

July 15, 2021

Supply Chain Constraints/Recommendations

Supply chain issues continue to affect several commodities, making it difficult to procure certain goods and services. Scientific lab supplies and equipment, information technology supplies, personal protective equipment, food, and temporary labor services are currently impacted.

We encourage all users to review their current inventory and procure items needed through the remainder of 2021 as soon as possible. CU's primary suppliers for lab supplies and computers, Fisher Scientific and Dell, are shipping more quickly than many industry competitors, but staff should place orders for the products below well ahead of projected need dates.

Plastics (continued constraints): pipettes/tips, centrifuge tubes, media bottles, cryogenic vials, cell culture plastics, plastic tubing, sharps containers, specimen collection, polypropylene bottles, tubes, racks

Glassware (stabilizing): disposable glass (tubes, vials, pipettes), reusable glass (beakers, flasks, cylinders)

Equipment using Computer Chips (continued significant constraints): ULTs, biosafety cabinets, centrifuges, laptop computers

Chemicals (continued constraints): production chemicals/GMP life science (salts/buffers, tris, HEPES), polypropylene-based chemicals, ethyl acetate

Safety-PPE (continued constraints): nitrile/sterile gloves, apparel, respiratory-N95, sterile PPE, spill control, packaging

Food (continued constraints): flour, wheat, meat, fruits, vegetables, fats, oils

Temporary Labor Services (emerging constraint due to tight labor market)

Questions? Contact bethany.highfill@cu.edu.

Meeting and Events Incentive

The Colorado Office of Economic Development & International Trade (OEDIT) has launched an incentive to promote the recovery of the state's tourism industry. The incentive provides a 10% cash rebate against eligible hard costs (certain AV support, entertainment, space and event rental, food/beverage, event management, and transportation costs) for hosting meetings/events in Colorado, July 2021-December 2022.

Rebates range from \$3,500-\$100,000. To receive the rebate, you must be the primary organizer, event host, or meeting/event planner, and the event must:

- Take place in Colorado between 7/1/21-12/31/22
- Generate at least 25 paid overnight room nights in a motel, hotel, vacation rental, or other lodging establishment (*a vacation rental counts as "one paid room night" per night regardless of the number of bedrooms in the vacation rental*)
- Have total eligible hard costs of at least \$35,000
- Be a new event contracted on/after April 6, 2021, or in danger of cancelation, postponement, or relocation outside of Colorado without support

For more details, including how to apply, see the OEDIT website and contact meetingevents@colorado.com.

Reassigning Airfare Charges

Tickets booked through Concur or CBT (Christopherson Business Travel) are now importable expenses for reconciliation in Concur. If you need to reassign an airfare charge or agent fee, you can use our new Request to Reassign Airfare Charges webform. It's available on a [standalone page](#), as well as on the [Importing Airfare and Travel Card Expenses](#) page.

Submit the form to notify us (1) if an employee with an airfare/agent charge leaves CU and the charge needs to be reassigned to a current employee so it can be reconciled, or (2) if an airfare charge and agent fee are not matched to the correct person and must be reassigned to the appropriate individual.

Questions? Contact Shannon.Miller@cu.edu.

Introducing Jessica Tharp, Program Manager - Organizational Development

In her position on the Organizational Excellence team, Jessica is responsible for leading and supporting projects, improving the PSC's internal training and development program, and continuing the efforts to improve internal collaboration and employee engagement. One of her major projects is leading the PSC Virtual Communication Program – a strategic initiative focused on website and newsletter review and redesign.

Prior to joining the PSC, Jessica spent over 10 years at the Denver Campus [Office of Global Education/Study Abroad](#). There, she held a portfolio of 10-15 faculty-led study abroad programs and managed a semester-long program in Beijing, China.

She holds an M.A. in International Education from [SIT Graduate Institute](#) in Brattleboro, Vermont, and a B.A. in Sociology from [Rutgers University-New Brunswick](#) in New Jersey.

Jessica enjoys long road trips, international travel, hiking, reading, cooking, baking, and exploring new restaurants and cuisines.

