Human Capital Management: Job Aid

Person of Interest (POI) Types

The following table lists POI types and when to use them. A POI may have more than one POI Type. Refer to Adding an Additional POI Type Step-by-Step Guide for more information.

For more information about provisioning (system access), refer to the following sites:
- **UCCS**: Identity and Access ([https://www.uccs.edu/oit/services/identity-and-access](https://www.uccs.edu/oit/services/identity-and-access))
- **CU Boulder**: IdentiKey ([https://oit.colorado.edu/services/identity-access-management](https://oit.colorado.edu/services/identity-access-management)) and Identity Manager ([https://oit.colorado.edu/services/identity-access-management/identity-manager](https://oit.colorado.edu/services/identity-access-management/identity-manager))
- **CU Denver | AMC**: OIT Logins and Account Access ([https://www1.ucdenver.edu/offices/office-of-information-technology/services/logins-and-account-access](https://www1.ucdenver.edu/offices/office-of-information-technology/services/logins-and-account-access))
- **System**: UIS Request Access ([https://www.cu.edu/university-information-systems/access-it-security/request-access](https://www.cu.edu/university-information-systems/access-it-security/request-access))

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| 00007    | External Trainee | Ext Stud. | Persons affiliated with the university, who are not paid by the university, who need to take university offered training courses. **Provisioning:**  
  - **UCCS**: Provisioning by OIT.  
  - **CU Boulder**: IdentiKey and email, includes portal access and active directory.  
  - **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00010    | Other | Other | All others, such as temporary agency employees who are not paid by the university. **Provisioning:**  
  - **UCCS**: Provisioning by OIT.  
  - **CU Boulder**: IdentiKey only, includes portal access.  
  - **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00012    | Affiliate | Affiliate | Persons who have an affiliation with the university but are not paid by the university. **Provisioning:**  
  - **UCCS**: Provisioning by OIT.  
  - **CU Boulder**: IdentiKey and email, includes portal access and active directory.  
  - **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
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| 00013    | Pre-employment | Pre-Emp   | Persons who are future employees of the university, who need their employee ID, parking, library privileges, etc. prior to actual start date. (Social security number required.)  
Provisioning:  
• Provisioning for all campuses. |
| 00015    | Security Access | Security  | Persons who need security access to a university system such as HCM, Finance (FIN), or Central Information Warehouse (CIW).  
Provisioning:  
• Provisioning for all campuses. |
| 00016    | Veterans Administration | Vet Admin | Persons from the Veterans Administration who have an affiliation with the university but are not paid by the university.  
Provisioning:  
• **UCCS**: Provisioning by OIT.  
• **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00017    | Volunteer Clinical Faculty | Vol Clin  | Persons who volunteer as clinical faculty but are not paid by the university.  
Provisioning:  
• **UCCS**: Provisioning by OIT.  
• **CU Boulder**: IdentiKey only, includes portal access.  
• **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |
| 00018    | External Instructor | Ext Instr  | External instructors who need a university ID (parking, library privileges, etc.) but are not paid by the university.  
Provisioning:  
• **UCCS**: Provisioning by OIT.  
• **CU Boulder**: IdentiKey and email, includes portal access and active directory.  
• **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00020    | Volunteer | Volunteer  | Persons who volunteer at the university (for example, museum, hospital), but are not paid by the university.  
Provisioning:  
• **UCCS**: Provisioning by OIT.  
• **CU Boulder**: IdentiKey only, includes portal access.  
• **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
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| 00021    | Visiting Scholar   | Vstg Schol | Visiting scholars who need a university ID (parking, library privileges, etc.) but are not paid by the university. Provisioning:  
- **UCCS**: Provisioning by OIT.  
- **CU Boulder**: IdentiKey and email, includes portal access and active directory.  
- **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00023    | Affiliate – VA     | Aff – VA   | Persons employed by the Veterans Administration who have an affiliation with the university. Use for School of Medicine. Provisioning:  
- **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |
| 00024    | Affiliate – NJH    | Aff – NJH  | Persons employed by National Jewish Hospital who have an affiliation with the university. Use for School of Medicine. Provisioning:  
- **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |
| 00025    | Affiliate – DHHA   | Aff – DHHA | Persons employed by Denver Health & Hospital Authority who have an affiliation with the university. Use for School of Medicine. Provisioning:  
- **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |
| 00026    | Affiliate – PSL    | Aff – PSL  | Persons employed by Presbyterian St Luke’s Hospital who have an affiliation with the university. Use for School of Medicine. Provisioning:  
- **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00027    | Affiliate – Kaiser | Aff – Ksr  | Persons employed by Kaiser Permanente who have an affiliation with the university. Use for School of Medicine. Provisioning:  
- **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00028    | Affiliate – Rose   | Aff – Rose | Persons employed by Rose Medical Center who have an affiliation with the university. Use for School of Medicine. Provisioning:  
- **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00029    | Student Athlete    | Stdnt Athl | Student athletes for ACH payments. Provisioning:  
- **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
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| 00031    | Regent      | Regent     | Board of Regent members who need affiliation with the university. Provisioning:  
  - **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00032    | Electronic Research Admin | ERA         | Persons from the Electronic Research Administration. Provisioning:  
  - **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |
| 00033    | Training Access | Training   | Persons who need access to online training through Skillsoft. Provisioning:  
  - **UCCS**: Provisioning by OIT.  
  - **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |
| 00034    | CU Careers Search Committee | CUCSC      | Persons who need access to CU Careers as a search committee member who are not employed by the university. Provisioning:  
  - **UCCS**: Provisioning by OIT.  
  - **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00035    | Former Regent | FrmrRgnt   | Former Board of Regent members who need affiliation with the university. Provisioning:  
  - **UCCS**: Provisioning by OIT.  
  - **CU Denver | AMC**: Non-automatic provisioning; follow sponsored user process. |
| 00036    | Affiliate – NCAR/UCAR | Aff-NCAR   | Persons employed by either National Center for Atmospheric Research (NCAR) and University Corporation for Atmospheric Research (UCAR) who have an affiliation with the university (CU Boulder). Provisioning:  
  - No services provided. |
| 00037    | Affiliate – UCHMG | Aff-UCHMG  | Persons employed by UCHHealth Medical Group who have an affiliation with the Anschutz Medical Campus. Provisioning:  
  - **CU Denver | AMC**: Last four digits of SSN are required for automatic provisioning. |