

ES HCM Campus Call



Employee Services ——— October 6, 2020 ——— 3:00PM to 4:00PM

Presented on the first Tuesday of the month for the HCM Campus Community



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zoom Controls

The image shows a Zoom meeting interface with several controls highlighted by yellow boxes:

- View Options:** A dropdown menu is open, showing options: Fit to Window, 50%, 100% (Original Size) (checked), 150%, 200%, 300%, and Follow presenter's pointer (checked).
- Q&A Window:** A smaller window titled "Q&A" is visible, containing the text "No question and answer" and a "Send" button.
- Bottom Bar:** The Zoom control bar at the bottom has several buttons highlighted:
 - Audio Settings:** A button with a dropdown arrow.
 - Chat:** A button with a speech bubble icon.
 - Raise Hand:** A button with a hand icon.
 - Q&A:** A button with a question mark icon.
 - Leave Meeting:** A button with red text.



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ES HCM Campus Calls

<https://www.cu.edu/hcm-community/getting-started-training/elevate-training>

HOME | HCM COMMUNITY | TRAINING


Getting started: Training

First things first. To become a full-fledged HCM Community member, you need to know how to use the software platforms that help us manage the University of Colorado's human resources and recruiting functions.

Whether you're new to the university or are looking to master HCM or CU Careers, we have training available for you.

Click an image below for more information



 Looking for an instructional guide? View the [HCM document library](#).



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HCM Campus Calls



Join us each month

On the first Tuesday of every month, Employee Services hosts campus calls for HCM community users to get a better understanding of system updates, HCM data and more. This is your chance to ask questions, receive hands-on support and dive deeper in relevant topics.

[Register for 2020 calls](#) [Webinar Archives](#)

+ Topics


- System and policy updates
- Employee Services updates
- HCM support
- HCM data feature focus
- Upcoming maintenance
- Open forum Q&A


Who can join?

- New and Infrequent HCM users
- Payroll Personnel Liaisons
- Time Entry Admins
- PET Regular Users
- Campus HR


HOME | [DOCUMENT LIBRARY](#) | [2020 HCM CAMPUS CALL ARCHIVE](#)

2020 HCM Campus Call Archive










 Last updated: 8/4/2020

 Purpose

Find information covered in a previous 2020 HCM campus call.

 **Download a presentation below**

ATTACHMENTS

-  [August 2020 Campus Call](#)
-  [July 2020 Campus Call](#)
-  [June 2020 Campus Call](#)
-  [May 2020 Campus Call](#)
-  [Open Enrollment Campus Call](#)
-  [April 2020 Campus Call](#)
-  [March 2020 Campus Call](#)
-  [February 2020 Campus Call](#)
-  [January 2020 Campus Call](#)



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Agenda

- ▶ UIS Updates
 - ▶ UIS Maintenance Matters
- ▶ ES Functional Areas
 - ▶ ES FA - HR/GL
- ▶ ES Payroll - Topics/Support
 - ▶ ES Payroll Calendar
- ▶ HCM Data Feature Focus

- ▶ Q & A—Current Call
- ▶ Q & A—Previous Call

- ▶ References



University Information System (UIS) Updates



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UIS Maintenance Matters

<https://www.cu.edu/uis/maintenance-matters>

Production Maintenance +

[6 a.m. to 6 p.m. Oct. 18 maintenance for production systems](#)

See All

Non-production Maintenance +

[6 a.m. to 6 p.m. Oct. 30 maintenance for non-production systems](#)

See All

Campus Solutions Maintenance +

See All

Other Maintenance +

See All

Completed Maintenance +

[Sept. 25 maintenance completed for non-production services](#)

[Sept. 13 maintenance completed for production services and Campus Solutions](#)

See All

Environment Activity +

Do you use our different development environments for testing? Check to see the schedule of current and upcoming environment activities.

