

Employee Skillsoft Utilization-All Campuses Compilation

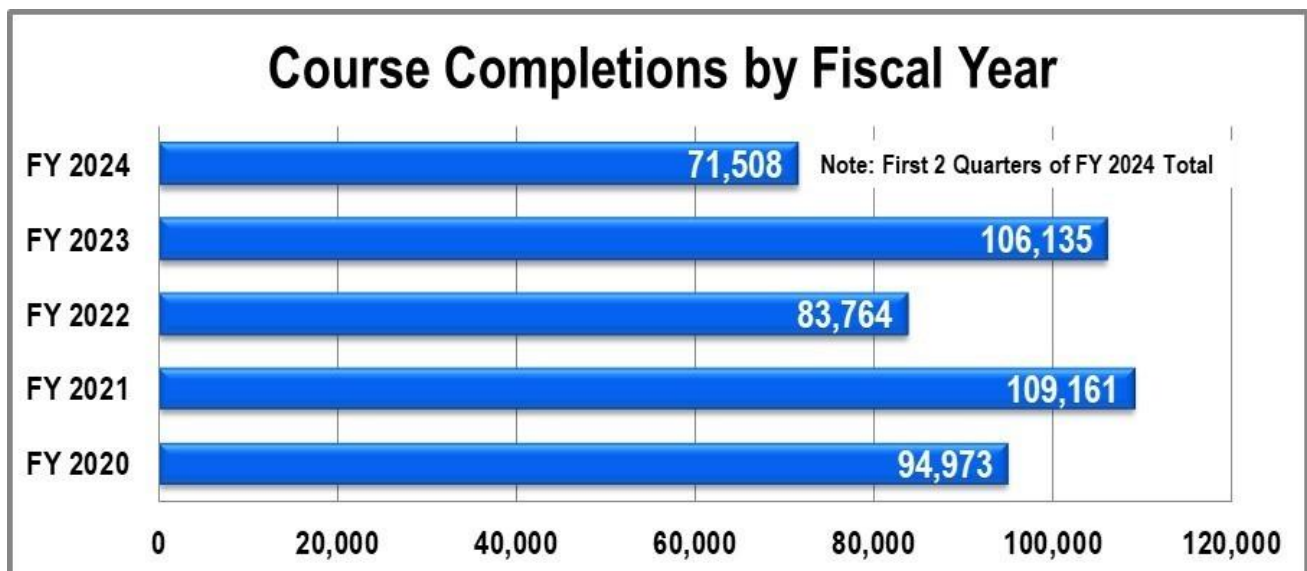
Mid-Year Report-Fiscal Year 2024

This mid-year report summarizes employee course completions in Skillsoft between July 1, 2023, and December 31, 2023. Skillsoft is the online learning management system for CU faculty, staff, and student employee training. It is a purchased service that includes a library of online learning resources and over 176 CU custom courses.

University faculty and staff value the flexibility of online learning and the wide variety of resources offered in Skillsoft. Managers rely on course completion data to meet various university, state, and federal compliance requirements. Employees rely on Skillsoft for easy access to required training and professional development resources.

Skillsoft also provides:

- Skillsoft Books24x7, an online library of unabridged books and audio books.
- Online courses and videos on topics such as IT skills, MS Office, business, leadership, and productivity.
- Self-enrollment for over 440 active CU instructor-led training (ILT) courses.
- Access to professional certification coursework and continuing education units (CEU) for project management (PMI), accountancy (NASBA), human resources (HRCI and SHRM), information technology (CompTIA), and information-system security (ISC).



Note: This **FY 2024 mid-year chart** represents the combination of all CU Custom and Skillsoft general course completions.

The next few pages include a breakdown of individual course completion totals on **CU Custom courses** for this Mid-Year-FY2024 Report, with individual campus totals displayed at the left. It also includes the CU Custom course completion data totals for FY 2023.

