

LinkedIn Learning Step-by-Step Guide

Connecting and Disconnecting LinkedIn and LinkedIn Learning Profiles

You have the option to connect your LinkedIn profile to your LinkedIn Learning account.

This connection lets you receive personalized course recommendations based on the job title, industry, and skills defined in your LinkedIn profile. You can also post course completions and certifications from LinkedIn Learning to your profile.

If you chose to sign up for LinkedIn Learning without connecting it to your LinkedIn account, you can do so any time after activation, as described in this guide.

If you chose not to connect your LinkedIn profile, you will create a separate LinkedIn Learning account that is not connected to LinkedIn.com. If you chose to sign up for LinkedIn Learning without connecting it to your LinkedIn account, you can do so any time after activation.

Connect Your LinkedIn Profile from LinkedIn Learning

- 1. Sign into your <u>LinkedIn Learning</u> account using your university credentials.
- 2. Select the Me icon Me
 on the top right of the LinkedIn Learning home screen.
- 3. Select **Settings** from the drop-down menu.

LEARNING E Q Browse Search	My Learning Me 🕶	
Manage Your Account	University of Colorado	
Content Language Our courses are available in multiple languages. Let us know which language you prefer for learning.	My Learning In Progress Saved Collections	
Email Subscriptions	From Your Organization Learning History	
Learning List	Skills	
Receive your top course recommendations every Monday.		
Unsubscribe	Change content language	
Learning Lookback	Settings 占 Go to LinkedIn Profile Help center	
Review what you learned over the week every Friday.		
Unsubscribe		
	Sign out	

4. Select **Connect my account** to be taken to the profile connection selection screen.

LEARNING E Constant C	Home	My Learning	Me 🗸	
Manage Your Account				
Content Language Our courses are available in multiple languages. Let us know which language you prefer for learning.	English (Eng	lish)	٣	
Email Subscriptions Learning List Receive your top course recommendations every Monday. Unsubscribe				
Learning Lookback Review what you learned over the week every Friday. Unsubscribe				
Connect your LinkedIn account to your LinkedIn Learning provided from your organization When you connect your accounts, you can ask and answer questions, join groups of other learners, see what your connections are learning, and more. Connect my account				

5. Select **Continue with LinkedIn**. You will be prompted to enter your LinkedIn email address and password.

Disconnect Your LinkedIn Profile from LinkedIn Learning

- 1. Sign into your LinkedIn Learning account using your university credentials.
- 2. Select the Me icon Me \checkmark on the top right of the LinkedIn Learning home screen.
- 3. Select Settings from the drop-down menu.



4. Select **Disconnect my account** to be taken to the profile disconnection selection screen.

LEARNING Errowse Q Search for skills, subjects or software	My Learning Me ▼
Manage Your Account	
Content Language Our courses are available in multiple languages. Let us know which language you prefer for learning.	•
Email Subscriptions Learning List Receive your top course recommendations every Monday. Unsubscribe	
Learning Lookback Review what you learned over the week every Friday. Unsubscribe	
Disconnect your LinkedIn account from your LinkedIn Learning account provided by your organization When you disconnect your LinkedIn account, you will no longer be able to ask and answer questions, join groups of other learners, see what your connections are learning, and more. Disconnect my account	1

- 5. When you chose to disconnect, you will see an **Are you sure?** confirmation and you will be taken to the binding selection screen.
- 6. Select **Continue without LinkedIn** to finalize.