See All



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Employee Services Functional Areas

ES FA - CU Careers
ES FA - Benefits Core
ES FA - HCM Core
ES FA - Payroll Core
ES FA - HR/GL
ES FA - Time & Leave



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ES FA - HR/GL



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HCM Payroll Data in mFIN

<https://www.cu.edu/blog/hcm-community/use-these-quick-reports-locate-hcm-payroll-data-has-posted-fin>

Webinar On Demand: <https://www.cu.edu/hcm-community/hcm-projects/webinars>
Budget and Funding > HR/GL Payroll Reporting Webinar

HCM Payroll Data	CU-DATA Payroll Data
Time Entry <i>Create Additional Pay</i>	
Payroll Register Acct Detail Paycheck Distribution Payroll Register	mFIN Compensation Summary mFIN Payroll Transactions mFIN Outstanding Encumbrances
Position Funding History	mFIN Financial Detail
Funding Queries HRGL Request Funding Entry	<i>mFIN SpeedType Summary</i> <i>mFIN Account Tree List</i>
HRGL Request PET	m-Fin PET Journal Entries



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ES Payroll Topics/Support



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Leave Certification: Sept. 25 - Oct. 25

This year's leave certification window has been postponed and will now run from Sept. 25 - Oct. 25.

- ▶ Employees will receive a series of emails notifying them of the leave certification deadlines.
- ▶ This year, CU campuses were allowed to revise their maximum leave carryover policies in response to the COVID-19 pandemic. Because of this, leave balances exceeding the standard carryover limits are not an automatic indication of an incorrect balance.
- ▶ You'll need to identify employees who haven't yet certified their leave.
 - ▶ Use the Leave Certification Status query (**CUES_HCM_LEAVE_CERT_STATUS**) to generate a list of employees with data on whether they've submitted their certified leave or not.
 - ▶ You can access this query through **HCM Work Center Tile > CU HCM User WorkCenter > Resources tab > Query Manager > Click here for ALL.**
- ▶ Read this blog post for more reports and resources for employees and supervisors.

[\[LINK\]](#)



Payroll Calendar

<https://www.cu.edu/hcm-community/pay-employees/payroll-production-calendars>

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

October 2020

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1	2 BW PPE 09/19/20 PAYDAY (Pay Run ID BW091920) OC092420 PAYDAY	3/4 PPE 10/03/20 Pay Run ID BW100320 Earn dates 09/20-10/03/20
5	6 OC100120 uploads due 5 pm	7 Processing OC100120	8 BW uploads due 5 pm	9 Processing BW PPE 10/03/20 OC100120 PAYDAY	10/11
12 Run Payroll Register BW PPE 10/03/20	13 OC100820 uploads due 5 pm	14 PULL DEADLINE 10 AM: BW PPE 10/03/20 Processing OC100820	15	16 BW PPE 10/03/20 PAYDAY (Pay Run ID BW100320) OC100820 PAYDAY	17/18 PPE 10/17/20 Pay Run ID BW101720 Earn dates 10/04-10/17/20
19	20 MON uploads due 5 pm Pay Run ID MN103120 Processing MON PPE 10/31/20 NO OFF-CYCLE THIS WEEK *	21 Processing MON PPE 10/31/20 NO OFF-CYCLE THIS WEEK *	22 Processing MON PPE 10/31/20 BW uploads due 5 pm	23 Run Payroll Register MON PPE 10/31/20 Processing BW PPE 10/17/20 NO OFF-CYCLE THIS WEEK *	24/25
26 Run Payroll Register BW PPE 10/17/20	27 OC102220 uploads due 5 pm	28 PULL DEADLINE 10 AM: MON PPE 10/31/20 PULL DEADLINE 10 AM: BW PPE 10/17/20 Processing OC102220	29	30 MON PPE 10/31/20 PAYDAY Pay run ID MN103120 BW PPE 10/17/20 PAYDAY (Pay Run ID BW101720) OC102220 PAYDAY	31 PPE 10/31/20 Pay Run ID BW103120 Earn dates 10/18-10/31/20

* No off-cycle payroll

Last updated 05/04/20



HCM Data Feature Focus



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HCM Data Subjects Covered Today

- ▶ CUES_HCM_PERSONNEL_ROSTER
- ▶ HCM_TBT_EPR_TXNS
- ▶ CUES_HCM_LEAVE_CERT_STATUS
- ▶ PS QUERY Training



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Personnel Roster

- ▶ CUES_HCM_PERSONNEL_ROSTER
- ▶ Originally built this query in 2015 and it's had a LOT of revisions and add-ons which has slowed it down significantly.
- ▶ This query will not run to completion by any method when using the Node prompt.
- ▶ The query is in the process of being rebuilt so that it will run quicker and will be able to utilize node prompt.
- ▶ Should be completed within the next few weeks.



