 20 minutes)
On-Call Scheduling (Hall staff to find time to meet via zoom. Estimated time: 30 minutes)

WEDNESDAY, AUGUST 12TH

S/RA & CEL

8:00-9:00 am: **Breakfast**
Breakfast will happen in your area. Please see your HD for specific details.

9:00-9:40 am: **On-Call Policy and Protocols**
This session, hosted by Steve Hawkins and Christopher Paddock, will be live on zoom. Join the meeting here!

9:40-9:45 am: **Break**

9:45-10:30 am: **Motivational Interviewing**
This session, hosted by Chris Lord, will be live on zoom. Join the meeting here!

10:30-11:15 am: **Motivational Interviewing Practice**
This session, hosted by Bethany LaForce and Austin Rose, will be live on zoom. Your Hall Director has the meeting link!

11:15 am-12:00 pm: **Incident Report (IR) Writing**
This session, hosted by Christopher Paddock, will be live. Join the meeting here!

12:00-1:30 pm: **Lunch**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

1:30-5:00 pm: **Free time**
Please use this time to watch the videos listed below.

5:00-6:30 pm: **Dinner**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

ADDITIONAL SESSIONS TO WATCH
These sessions are all pre-recorded and can be found on Canvas

Campus Resource Referrals - CAPS, OVA, and OIEC (estimated time: 30 minutes)
MyLeave (estimated time: 15 minutes)
Hall Prep (estimated time: 2 hours)

Thursday, August 13th

S/RA & CEL

8:00-9:00 am: **Breakfast**
Breakfast will happen in your area. Please see your HD for specific details.

9:30-11:30 am: **Circle Process - SRAs Only**
This session, hosted by Colin Johnson, will be live on zoom. Join the meeting here!

9:00-11:30 am: **Free time - RAs Only**
Please use this time to complete any outstanding tasks, video trainings, or assessments.

11:30-1:00 pm: **Lunch**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

1:00-2:00 pm: **Community Center Training**
This session, hosted by your area C3, will be in person. New staff members are required to attend. Returners please check your emails to confirm attendance expectations.

2:00-2:45 pm: **Helping Skills Tabletops**
This session, hosted by Liz Juarez and Bethany LaForce, will be live on zoom. Join the meeting here!

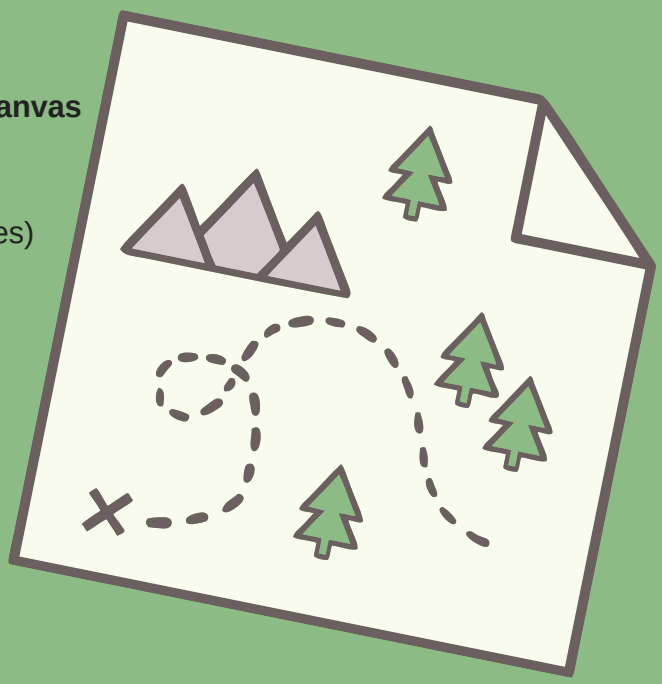
2:45-4:45 pm: **Behind Closed Doors**
This session, hosted by Austin Rose and Nikki Hutchinson, will be live on zoom. Your Hall Director has the meeting link!

4:45-5:00 pm: **Break**

5:00-6:30 pm: **Dinner**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

ADDITIONAL SESSIONS TO WATCH
These sessions are all pre-recorded and can be found on Canvas

Inclusion in Community Building (estimated time: 20 minutes)
The 1st Amendment for Student Staff (estimated time: 20 minutes)



FRIDAY, AUGUST 14TH

S/RA & CEL

8:00-9:00 am: **Breakfast**
Breakfast will happen in your area. Please see your HD for specific details.

9:30-11:30 am: **Circle Process - SRAs only**
This session, hosted by Colin Johnson, will be live on zoom. Join the meeting here!

9:00-11:30 am: **Free time - RAs only**
Please use this time to complete any outstanding tasks, video trainings, or assessments.

11:30-1:00 pm: **Lunch**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

1:00-1:40 pm: **Move-In Logistics**
This session, hosted by Craig Kuehnert and Corey Friend, will be live on zoom. Join the meeting here!

1:40-1:45 pm: **Break**

1:45-2:15 pm: **Move-In Customer Service**
This session, hosted by Corey Friend, will be live on zoom. Join the meeting here!

2:15-2:30 pm: **Move-In Q&A**
This session, hosted by Corey Friend, will be a continuation of the Move-In Customer Service session, using the same meeting link.

2:30-2:40 pm: **Break**

2:40-3:15 pm: **Welcome Programming**
This session, hosted by Corey Friend, will be live on zoom. Join the meeting here!

3:15-5:00 pm: **Free Time**
Please use this time to watch the videos listed below.

5:00-6:30 pm: **Dinner**
Grab and go style. Kittredge and WillVill staff dine at Village Center, while Central Staff will dine at Alferd Packer.

ADDITIONAL SESSIONS TO WATCH
These sessions are all pre-recorded and can be found on Canvas

First Floor Meeting (estimated time: 45 minutes)
Sustainability and Waste (estimated time: 30 minutes)
Customer Service (estimated time: 30 minutes)

FAQ

Why can't we just use one zoom link for everything?
Having different links for each session allows for presenters to access the space 5-10 minutes prior to the start to get their technology set up. It is recommended that you keep this guide handy throughout training so you can easily interchange between links as necessary.

I have dietary needs. Will my dining facility be prepared for me?
We have worked hard with dining to ensure that each dining facility is ready to handle any dietary need that has been submitted. This is why it's important that you only eat at the assigned dining facility based on your location on campus. Kittredge and Williams Village staff should only eat at the Village Center, while Central staff should only eat at Alferd Packer Grill.

Can I watch videos and do training with other people?
Yes! If you would like to attend training sessions with other members of your staff, you are welcome to do so. However, if you choose to be in the same space, staff must not gather in crowds larger than 10. Choose a space where staff can remain socially distant throughout the entirety of the time together. Staff should also be wearing face coverings during the entirety of the time together. In alignment with our updated policies, you may not go inside other residence halls to join with other staff members.

I'm having issues with technology. What do I do?
If you're having issues with technology, you can reach out to your supervisor or OIT. Should your technology fail, you have the possibility of checking out an iPad from your supervisor to use.

WE LOOK FORWARD TO SEEING YOU SOON!