



University of Colorado

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BOARD OF REGENTS

2. REGENTS OF THE UNIVERSITY

Policy 2.D: Regents Awards

2.D.1 As stated in Article 2, Part D, the Board of Regents may award Honorary Degrees, University Medals, or Distinguished Service Awards.

2.D.2 Nomination Process

(A) Each year the vice president, university counsel and secretary of the board will solicit nominees for these awards. The nomination deadline is August-September 15. Late or incomplete nomination packages will not be considered. Anyone may submit a nomination.

~~(B) Honorary Degree, University Medal, and Distinguished Service Award nominations must be submitted online and supported by at least three, but not more than five, letters of recommendation, including the nominator's letter. The nominator will provide the recommendation letters and the nominee's current vita and contact information.~~

~~(C)~~(B) Nomination Rules: (Note: detailed requirements for processes are in Appendix A)

- (1) A person may not nominate themselves.
- (2) A current university employee may not be nominated.
- (3) A public official currently serving in office may not be nominated.
- ~~(4)~~ A public official may be nominated two years after completion of their term of office.

~~(4)~~(5) A regent may submit a nomination, but must recuse themselves from commenting and voting on the nomination.

~~(D) Each chancellor will designate a campus Regents Awards Canvassing Committee that encourages and that screens qualified nominations. Each canvassing committee shall develop its own internal procedures. Procedures shall require that nominations are: The vice president, university counsel and secretary will accept any qualified nomination not submitted through a campus canvassing committee, but will forward the nomination package to the respective canvassing committee for formal submittal on behalf of the respective campus. Chancellors will identify the chair of the canvassing committee to the secretary to facilitate nomination referrals to the committee.~~

(C)

- (1) Submitted online by the nominator,
- (2) Supported by at least three, but no more than five, letters of recommendation, including the nominator's letter, and

- 44 (3) Provide the nominee’s current vita (resume, or career summary) and
 45 contact information.
- 46 ~~(D) Members of the campus Regents Awards Canvassing Committee who submitted~~
 47 ~~a nomination or provided a support letter for an individual being considered by~~
 48 ~~the committee must recuse themselves from commenting and voting on that~~
 49 ~~nomination.~~
- 50 ~~(E) Throughout the process, all nominations will be considered confidential~~
 51 ~~personnel matters.~~
- 52 ~~(F) Following the campus review and approval by the chancellor, each campus~~
 53 ~~canvassing committee shall submit recommendations for awards and associated~~
 54 ~~nomination packages to the secretary of the board to forward to the Regents~~
 55 ~~Awards Selection Committee by October 1.~~
- 56 ~~(E) Each canvassing committee, based on their evaluation of a nomination, is~~
 57 ~~authorized to recommend a more appropriate award category -different award-~~
 58 ~~than that of the original nomination.~~
- 59 ~~(G)~~
 60 ~~(F)~~
- 61 ~~(G) The campus canvassing committees will submit qualified nominations to the secretary of~~
 62 ~~the board to forward to the Regents Awards Selection Committee by October 1. The~~
 63 ~~Regents Awards Selection Committee will be composed of the regents on the University~~
 64 ~~Affairs Committee and four faculty members of the Faculty Council on the Educational~~
 65 ~~Policy and University Standards (EPUS) committee.~~
- 66 ~~(H)~~
 67 ~~Members of the Regent Awards Selection Committee who submitted a nomination or provided a~~
 68 ~~support letter for a nomination must recuse themselves from commenting and voting on~~
 69 ~~that nomination.~~
- 70 ~~(1)~~
 71 ~~— All nominations will be considered confidential and be discussed at the October-~~
 72 ~~meeting of the Regents Awards Selection Committee.~~
- 73 ~~—~~
 74 ~~— The Regents Awards Selection Committee is authorized to recommend a different~~
 75 ~~award than that of the recommendation from the campus canvassing committee.-~~
- 76 ~~(H) The Regents Awards Selection Committee will forward its recommendations to the~~
 77 ~~full board for action at its regularly scheduled November meeting.~~
- 78
 79
- 80 ~~2.D.3—To receive any Regent awardn Honorary Degree, the selected candidates or the~~
 81 ~~candidate’s representative must attend a university commencement or board~~
 82 ~~determined special function within a two-year period following selection. University-~~
 83 ~~Medals or Distinguished Service Awards are generally awarded at commencements but~~
 84 ~~may be awarded on other occasions, as determined by the board.~~
- 85 2.D.3
- 86 ~~2.D.4~~ A candidate who is not selected for an award may be re-nominated if new information
 87 (such as additional accomplishments) is cited in the nomination package. Candidates
 88 not selected after two consecutive nominations will not be reconsidered for three years,
 89 unless the awards committee specifically requests a nomination.
- 90

91 **History:**

92 • Adopted: September 18, 2003;

93 • Revised: August 21, 2008, November 20, 2014, November 6, 2015, April 5, 2019;

94 • Revisions to *Policy 9.A: Regents Awards* were approved on April 5, 2019, to change the

95 timeline of the Regents Awards process.

- Regents approved renumbering the revised *Regent Policy 9.A: Regent Awards* to *Regent Policy 2.D: Regent Awards* on April 5, 2019.
- Last revised: April 5, 2019.

Appendix A – Process details

All nominations must be submitted to a website maintained by the Office of the Board of Regents that must have the following affordances:

- Nominators are supported in proper submission of the different portions of the package, including uploading support material.
- Nominators will be able to revisit their nomination multiple times as they complete the application.
- Nominators will not be able to ‘submit’ the nomination until the package is complete and, if submission is not allowed will receive automated support in identifying what elements are missing.
- While it is preferred that nominators assign their nominee to a particular campus, they will be able to choose multiple campuses if they are not sure.
- When a nomination is submitted, it will be sent to each campus canvassing committee indicated by the nominator.

Campus canvassing committee reconciliation

- If a nomination is sent to multiple campuses, each campus committee will proceed with a separate evaluation
- If, when the campus canvassing committees submit their recommendations, a candidate is recommended for an award by multiple campuses, the Office of the Board of Regents shall convene a meeting of the chairs of the relevant campus committees to reconcile the recommendations before the package is submitted to the Regent Awards Selection committee.