Personnel Roster

Includes information such as name, job description, FTE, reg/temp, employee class, etc. for active employees by department ID or campus.

CUES_HCM_PERSONNEL_ROSTER - Personnel Roster

Business Unit (Optional)

Node (Optional)

Dept ID (Optional)

Job Code (Optional)

Include Future Job Data

Min Job Code (Optional)

Max Job Code (Optional)

[View Results](#)

Download results in: [Excel Spreadsheet](#) [CSV Text File](#) [XML File \(105 kb\)](#)

View All

Row	Last Name	First Name	Preferred First	Empl ID	Empl Rcd	Eff Date	Pay Status	Business Unit	Dept ID	Dept Name	Job Code	Box	Job Title	Position Nbr	Position Title	Reg/Temp	FLSA Status	Officer Cd	% Time	Std Hrs/Wk	Empl Class	Pay Group	Comp Rate	Comp Freq	Hourly Rt	Monthly Rt	Annual Rt	Job Rcd IBS (UCB Only)	Overall IBS (UCB Only)	Official Email	Supervisor ID	Supervisor Name
1				307953	0	09/01/2020	A	USYS	51000	Employee Services	2268	400 UCA	Business Services Professional	00635309	Administrative Assistant	R	N	None	100.00	40.00	2 Unv Fac/Staff - TDA Only	UOT	2946.67	M	17.00	2946.67	35360.00					
2				324280	0	08/14/2019	A	USYS	51000	Employee Services	2268	400 UCA	Business Services Professional	00001536	International Tax Specialist	R	X	None	100.00	40.00	1 Unv Fac/Staff - All Benefits	USX	4625.00	M	26.68	4625.00	55500.00					
3				124708	0	07/01/2019	A	USYS	51000	Employee Services	G3A3XX	400 UCA	Admin Assistant II	00507590	Admin Assistant II	R	N	None	100.00	40.00	C Classified Staff	COT	4120.00	M	23.77	4120.00	49440.00					
4				276081	0	05/01/2020	A	USYS	51000	Employee Services	2268	400 UCA	Business Services Professional	00665007	Business Ops Analyst	R	N	None	100.00	40.00	1 Unv Fac/Staff - All Benefits	UOT	5623.94	M	32.45	5623.94	67487.28					
5				312476	0	02/01/2020	A	USYS	51000	Employee Services	2448	400 UCA	HR Professional	00703482	HCM Support Team Lead	R	N	None	100.00	40.00	1 Unv Fac/Staff - All Benefits	UOT	4500.00	M	25.96	4500.00	54000.00					
6				276716	0	07/01/2019	A	USYS	51000	Employee Services	2268	400 UCA	Business Services Professional	00002707	Data Analyst	R	N	None	100.00	40.00	1 Unv Fac/Staff - All Benefits	UOT	4463.34	M	25.75	4463.34	53560.08					
7				300316	0	07/01/2019	A	USYS	51000	Employee Services	2204	400 UCA	Asst Vice President	00001481	Asst VP Payroll and Benefits	R	X	None	100.00	40.00	1 Unv Fac/Staff - All Benefits	USX	15166.67	M	87.50	15166.67	182000.04					
8				119048	0	11/01/2019	A	USYS	51000	Employee Services	2265	400 UCA	Business Services Program Mgr	00670359	Business Services Program Mgr	R	X	None	60.00	24.00	1 Unv Fac/Staff - All Benefits	USX	5327.16	M	51.22	5327.16	63925.92					
9				206737	0	07/18/2018	A	USYS	51000	Employee Services	2265	400 UCA	Business Services Program Mgr	00699196	Contract Manager	R	X	None	100.00	40.00	1 Unv Fac/Staff - All Benefits	USX	8463.64	M	48.83	8463.64	101563.68					



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TBT and EPAR transactions

- ▶ Recently, COMPRATE and COMP_FREQUENCY were added to this query causing some to lose access. The record wasn't on the necessary security tree.
- ▶ There were some temporary fixes made so that the query WILL return COMPRATE and COMP_FREQUENCY, but only for TBTs. It will not return that data for ePARs
- ▶ However, as of today, the security tree has been updated and the report runs normally with Comp rate and Comp_frequency included.



TBT and EPAR transactions

This query returns a consolidated list of template based transactions (TBT) and ePAR transactions.

