

April 4, 2014

FYE Procurement Cut-off Dates Reminder

Need a supply or service by the end of this fiscal year?

Your requisition must include comments to that effect (i.e., that the procurement must be received by June 30) ... and must follow the processing deadlines listed below.

Fri, Apr 18 - Last day to submit requisitions for purchases requiring formal bids (purchases of goods or services > \$500,000).

Fri, May 2 - Last day to submit requisitions for purchases requiring documented quotes (purchases of goods \$5,000.01-\$500,000 using federal funds or \$10,001-\$500,000 using nonfederal funds; and, purchases of services \$5,000.01-\$500,000 using federal funds or \$25,001-\$500,000 using non-federal funds).

Fri, May 23 - Last day to submit any additional requisitions that will use FY2014 funds.

Questions? Contact the purchasing agent for the specific commodity: www.cu.edu/psc/purchasing/commodities.htm.

Strategic Procurement News: New Dell Models!

Check out the updated Dell catalog in the CU Marketplace for some great additions and lower pricing. Among the highlights:

- The new Dell series 7000 Ultrabooks are now available. These are extremely lightweight, powerful models in 12.5" and 14" versions.
- The addition of the Venue 11 Pro now gives users access to a business class tablet.
- New lower pricing on the 22" and 24" monitors
- The chassis for the two desktop models and the All-in-One has been upgraded to the Dell 9020 chassis.

Questions? Contact Duane Tucker at Duane.Tucker@cu.edu or 303.764.3453.

Staples Survey: Talk to Us

Please give us your feedback on Staples via a new survey. Your opinions are very important to us as we work to strengthen our relationships and make Staples a more valuable supplier for you.

The survey will be sent to all known Staples users via email; it is available online from the PSC home page at (www.cu.edu/psc) or directly at www.surveymonkey.com/s/2014StaplesSatisfaction.

The survey will be open through April 11, 2014.

The Hospitality Expo: Register Now

Register now and plan to attend! THExpo is coming up in just a few weeks.

The Hospitality Expo is a great learning experience. If you're responsible for setting up catering, meetings, or official functions, please join us:

Wed, May 7 (10:00 a.m.-1:00 p.m.)
RC2 - 2nd floor conference room
Anschutz Medical Campus

For details, including a list of exhibitors, see the PSC home page at www.cu.edu/psc or go directly to www.cu.edu/psc/hospitality.html.

Travel Management Company Extension and Rate Changes

We are pleased to announce that our agreement with Christopherson Business Travel (CBT) has been extended. CBT has proven to be a trusted business partner in assisting CU travelers with their airfare and other travel-related bookings. The latest PSC Travel & Expense survey indicated that 84% of CU customers are satisfied with the services provided by CBT.

In support of the contract extension, we are also happy to announce that online booking fees through Concur will be reduced from \$9 to \$6. (CBT agent-assisted booking fees will remain at \$20.)

Questions? Contact Mary.Martin@cu.edu or 303.764.3458.

New Marketplace Catalogs

The PSC is pleased to announce two new catalog suppliers in the CU Marketplace:

Cell Signaling is active in the field of applied systems biology research, particularly as it relates to cancer. In addition to product development and production, Cell Signaling is actively engaged in the development of new technologies for signaling analysis as well as mechanistic cell biology research.

Affymetrix is a pioneer in microarray technology and a leader in genomics analysis. Affymetrix develops and provides innovative technologies that enable multiplex and parallel analysis of biological systems at the cell, protein, and gene level, facilitating the rapid translation of results into biological knowledge and routine practice.

Questions on our new catalog suppliers? Contact Duane.Tucker@cu.edu or 303.764.3453.