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PSC COMMUNICATOR

News from the Procurement Service Center

Newsletter archives: www.cu.edu/psc/newsletter
To receive the newsletter via email:
Email uis@cu.edu and
ask to be added to the User Alert list.

July 13, 2018

New How to Buy Instructions: Document Storage

The PSC is now offering contracts with three suppliers for your secure offsite document storage needs. Departments may work with any of these suppliers – Iron Mountain, Access Information Holdings, and All American Records Management – effective immediately.

Current Iron Mountain users, please note:

- If you've been using the previous contract with Iron Mountain and would now like to move documents from them to one of the new contract suppliers, there are special procedures to follow. The other suppliers (Access and All American Records) can assist you in this process.
- If you choose to continue with Iron Mountain, be aware that they've implemented new ordering procedures to help reduce billing and invoicing questions.

For information about the new suppliers, changes to the Iron Mountain billing process, and a rate sheet comparing the costs between the three providers, visit the Commodity Listing page of the PSC website and look under Document Storage Services.

Questions?
Contact Charlie Geanetta at Charlie.Geanetta@cu.edu or 303.764.3469.

Staff News: Introducing Dave Korman

We're pleased to welcome our new Procurement Contracts Manager. Dave Korman will provide support to campus departments as they manage the life cycles of their newly executed procurement contracts.

Dave comes to the PSC with an extensive background in procurement and particular expertise in healthcare, having served for several years as client manager for a large health system. Originally from Wisconsin (and still a self-professed diehard Cheese-head), he graduated from the University of Wisconsin-Stout with a degree in Business Administration.

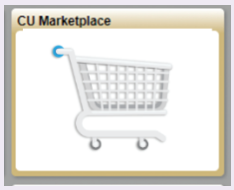
Dave and his wife have lived and worked throughout the United States, moving to Colorado in 2017. He enjoys hiking with his big dogs (Pickles, a Newfoundland, and Arlo, a Bernese Mountain Dog), cooking, traveling, golf, cycling, and following the Green Bay Packers.

You can reach him at Dave.Korman@cu.edu or 303.764.3461. Welcome to CU, Dave!

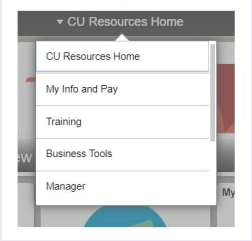
CU Resources Portal Upgrade: New Tiles Replace Quick Links for Navigation

The CU Resources area of the employee portal will look different later this month. Among the changes taking place during the weekend of July 21-22:

- **The Quick Links tile will go away.**
  You'll access the systems you used to reach via Quick Links (like Concur or CU Marketplace) through individual tiles on the CU Resources page. Tiles will be clearly labeled with system name and an icon.



- **Tiles will be drag-and-drop.**
  You'll be able to re-order tiles (for MyLeave, Concur, Marketplace, FIN, CU-Data, HCM, etc.) to personalize your portal page.
- **A new CU Resources Home bar will be available in the top center of the page.**
  This will offer a dropdown menu to navigate to CU Resources items:



- **The NavBar icon on the far right of the page will look different.**
  The NavBar icon will change from a compass to a menu icon: Clicking it will produce the same navigation options as before.

For more information, check out the Employee Services portal information.

Upcoming PSC Events

We'll be on your campus soon with these events:

- No Agenda Forums – register at www.cvent.com/d/8gqcmj/4W

We hope to see you there!