CU Custom Course Completions – All Campuses Compilation

HCM Course Code	CU Courses in SkillSoft By HCM Course Title	Q1 FY 2024	Q2 FY 2024	FY 2023 Full Year All 1 thru 6	FY 2024 Q1-Q2 All 1 thru 6	FY 2024 UCB-1 Mid-Year	FY 2024 UCCS-4 Mid-Year	FY 2024 SYS-5 Mid-Year	FY 2024 AMC-2 Mid-Year	FY 2024 UCD 3 & 6 Mid-Year
U00200	A2E Basics	19	21	62	40	4	1	0	32	3
U10071	A9 Identified Basics	239	55	400	294	294	0	0	0	0
U00153	Accessibility Digital Comm	20	25	71	45	32	0	12	0	1
U10103	Accounting Overview	34	40	125	74	32	6	2	31	3
U10073	Active Harmer-CU Boulder	148	75	425	223	215	0	0	5	3
U00134	Active Shooter Awareness	130	60	454	190	37	22	4	105	22
U00057	ADA	413	276	1,124	689	86	78	16	390	119
U00203	AdvMobileSecurity	3	20	21	23	12	3	5	2	1
U00152	Animal Program Refresher	78	4	92	82	3	0	0	77	2
U00215	AscendAssignmentStrategies	4	3	101	7	5	1	0	1	0
U00213	AscendContactReports	12	11	176	23	15	4	2	2	0
U00219	AscendMedicalDataOverview	8	9	172	17	3	1	5	8	0
U00216	AscendSubmittingProposals	4	3	131	7	3	2	1	1	0
U00069	Bloodborne Pathogens	1,609	1,249	4,942	2,858	167	19	1	2,287	384
U00164	Budgeting Clinical Trials	10	8	27	18	1	0	0	14	3
U00095	Campus Security Authority	571	198	822	769	497	23	2	134	113
U00065	Cash Control	20	34	83	54	12	25	0	14	3
U10072	CDS Sustainability	185	47	318	232	232	0	0	0	0
U00068	Chemical Waste Management	1,157	1,050	4,116	2,207	122	7	2	1,780	296
U00165	Child Protection	3	4	43	7	0	0	0	6	1
U40061	Child Protection at UCCS	5	5	62	10	0	10	0	0	0
U10063	Confidentiality&Compliance	74	64	290	138	118	0	0	17	3
U00189	ContrUnclassInform	22	29	130	51	34	5	2	8	2
U10117	CSFReasonableSuspicionSup	1	3	16	4	3	0	1	0	0
U10118	CSFReasonableSuspPolicy	8	2	64	10	9	0	1	0	0
U00195	CSI Resident Room Training	6	9	13	15	0	0	0	12	3
U00218	CU Ascend Overview	29	29	586	58	27	11	10	9	1
U10116	CU Athletics-DEI	84	12	107	96	91	0	0	5	0
U00081	CU Marketplace - Approver	52	51	279	103	31	12	6	43	11
U00091	CU Marketplace - Inv Approve	48	51	224	99	28	11	2	52	6
U00090	CU Marketplace - Receiver	175	50	224	225	30	14	2	51	128
U00084	CU Marketplace - Requestor	238	185	898	423	103	25	8	234	53
U00080	CU Marketplace - Shopper	252	160	917	412	188	23	9	151	41
U00220	CUMarketplacePurchasing	64	48	222	112	33	8	5	54	12
A00144	CU-SIS Student Financials	59	55	177	114	39	12	6	24	33
U00224	Custodian Responsibilities	89	88	94	177	14	41	0	108	14
U00206	DataCenterPolicyProcedure	9	11	61	20	2	4	0	14	0
U00138	Defensive Driving	315	188	988	503	342	53	3	68	37
U00059	Direct Charging	25	29	120	54	15	3	1	33	2
S10007	Discrim&Misconduct-UCB-SYS	1,734	3,514	4,657	5,248	4,986	16	109	68	69
U00135	Discrim&Misconduct-UCCS	453	355	1,276	808	58	697	2	32	19
U00067	Discrim&Misconduct-UCD	1,965	1,218	18,111	3,183	143	23	3	2,156	858
U10081	EMCE-ADA	10	0	60	10	10	0	0	0	0
U10083	EMCE-CORA	9	0	76	9	7	0	0	1	1
U10084	EMCE-Employee Discipline	8	0	77	8	7	0	0	0	1
U10085	EMCE-FERPA	9	0	65	9	8	0	0	0	1
U10088	EMCE-FLSA	9	0	67	9	8	0	0	0	1
U10086	EMCE-FMLA	9	0	69	9	8	0	0	0	1
U10087	EMCE-FSAP	6	0	75	6	5	0	0	0	1
U10089	EMCE-OnboardNewHires	10	0	65	10	9	0	0	0	1
U10090	EMCE-PolicyFrameworkInfrast	9	0	55	9	8	0	0	0	1
U10091	EMCE-PositionMngComp	10	0	57	10	9	0	0	0	1
U10092	EMCE-RecruitHireStaff	10	0	57	10	9	0	0	0	1
U10082	EMCE-The Clery Act	8	0	60	8	8	0	0	0	0
U00055	ePER	40	45	224	85	11	5	0	62	7
U00231	ES New Hire Orientation	11	34	0	45	9	0	31	3	2
U00112	Faculty Diversity Search	38	166	371	204	176	2	1	20	5
U00160	Family Medical Leave	26	5	107	31	5	6	9	10	1
U00049	FERPA	999	679	3,701	1,678	973	139	48	220	298
U00156	FERPA Faculty	592	243	713	835	396	110	8	170	151

