



University of Colorado

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BOARD OF REGENTS

2. REGENTS OF THE UNIVERSITY

Policy 2.F: Posting of Board Meetings

2.F.1 Regular and Special Meetings

As described in Article 2.B.1 of the *Laws of the Regents*, the Board of Regents may meet either at regularly scheduled meetings or at special meetings noticed in accordance with the requirements of the Colorado Open Meetings Law. The official posting place for notice of all regents meetings, including committee meetings, is the Board of Regents website at <https://www.cu.edu/regents>.

2.F.2 Executive Session

At any regular or special meeting of the Board of Regents, the regents may meet in executive session for any purpose allowed under the Colorado Open Meetings Law. Any executive sessions will be conducted in accordance with the Colorado Open Meetings Law. The Board of Regents may not take formal action in executive session unless permitted by law. Any regent or administrator who attends executive session is responsible for maintaining the confidentiality of any executive session discussions or materials unless the Board of Regents, with the concurrence of the University Counsel, has authorized a disclosure of executive session discussions or materials.

2.F.3 Purpose

The purpose of regular and special meetings of the Board of Regents is to support the regents in their governance functions, to allow the regents to exercise their fiduciary responsibilities, and to enable the regents to perform the functions vested in them under the *Laws of the Regents* and regent policy. The agendas for regular and special meetings of the Board of Regents should be developed to further this purpose.

2.F.4 Agenda Setting

In advance of any regular or special meetings of the Board of Regents, the Secretary of the Board of Regents shall request potential discussion and action items from the regent committees and the administration. In consultation with the administration and the vice chair of the board, the chair of the board shall determine the agenda for any regular or special meeting and authorize the Secretary of the Board of Regents to post the agenda in accordance with the Colorado Open Meetings Law.

2.F.5 Agenda Approval

At any regular or special meetings of the Board of Regents, the first action item will be the board's approval of the agenda. After the agenda has been approved, action or

discussion items may be added to the agenda only upon the consent of the chair and vice chair or a two-thirds vote of the Board of Regents.

2.F.6 Distribution of Materials

Under normal circumstances where time permits, any materials or presentations related to action or discussion items for a regular or special regent meeting should be distributed to the regents and posted with the agenda in advance of the meeting.

2.F.7 Development of Policy

The development of policy, defined as those actions that are intended to influence future actions and decisions within the university, should occur through defined policymaking processes, rather than through direct action by the Board of Regents. Under normal circumstances, the appropriate regent committee should consider any new or amended *Laws of the Regents* or regent policies before the Board of Regents considers and votes upon them. The Board of Regents shall consider new or amended *Laws of the Regents* or regent policies that a regent committee has not considered only upon the affirmative vote of two-thirds of the regents.

2.F.8 Use of Resolutions

A resolution is intended to allow the Board of Regents to take action on a current matter, rather than to establish ongoing policy for the university. The Board of Regents will ordinarily consider a resolution only if: (i) an administrator who has responsibility over the subject of the resolution has brought it for the board's consideration; or (ii) a regent committee has considered the resolution. With the exception of personnel actions relating to those positions reporting directly to the Board of Regents, the Board of Regents may consider a resolution that one or more regents brings without a regent committee's prior consideration only upon the affirmative vote of two-thirds of the regents.

History:

- Adopted: February 20, 1992
- Revised: October 30, 2003, March 22, 2007, April 6, 2017, June 18, 2020 (Pending)
- Last Reviewed: April 6, 2017