

Faculty Council Budget Committee

OPERATING PRINCIPLES AND PROCEDURES

(Passed Nov 21, 2002)

Appointment of Members: The committee shall have faculty, staff, and students who are voting members. Faculty shall be appointed by the chairs of the campus faculty assemblies. Staff and students shall be appointed by their appropriate system-wide governance organizations.

Voting Membership: There shall be a maximum of 12 voting members, including the chair, though meetings shall be open and there can be any number of ex-officio members. The chair shall only vote to break a tie.

Balance of Membership: There shall be an attempt to balance the representation from each campus. However, it should be emphasized that each member is expected to represent the good of the university as a whole, rather than a particular constituency.

Advisory Nature of Votes: Votes are solely to determine the opinion of the majority of the committee. Such opinions are purely advisory, or for the purpose to forwarding a recommendation to the Faculty Council.

Avoidance of Voting on Campus Issues: Though frequently briefed on campus-specific as well as system issues, the committee shall not render opinions on budget issues that are campus specific.

Meeting of Subgroups: Students, staff, and faculty can meet separately on issues that are specific to their group.

Attendance: Members are obligated to attend meetings regularly. After three unexcused absences the chair shall ask the appointing authority to replace the member. The chair shall decide when an absence is excused. Members are encouraged to send a substitute in event of an absence, but the substitute cannot vote. (The Faculty Council forbids proxies.)

Administrative role in presenting system-wide issues: The VP for Planning and the Budget, or his/her representative, shall, from time to time and on a timely basis, provide the committee with information on a system issue, and ask the members to render an opinion, which might or might not be passed onto the Faculty Council for formal action. The Committee should be later informed as to the official action taken on the issue, and the reasons for that action.

Election of the chair: Members of the committee shall elect a chair for the next academic year, typically at the last meeting of a academic year.