# Human Capital Management: Job Aid

## Disabling Pop-Up Blockers and Clearing Cache

When pop-up blockers are enabled, your system may fail to display forms, subforms, and applications. When data is saved in your cache, your browser fails to display up-to-date information. Steps may vary depending on the version of your browser. Refer to the browser’s online help for more information.

<table>
<thead>
<tr>
<th>Browser</th>
<th>Disable Pop-Up Blocker</th>
<th>Clear Cache</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Microsoft Edge</strong></td>
<td>1. Click Settings and more at the top of the browser.</td>
<td>1. Press Ctrl+Shift+Delete.</td>
</tr>
<tr>
<td></td>
<td>2. Click Settings.</td>
<td>2. Select checkboxes:</td>
</tr>
<tr>
<td></td>
<td>3. Click Cookies and site permissions.</td>
<td>• Browsing history</td>
</tr>
<tr>
<td></td>
<td>4. Clear the Block setting.</td>
<td>• Cookies and other site data</td>
</tr>
<tr>
<td><strong>Google Chrome</strong></td>
<td>1. Click Customize and control Google Chrome at the top of the browser.</td>
<td>3. Click Clear now.</td>
</tr>
<tr>
<td></td>
<td>2. Click Settings.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. Click Privacy and security.</td>
<td></td>
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<tr>
<td></td>
<td>4. Click Site settings.</td>
<td></td>
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<tr>
<td></td>
<td>5. Click Pop-ups and redirects.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6. Select Sites can send pop-up and use redirects.</td>
<td></td>
</tr>
<tr>
<td><strong>Mozilla Firefox</strong></td>
<td>1. Click the Open menu button and choose Settings.</td>
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</tr>
<tr>
<td></td>
<td>2. Click the Privacy &amp; Security on the left side of the page.</td>
<td>2. Select Privacy &amp; Security.</td>
</tr>
<tr>
<td></td>
<td>3. Under the Permissions section, clear the Block pop-up windows checkbox.</td>
<td>3. Under Cookies and Site Data, click Clear Data.</td>
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<td>4. Select checkboxes:</td>
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<td></td>
<td></td>
<td>• Cookies and Site Data</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Cached Web Content</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5. Click Clear.</td>
</tr>
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<td></td>
<td></td>
<td>6. Click Clear Now.</td>
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</tbody>
</table>