









# Human Capital Management: Job Aid

## Disabling Pop-Up Blockers and Clearing Cache

When pop-up blockers are enabled, your system may fail to display forms, subforms, and applications. When data is saved in your cache, your browser fails to display up-to-date information. Steps may vary depending on the version of your browser. Refer to the browser's online help for more information.

Browser	Disable Pop-Up Blocker	Clear Cache
<b>Internet Explorer</b> 	<ol style="list-style-type: none"> <li>Click <b>Tools</b> at the top of the browser. </li> <li>Click <b>Internet options</b>.</li> <li>Click the <b>Privacy</b> tab.</li> <li>Clear the <b>Turn on Pop-up Blocker</b> check box.</li> <li>Click <b>OK</b>.</li> </ol>	<ol style="list-style-type: none"> <li>Press <b>Ctrl+Shift+Delete</b>.</li> <li>Select checkboxes:               <ul style="list-style-type: none"> <li>Temporary Internet files and website files</li> <li>Cookies and website data</li> <li>History</li> </ul> </li> <li>Click <b>Delete</b>.</li> </ol>
<b>Microsoft Edge</b> 	<ol style="list-style-type: none"> <li>Click <b>Settings and more</b> at the top of the browser. </li> <li>Click <b>Settings</b>.</li> <li>Click <b>View advanced settings</b>.</li> <li>Click <b>Block pop-ups</b> so they are off.</li> </ol>	<ol style="list-style-type: none"> <li>Press <b>Ctrl+Shift+Delete</b>.</li> <li>Click <b>Choose what to clear</b>, under Clear browsing data.</li> <li>Select checkboxes:               <ul style="list-style-type: none"> <li>Browsing history</li> <li>Cookies and saved website data</li> <li>Cached data and files</li> </ul> </li> <li>Click <b>Clear</b>.</li> </ol>
<b>Google Chrome</b> 	<ol style="list-style-type: none"> <li>Click <b>Customize and control Google Chrome</b> at the top of the browser. </li> <li>Click <b>Settings</b>.</li> <li>Scroll down and click <b>Advanced</b>.</li> <li>In the Privacy and security section, click <b>Content settings</b>.</li> <li>Click <b>Pop-ups and redirects</b>.</li> <li>Select <b>Allowed</b> for all sites to show pop-ups.</li> </ol>	<ol style="list-style-type: none"> <li>Press <b>Ctrl+Shift+Delete</b>.</li> <li>Click <b>Choose what to clear</b>, under Clear browsing data.</li> <li>Select checkboxes:               <ul style="list-style-type: none"> <li>Browsing history</li> <li>Cookies and other site data</li> <li>Cached images and files</li> </ul> </li> <li>Click <b>Clear data</b>.</li> </ol>
<b>Mozilla Firefox</b> 	<ol style="list-style-type: none"> <li>Click the <b>Open menu</b> button  and choose <b>Options</b>.</li> <li>Click the <b>Privacy &amp; Security</b> on the left side of the page.</li> <li>Under the Permissions section, clear the <b>Block pop-up windows</b> checkbox.</li> </ol>	<ol style="list-style-type: none"> <li>Click the <b>Open menu</b> button and choose <b>Options</b>.</li> <li>Under Cookies and Site Data, click <b>Clear Data</b>.</li> <li>Select checkboxes:               <ul style="list-style-type: none"> <li>Cookies and Site Data</li> <li>Cached Web Content</li> </ul> </li> <li>Click <b>Clear</b>.</li> <li>Click <b>Clear Now</b>.</li> </ol>