

April 25, 2013

Sandy Hicks Receives NAEP Award

At its Annual Meeting earlier this month, NAEP (National Association of Educational Procurement) presented the Bert C. Ahrens Award to Assistant Vice President/Chief Procurement Officer Sandy Hicks. This is the highest award given by the association. It recognizes a member who has made outstanding contributions over an extended period of time, both to NAEP and to the procurement profession at large.

In accepting the award, Sandy thanked the hardworking staff of the PSC for their energy and efforts on behalf of CU procurement.

CU Takes it to the Top

Another NAEP happening: CU won a free registration to the next Annual Meeting by coming in first in NAEP's library competition. The PSC contributed more Requests for Proposals (RFPs) and more job descriptions than any other member institution.

Congratulations to Charlene Lydick, who spearheaded this effort, and to the other PSC staff who responded to the challenge.

Changes in Commodity Assignments

We've recently modified a few Purchasing Agent commodity assignments:

- Madeline Souder is now responsible for Furniture procurements.
- Darlene Morrow has added Advertising to her commodity mix.
- Stuart Littlefield will handle scientific Chemicals as well as Scientific and Electronic equipment and supplies.

For a complete commodity listing, see www.cu.edu/psc/purchasing/commodities.htm.

FY13 Procurement Cutoff Dates Reminder

Fri, May 3: Last day to submit requisitions for purchases requiring documented quotes.

Fri, May 24: Last day to submit any additional requisitions that will use FY13 funds.

Requisition comments must state that the purchase must be received by June 30, 2013. Contact the appropriate purchasing agent for the specific commodity if you have questions.

Hospitality Expo Reminder

Thu, May 2 (10:00 am-1:00 pm), Anschutz Medical Campus Research Center 2, 2nd floor conference room. Sign up at www.cu.edu/psc.

Improved FYE Instructions Underway

Fiscal year-end 2013 is rapidly approaching. And this year, we're expanding and enhancing our information for departments.

The new material will be available May 1 on the PSC and Office of University Controller websites and will be discussed at campus FYE Town Hall meetings.

PSC Staff Presentations

In February, with sponsorship from Huron and SciQuest, NAEP (National Association of Educational Procurement) held its 2013 Innovators Forum. Sandy Hicks, Assistant Vice President/Chief Procurement Officer, collaborated with NAEP CEO Doreen Murner to facilitate the Forum, which took a strategic look at higher education procurement by analyzing major issues impacting educational institutions.

At the NAEP Annual Meeting in April, Charlene Lydick, PSC Director of Procurement Operations, presented "Sole Source Procurements: Fact or Fiction." Charlene's session considered what a sole source is/isn't and when it should be used. The audience played an active role in deciding whether selected examples of sole source procurements were 'fact' or 'fiction.'

Also at the NAEP Annual Meeting, Sandy Hicks participated in three presentations:

- "Making the Business Case for Supplier Relationship Management (SRM)," with co-presenter Jim Knight of Pathstone Partners. The session reviewed the importance of SRM in driving significant value and a high return on investment. Sandy shared CU's experiences with SRM and her SRM strategy/goals.
- "Travel and Expense Management for Higher Education," with Joseph Jacobson (Concur Technologies, Inc.). The two discussed the challenges of change management when automating traditional manual processes.
- "Tactical to Strategic—Shared Stories," with Lisa Deal (University of Florida) and Barry Swanson (University of Kansas). The presenters described how they are leading change to ensure that procurement units add value at their institutions.

PSC Closed May 3 – afternoon

The Procurement Service Center will be closed beginning at 12 noon on Fri, May 3 for a staff event.