CUES_HCM_TBT_EPAR_TXNS - TBT + ePAR Transactions

First Created Date
 Last Created Date
 Business Unit (Optional)
 Node (Optional)
 Dept ID (Optional)
 Request ID/ePar Nbr (Optional)
 Position Nbr (Optional)
 Job Code (Optional)
 Action (Optional)
 Created By User (Optional)
 Updated By User (Optional)
 Company (Optional)
 Empl ID (Optional)

[View Results](#)

Download results in: [Excel Spreadsheet](#) [CSV Text File](#) [XML File](#) (16 kb)

View All

First 1-13 of 13

Row	Category	Transaction Type	Transaction ID	Transaction Status	ePAR/Template ID	ePAR/Template Status	Name	Empl ID	Empl Rcd	Eff Date	Company	Business Unit	Dept ID	Dept Name	Job Code	Job Title	Position Nbr	Business Title	Action	Reason	Comp Rate	Comp Freq	Created By User ID	Created By Name	Created On	Updated By User ID	Updated By Name	Updated C
1	TBT	Change Personal and Job Data	99537	Terminated	CU_TERMINATION	Completed			0	10/21/2020	CU	USYS	51000	Employee Services	2268	Business Services Professional	00002707	Data Analyst	TER	LAY								09/24/2021 9:43:01AM
2	ePAR	CU ePAR Payratechange w/o Job	PAY0528326	Approved	EPAR_PAY	Completed			0	09/01/2020	CU	USYS	51000	Employee Services	2268	Business Services Professional	00719339	Records Mgmt Assistant	PAY	BIP								09/10/2021 3:52:00PM
3	ePAR	CU ePAR Payratechange w/o Job	PAY0528325	Approved	EPAR_PAY	Completed			0	09/01/2020	CU	USYS	51000	Employee Services	2268	Business Services Professional	00635309	Administrative Assistant	PAY	BIP								09/10/2021 3:49:04PM
4	ePAR	CU ePAR Payratechange w/o Job	PAY0527657	Approved	EPAR_PAY	Completed			0	08/09/2020	CU	USYS	51000	Employee Services	4103	Student Asst III	00760185	Student Asst III	PAY	BIP								08/26/2021 11:12:50AM
5	TBT	Hire/Rehire	85729	Hired	CU_HIRE_ATS	Hired/Added			0	08/11/2020	CU	USYS	51000	Employee Services	4102	Student Asst II	00713339	Student Asst II	HIR	HIR	14.000000	Hourly						08/04/2021 3:13:27PM
6	TBT	Hire/Rehire	85032	Hired	CU_HIRE_ATS	Hired/Added			0	08/11/2020	CU	USYS	51000	Employee Services	2448	HR Professional	00702611	Benefits Professional	HIR	HIR	4000.000000	Monthly						07/31/2021 2:34:49PM
7	TBT	Change Personal and Job Data	84985	Terminated	CU_TERMINATION	Completed			0	08/14/2020	CU	USYS	51000	Employee Services	2265	Business Services Program Mgr	00680149	Ben Admin Functional Analyst	TER	RES								07/31/2021 11:31:53AM
8	TBT	Hire/Rehire	77725	Hired	CU_HIRE_ATS	Hired/Added			0	05/16/2020	CU	USYS	51000	Employee Services	2444	HR Manager	00704554	Benefits Enrollment Manager	HIR	HIR	6666.666667	Monthly						06/10/2021 8:42:55AM
9	TBT	Hire/Rehire	71023	Hired	CU_REHIRE	Hired/Added			0	05/26/2020	CU	USYS	51000	Employee Services	2288	Communication Professional	00001405	Communications Specialist	REH	REH	4666.666667	Monthly						05/12/2021 3:41:42PM
10	ePAR	CU ePAR Payratechange w/o Job	PAY0513502	Approved	EPAR_PAY	Completed			0	05/01/2020	CU	USYS	51000	Employee Services	2462	IT Asst Dir	00001567	HRIS Assistant Director	PAY	BIP								05/14/2021 10:27:05AM



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Leave Certification

- ▶ CUES_HCM_LEAVE_CERT_STATUS
- ▶ This query returns annual leave certification information for active employees.
- ▶ You can search by people who have not certified their leave yet.
- ▶ Note - When using the "Not Certified ONLY?" prompt, you must specify a fiscal year to ensure correct results.