CU Custom Course Completions – All Campuses Compilation continued

HCM Course Code	CU Courses in SkillSoft By HCM Course Title	Q1 FY 2024	Q2 FY 2024	FY 2023 Full Year All 1 thru 6	FY 2024 Q1-Q2 All 1 thru 6	FY 2024 UCB-1 Mid-Year	FY 2024 UCCS-4 Mid-Year	FY 2024 SYS-5 Mid-Year	FY 2024 AMC-2 Mid-Year	FY 2024 UCD 3 & 6 Mid-Year
U10102	Financial Systems Overview	35	31	142	66	27	7	5	24	3
U10115	FinancialEnvirOverview	17	10	63	27	22	0	0	5	0
F00001	Fiscal Code of Ethics	1,712	1,154	5,551	2,866	1,072	564	48	953	229
F00002	Fiscal Code of Ethics-Officers	125	103	472	228	94	25	6	79	24
U00141	FM: Bloodborne Pathogens	108	73	430	181	38	4	0	121	18
U00072	Form I-9	32	23	136	55	9	6	2	26	12
U10125	FoundConceptsPostAward	21	14	17	35	27	0	0	8	0
U00082	Gift Fund Management	58	65	255	123	70	7	4	33	9
U00145	HCM Fundamentals	158	141	638	299	87	29	30	121	32
U00185	HCM Hiring Employees	9	15	60	24	3	7	1	11	2
U00147	HCM Paying People	79	94	399	173	38	28	15	74	18
U00149	HCM Recruiting with CU Careers	62	67	306	129	17	21	6	64	21
U00163	HCM Updating Data	81	103	431	184	36	27	22	78	21
A00020	HIPAA Regulations	5,512	1,112	9,160	6,624	362	35	45	5,497	685
U40060	HIPAA Regulations UCCS	52	45	195	97	5	75	1	16	0
U00159	HIPAA Regulations-CUSystem	1,107	297	1,115	1,404	141	20	162	968	113
U00232	HR Confidentiality	0	155	0	155	68	21	9	40	17
U10114	HWS-Infection Control	45	40	173	85	73	0	0	12	0
U00077	Identity Theft Prevention	14	12	35	26	18	1	1	5	1
U00233	Imp Bias Recruit Reviw	0	73	0	73	14	4	3	41	11
U10101	Inclusive Staff Hiring	44	40	183	84	68	2	0	13	1
U00063	Information Security	2,415	16,480	7,763	18,895	7,899	1,725	428	6,833	2,010
U00064	Information Security ITS	162	277	810	439	214	34	27	116	48
U10065	Intro to Export Controls	20	18	85	38	30	7	0	0	1
A00140	Introduction to CU-SIS	384	236	1,228	620	229	88	9	87	207
U00229	Introduction to SA Program	10	12	0	22	1	0	1	17	3
U00221	IntroductioCornerstone	27	25	79	52	14	8	22	6	2
