



University of Colorado

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BOARD OF REGENTS

2. REGENTS OF THE UNIVERSITY

Policy 2.D: Regents Awards

2.D.1 As stated in Article 2, Part D, the Board of Regents may award Honorary Degrees, University Medals, or Distinguished Service Awards.

2.D.2 Nomination Process

(A) Each year the secretary of the board will solicit nominees for these awards. The nomination deadline is August 1. Late or incomplete nomination packages will not be considered. Anyone may submit a nomination.

(B) Nomination Rules: (Note: detailed requirements for processes are in Appendix A)

(1) A person may not nominate themselves.

(2) A current university employee may not be nominated.

(3) ~~A public~~An elected official currently serving in office may not be nominated.

(4) ~~A public~~An elected official may be nominated two years after completion of their term of office.

(5) A regent may submit a nomination but must recuse themselves from commenting and voting on the nomination.

(C) Each chancellor will designate a campus Regents Awards Canvassing Committee that encourages and screens qualified nominations. Each canvassing committee shall develop its own internal procedures. Procedures shall require that nominations are:

(1) submitted online by the nominator;

(2) supported by at least three, but no more than five, letters of recommendation, including the nominator's letter; and

(3) provide the nominee's current vitae (resume, or career summary) and contact information.

(D) Members of the campus Regents Awards Canvassing Committee who submitted a nomination or provided a support letter for an individual being considered by the committee must recuse themselves from commenting and voting on that nomination.

(E) Throughout the process, all nominations will be considered confidential ~~personnel matters~~ to the extent permitted by law.

(F) Following the campus review and approval by the chancellor, each campus canvassing committee shall submit recommendations for awards and associated nomination packages to the secretary of the board to forward to the Regents Awards Selection Committee by October 1.

(G) Each canvassing committee, based on their evaluation of a nomination, is authorized to recommend a more appropriate award category than that of the original nomination.

(H) The Regents Awards Selection Committee will be composed of the regents on the University Affairs Committee and four faculty members of the Faculty Council on the Educational Policy and University Standards (EPUS) committee.

(1) Members of the Regent Awards Selection Committee who submitted a nomination or provided a support letter for a nomination must recuse themselves from commenting and voting on that nomination.

2.D.3 The Regents Awards Selection Committee is authorized to recommend a different award than that of the recommendation from the campus canvassing committee. To receive any regent award, the selected candidates or the candidate's representative must attend a university commencement or board-determined special function within a two-year period following selection.

History:

- Adopted: September 18, 2003 (as Regent Policy 9.A: Regent Awards).
- Revised: August 21, 2008; November 20, 2014; November 6, 2015; April 5, 2019 (*Regent Policy 9.A: Regent Awards* revised to change the timeline of the Regents Awards process and renumbered to *Regent Policy 2.D: Regent Awards*); June 22, 2023.
- Last Reviewed: June 22, 2023.

Appendix A – Process Details

All nominations must be submitted to a website maintained by the Office of the Board of Regents that must have the following ~~affordances~~ parameters:

- Nominators are supported in proper submission of the different portions of the package, including uploading support material.
- Nominators will be able to revisit their nomination multiple times as they complete the application.
- Nominators will not be able to 'submit' the nomination until the package is complete and if submission is not allowed, will receive automated support in identifying what elements are missing.
- While it is preferred that nominators assign their nominee to a particular campus, they will be able to choose multiple campuses if they are not sure.
- When a nomination is submitted, it will be sent to each campus canvassing committee indicated by the nominator.

Campus canvassing committee reconciliation

- If a nomination is sent to multiple campuses, each campus committee will proceed with a separate evaluation.
- If, when the campus canvassing committees submit their recommendations, a candidate is recommended for an award by multiple campuses, the Office of the Board of Regents shall convene a meeting of the chairs of the relevant campus committees to reconcile the recommendations before the package is submitted to the Regent Awards Selection committee.