



## PSC Staff Announcements

### Mary Martin new Manager, Purchasing Services

The Procurement Service Center (PSC) is pleased to announce that Mary Martin has been promoted to Manager, Purchasing Services. Mary has been with the PSC as a Purchasing Agent for the past five years. Prior to joining the University, Mary worked in private industry and has extensive procurement experience. She holds a M.B.A. from Regis University. Mary's procurement knowledge as well as her knowledge of the university and her ability to lead others impressed the members of the search committee. In her new role, Mary will supervise five Purchasing Agents as well as continue to be directly responsible for the procurement of furniture. Please join us in congratulating Mary on her new position.

### PSC Welcomes new Purchasing Agents

**Janet Klass** has returned to the University of Colorado in a new role. Formerly, Janet worked at UCD Anschutz Medical Center as a Professional Research Assistant. After a brief stint as a world traveler, she has joined the PSC as a Purchasing Agent. In addition to her scientific experience, Janet has also done purchasing in both the private and public sectors. Her professional background will serve her well in her new responsibilities. Janet will be responsible for the procurements of Animal Equipment & Supplies; Computers & Peripherals; Dental Equipment; Medical & Industrial Gases; Lab Glassware & Supplies; Medical/Surgical Equipment; Shipping/Mailing Services; Software/Software License Agreements; and Radioactive Isotopes. If you have questions for Janet, she may be reached at 303.315.2812 or [Janet.Klass@cu.edu](mailto:Janet.Klass@cu.edu).

The PSC is pleased to introduce **Jeannie Sobotka**. Jeannie is a Purchasing Agent and is responsible for procurements of the following commodities: Office Supplies/Toner Cartridges; Official Functions; Surplus Property (purchase of); International Studies Travel; and Transportation Services (cabs, shuttles services). Previously, Jeannie worked in the housing industry and is experienced in both purchasing and contracting. We are excited to have Jeannie at the PSC. She may be reached at 303.315.2791 or [Jeannie.Sobotka@cu.edu](mailto:Jeannie.Sobotka@cu.edu).

The PSC also welcomes **Duane Tucker** as a Purchasing Agent. A graduate of the University of Colorado at Boulder, Duane is thrilled to be working for his alma mater. Before joining the PSC, Duane handled purchasing for a private company. Duane will now be responsible for managing procurements for Food & Beverages; Library Services; Computer Networking; Telecom Equipment; and Sponsored Subcontracts. We are glad to welcome Duane to the PSC team. You can reach Duane at 303.315.2150 or [Duane.Tucker@cu.edu](mailto:Duane.Tucker@cu.edu).

Join us in welcoming Janet, Jeannie and Duane to the PSC. Also, be sure to look at our updated [organizational chart](#).

## Fedex is CU's Preferred Overnight and Ground Shipping Provider

The PSC is pleased to announce that CU has entered into a new relationship with Federal Express. (FedEx) The most significant benefit of the new agreement is lower shipping costs on domestic shipments. Other benefits include same-rate shipping by weight anywhere in the continental United States, waivers on certain fees, and caps on fuel surcharges.

The PSC has worked with FedEx to identify all of CU's individual shipping account numbers and has taken steps to ensure that all accounts will receive the new rates. If you are interested in creating a new FedEx shipping account, please review the [How-To-Buy](#) document on the PSC's website.

Direct your questions about FedEx or the new agreement, to Janet Klass. [Janet.Klass@cu.edu](mailto:Janet.Klass@cu.edu) or 303-315-2812.

## CCI Outreach Sessions

Last June, the PSC conducted a customer satisfaction survey on Colorado Correctional Industries (CCI). In November, the PSC will bring CCI to each campus so that end users can have a structured and direct conversation with CCI's decision makers. The goal of these sessions is to provide you, the end user, with a way to convey valuable operational feedback to CCI and to foster a positive relationship between CCI and CU. Sessions will be one hour in length, and seating space is limited to 40 people. Depending on interest, additional sessions may be added. Refreshments will be served. The dates are as follows:

- Nov 4: UCCS
- Nov 14: UCD - Anschutz
- Nov 21: CU-Boulder
- Nov 25: UCD - Downtown

Please [click here](#) to RSVP and see session times. If you have any questions, please contact [Michael Fox](#) @ 303-315-2848.

## Do The Right Thing Awards

Nominations are underway for the Do The Right Thing program's monthly Spot Award winners and Quarterly Award recipients. This new program, which began October 1<sup>st</sup>, recognizes the efforts of employees with respect to their fiscal roles and responsibilities.

Visit the [Do the Right Thing Awards](#) web site for nomination forms and more information.

**PSC Closed** - The PSC and the OUC, including FinProHelp, will be closed Friday, October 24 beginning at 11:00 am for a staff appreciation event.