Leave Certification

CUES_HCM_LEAVE_CERT_STATUS - Leave Certification Status

Fiscal Year (Optional)

Node (Optional)

Dept ID (Optional)

Approver Empl ID (Optional)

Current Sprvsr ID (Optional)

Empl ID (Optional)

Not Certified ONLY?

[View Results](#)

Download results in: [Excel Spreadsheet](#) [CSV Text File](#) [XML File \(85 kb\)](#)

[View All](#)

First 1-81 of 81 Last

Row	Dept ID	Employee ID	Empl Record	Employee Last Name	Employee First Name	Employee Email	Fiscal Year	FY Begin Date	FY End Date	SCK Begin Balance	SCK End Balance	VAC Begin Balance	VAC End Balance	Submitted Date	Approval Status	Approval Date	Approver Employee ID	Approver Name	Approver Email ID	Current Supervisor ID	Current Supervisor Name	Current Supervisor Dept ID	Current Supervisor Email			
1	51000		0				2020																51000			
2	51000		0				2020																	51000		
3	51000		0				2020	07/01/2019	06/30/2020	229.26	296.89	341.86	356.39	09/28/2020	Approved	09/30/2020							51000			
4	51000		0				2020	07/01/2019	06/30/2020	127.31	235.31	140.97	218.87	09/28/2020	Approved	09/28/2020								51000		
5	51000		0				2020	07/01/2019	06/30/2020	157.24	268.24	91.29	195.33	09/28/2020	Approved	09/28/2020								51000		
6	51000		0				2020																	51000		
7	51000		0				2020	07/01/2019	06/30/2020	172.62	212.62	133.94	177.98	09/28/2020	Requested									51000		
8	51000		0				2020																	51000		
9	51000		0				2020																	51000		
10	51000		0				2020	07/01/2019	06/30/2020	861.41	967.41	362.54	351.79	09/28/2020	Requested									51000		
11	51000		0				2020																	51000		
12	51000		0				2020																	51000		
13	51000		0				2020	07/01/2019	06/30/2020	22.04	55.54	28.65	164.69	09/28/2020	Approved	09/28/2020								51000		
14	51000		0				2020																	51000		
15	51000		0				2020																	51000		
16	51000		0				2020																	51000		
17	51000		0				2020																	51000		
18	51000		0				2020	07/01/2019	06/30/2020	268.25	336.75	354.07	305.29	09/29/2020	Approved	09/29/2020								51000		
19	51000	305803	0				2020																		51000	



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PS_QUERY Training

- ▶ Last year the HCM data group held some PS_QUERY trainings at each of the campuses.
- ▶ We were planning on having the training again this year.
- ▶ It has been delayed due to some changes in our group and we will be evaluating how to give that training in the future.



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Questions

[Q & A - Current Call](#)

[Q& A - Previous Call](#)



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Q & A - Current Call

Questions from today's call

We have an employee that is out on maternity leave. Do you need to have them certify leave even though they are not in the office?	Everyone who has a leave balance should certify during the open certification period.
We have a classified employee that had adjustments made to their leave balances so their balances do not match. Neither campus HR or the department made these adjustments. Who do I reach out to inquire about this? I tried Employee Services--(Jim) told me they do not do adjustments.	Adjustment made from the leave sweep will be captured in July the day after the payroll posted accruals. Any other adjustments (reflected in Cumulative Hours Adjust from the CU Leave Accrual Summary) can be reviewed from CU Time, or with the Time Entry query, which includes earnings period, approved by, and approval date.
Is the regular max leave accrual balance (352) the same for part time employees or is it prorated? Thanks.	It is the same for all faculty and university staff regardless of number of hours worked or standard hours.
Furlough Leave, is there report that will help with keeping track of employee usage.	If furlough use is reported by employees in My Leave, it will not upload to CU Time (because the pay docs is already captured in job data compensation or by a manual upload.) Use the CUES_HCM_MY_LEAVE_CALENDAR query to search for DK3 within the desired time period to verify reported furlough use.
Is the monthly upload date the same as the funding update deadline (for entering funding updates in HCM)? How do I know by looking at the payroll calendar when that deadline is?	It is most ideal to post funding updates by the 10 th of the month. Posting new funding by the payroll deadline ensures the funding will process with payroll post processing—which kicks off sometime between the payroll deadline and before the payroll registers being available.