U00087	IT Confidentiality Agreement	11	0	896	11	4	1	0	3	3
U00227	IT Sec PCI DSS v4	12	84	0	96	64	17	6	6	3
U00143	IT Security PCI DSS v3	1	0	27	1	1	0	0	0	0
U00050	Lab Safety	468	259	1,584	727	36	5	3	556	127
U10061	LASP Export Compliance	30	44	125	74	72	0	0	1	1
U10124	Lifecycle of an Award	18	15	18	33	29	0	0	4	0
U00155	Longitudinal Pro Mentoring	3	2	3	5	0	0	0	3	2
U00150	My Leave for Supervisors	18	15	107	33	7	4	3	7	12
U00136	N95 Respirator Safety	108	88	791	196	9	0	1	169	17
U10119	Navigating Practice Mgt	1	0	14	1	1	0	0	0	0
U00070	New Employee Orientation-SYS	38	26	205	64	19	5	16	20	4
U00205	NewPIClinResOrientation	7	9	26	16	0	0	0	13	3
U00132	NIH Guidelines for rDNA	24	25	103	49	1	1	0	41	6
U60007	OLAR Animal Program Orient	181	76	528	257	13	2	0	229	13
U60006	OLAR Disease Prev & Cont	158	72	506	230	11	2	0	203	14
U60005	OLAR Standard Opr Proc	160	67	503	227	9	2	1	202	13
U10113	OM Training	0	15	21	15	15	0	0	0	0
U00212	OnCore 22	199	111	547	310	29	0	3	240	38
U00214	OnCore 23	30	35	90	65	8	0	0	50	7
U00211	OnCore10	121	91	333	212	18	0	0	168	26
U10128	Overview of Research UCB	20	29	0	49	46	0	1	2	0
U00162	Payment Card Security-SYS	66	170	429	236	100	42	12	59	23
A00106	Peoplesoft Fin: Journal Entry	86	69	362	155	51	14	10	69	11
A00105	PeopleSoft Finance: Inquiry	133	104	510	237	86	19	9	99	24
U00115	Perf Mgmt Classified UCB	11	4	26	15	15	0	0	0	0
U00062	Performance Management	72	54	192	126	14	6	7	81	18
U10112	PHP101	24	7	92	31	27	1	0	3	0
U10126	Post Award Fin Manag	15	13	16	28	24	0	0	4	0
U00235	Preserve Gen User Training	0	3	0	3	2	0	1	0	0
A00025	Procurement Card Approving	61	48	265	109	40	10	4	43	12
U00053	Procurement Card Holder	418	346	1,696	764	416	39	7	245	57
U00208	Procurement Fundamentals	80	72	373	152	48	11	7	71	15
A00109	Procurement Purchasing	555	462	2,119	1,017	483	53	15	376	90
U10093	Promoting Safe Interactions	8	2	148	10	10	0	0	0	0
U10111	PRR	98	12	61	110	94	1	1	9	5

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U00131	Radiation Safety	25	135	114	160	4	0	0	154	2
U00100	Radiation Safety Refresher	64	50	248	114	8	0	0	95	11
U40063	ReasonSuspicionSupv UCCS	0	3	0	3	0	1	1	1	0
U00089	Regulated Medical Waste	1,423	579	2,301	2,002	149	11	0	1,486	356
U00226	ResearchersGuidetoGoogle	3	2	1	5	0	0	0	4	1
U00201	RIC MRI Safety Training	2	11	29	13	2	0	0	11	0
U10070	Safe Food Handling Quiz	203	51	348	254	254	0	0	0	0
U00154	Safety Driving 15-Pass Van	35	25	120	60	54	3	0	3	0
U00119	SDM: BloodBorne Pathogens	197	193	589	390	20	2	0	313	55
U00120	SDM: Chemical Waste Management	210	195	611	405	20	2	0	328	55
U00066	Search Committee Training	360	360	1,376	720	46	168	13	391	102
U00230	SelfServiceDataStudentInfo	20	15	0	35	3	1	2	19	10
C20003	Shipping Bio Materials	282	288	908	570	29	2	0	484	55
U00187	SK ILT Admin Training	10	6	28	16	5	2	0	8	1
U00234	Skills Mental Health UCCS	0	17	0	17	0	15	1	1	0
U10120	SkillsforMentalHealth	33	28	105	61	49	2	0	3	7
U00223	SkillsMentalHealthDenver	27	43	46	70	2	3	2	19	44
U00190	Skillsoft Reports	10	7	34	17	5	2	0	8	2
U00192	SMART Performance Goals	29	27	81	56	7	0	16	31	2
U10127	SpecialTopicsinPost Award	13	14	17	27	24	0	0	3	0
U10121	SpillPreventCountermeasure	3	8	15	11	11	0	0	0	0
U10123	Sponsored Research Basics	22	22	18	44	38	0	0	6	0
U00193	State Classified Rules	16	16	65	32	3	4	2	20	3
U00222	Suicide Prevention	10	14	64	24	3	4	1	11	5
U00209	SupportEmplAffectedCancer	1	2	18	3	0	0	1	2	0
U00191	Sustainability	11	19	48	30	23	5	1	1	0
U00207	TotalWorkerHealth 101	3	6	11	9	2	0	0	7	0
U00078	Travel and Travel Card	500	328	1,864	828	458	65	23	230	52
U10099	UCB Budget	5	2	18	7	7	0	0	0	0
U00198	UCH: ObHemorrhageMng	0	0	0	0	0	0	0	0	0
U00202	UCH: PregHypertensionMngm	0	0	0	0	0	0	0	0	0
U00225	UCHQuality/SafetyGMEIncntv	970	89	29	1,059	31	0	0	928	100
U10122	Urine hCG Annual Competency	20	7	5	27	26	0	0	1	0
U10075	VCIS-Animal Facility Access	3	4	15	7	3	0	0	3	1
U10105	VCIS-Battery Safety	0	0	12	0	0	0	0	0	0
U10107	VCIS-Heavy Metals Safety	0	0	2	0	0	0	0	0	0
U10108	VCIS-Hydrogen Sulfide Awareness	0	1	2	1	1	0	0	0	0
U10104	VCIS-LOTO Safety Program	0	2	8	2	2	0	0	0	0
U10078	VCIS-Motorized Offroad Vehicles	60	28	117	88	78	2	0	3	5
U10080	VCIS-No Smoking Policy	12	38	22	50	44	0	2	3	1
U10077	VCIS-Reasonable Suspicion Sup	0	0	5	0	0	0	0	0	0
U10076	VCIS-ReasonableSuspicionPolicy	6	5	20	11	8	0	0	3	0
U10109	VCIS-Sign In Sign Out LOTO	1	1	2	2	1	0	0	1	0
U10106	VCIS-Silica Awareness Training	0	1	5	1	1	0	0	0	0
U10079	VCIS-String Trimmer Safety	6	22	33	28	27	0	0	0	1
U10110	VCIS-SynthVitrFibersAwareness	0	1	0	1	1	0	0	0	0
U10100	VCIS-Vol Use Respirator ACK	1	1	0	2	0	0	2	0	0
U10074	VCIS-Winter Injury Prevention	8	13	43	21	20	0	0	0	1
U00128	Veteran Educators Training	69	26	118	95	11	51	0	9	24
U10129	WarningsforViolenceandRptg	0	44	0	44	40	0	1	3	0
U10062	WHS Safety & Risk Mgmt	47	46	243	93	89	0	0	4	0
U00144	Working in Animal Housing	36	8	58	44	0	0	0	42	2
U00217	Workplace Mental Health	6	11	97	17	2	0	3	11	1
U00228	X-Ray Training	19	8	0	27	2	0	1	22	2
TOTALS		32,492	36,486	101,698	68,978	23,823	4,747	1,345	31,410	7,653