Q & A - Previous Call

Questions from September 1, 2020

Are hourly students and instructors eligible for sick and vacation time now? How many hours are they eligible for and does this start from September 1?	The State Sick law passed for Colorado goes into effect January 1, 2021. Stay tuned for more information on how that will work for CU.
Also, if the hourly students and instructors fall sick or test positive for the virus are they eligible for paid leave?	Please work with your campus HR for eligibility determination.
Is Administrative Covid Hourly Pay in My Leave the FFCRA leave for student employees?	Technically no, but deciding which code to use should be determined by your Campus HR. When Payroll says "FFCRA Leave Pay" they are usually speaking about FCH/FQH for hourly employees, and FCS/FQS for salaried employees. More information can be found on the ES website https://www.cu.edu/hcm-community/pay-employees/tracking-covid-19-wages-paid
Will you be talking about the deferred payroll option, for FICA, that starts today, Sept 1st?	CU is not implementing the optional Tax Holiday. FICA tax procedure will not be changing.
Will you all be covering the Payroll Tax Holiday that went into effect today?	CU is not implementing the optional Tax Holiday. FICA tax procedure will not be changing.



Q & A - Previous Call

Questions from September 1, 2020

<p>Leave Certification - will there be System office communication out or will campuses need to message this change in dates and "how to" ?</p>	<p>Individual emails will be sent to employees. There will also be additional communications to come in the work/life blog and again in the newsletter. There will also be notification in the employee portal.</p>
<p>Will you please remind me when ES will adjust employee vacation balances to restore up to 80 hours of leave swept, per Regent decision and State of Colorado for classified staff? when to the leave sweep vacation hours get put back?</p>	<p>The Regent decision left the adjustments a decision at the local level. Campuses are making different decisions on how to apply this, and you'd want to reach out to them to determine eligibility for an employee.</p> <p>Any adjustments need to be applied to an off-cycle payroll before the September monthly payroll is confirmed in order for the adjustments to be seen by the employee for their certification. For an employee to see leave adjustments during the Leave Certification, those adjustments need to be entered prior to September monthly payroll being confirmed.</p> <p>Check with Campus HR on eligibility for any leave sweep "give back"</p>



Q & A - Previous Call

Questions from September 1, 2020

<p>Will benefits notify us when the employee qualifies to go on STD</p>	<p>Campuses, Department and individual supervisors can email benefits@cu.edu if they have questions about an STD claim for their employees. Notices are not sent out, however the information is available if requested.</p>
<p>If an employee is approved for STD and they do not let us know they could be overpaid. Will there be someone in Benefits we could reach out to so we could verify if an employee was approved for STD and what approval date is?</p>	<p>Please utilize the email benefits@cu.edu in order to get this information. Benefits is happy to provide it to supervisors. Employees are notified that they should contact their employer to let them know about their approval, as any income received will reduce their weekly STD payments. If overpayment happens, please contact the Benefits office so that we can inform the insurance company.</p>
<p>Is there a query that will include demographics for the unit?</p>	<p>Certain demographics are tracked by campus HR offices. You may email hcmdata@cu.edu for specific needs for your unit.</p>



References

- ▶ <https://www.cu.edu/hcm-community>
- ▶ <https://www.cu.edu/hcm-community/hcm-projects/get-involved>

Calendars

- ▶ <https://www.cu.edu/hcm-community/events/hcm-biweekly-call>
- ▶ <https://www.cu.edu/hcm-community/pay-employees/payroll-production-calendars>

Blogs

- ▶ <https://www.cu.edu/uis/maintenance-matters>
- ▶ <https://www.cu.edu/blog/work-life>
- ▶ <https://www.cu.edu/blog/hcm-community/category/hcm-community-news>



Thank you for joining us.

Contact Employee Services

Mailing Address:

Employee Services
University of Colorado
1800 Grant St., Suite 400
Denver, CO 80203

Interoffice Mail: 400 UCA

Email: EmployeeServices@cu.edu

Main Number:

303-860-4200

1-855-216-7740 (toll-free)

- Opt. 1: Employee Verification
- Opt. 2: Payroll and HCM
- Opt. 3: Benefits
- Opt. 4: Spanish/Español
- Opt. 5: CU Careers

Website: www.cu.edu/es



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ES.Campus-Outreach@cu.edu

HCM_Community@cu.edu



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