



**Faculty Council Women's Committee
January 17, 2020, 9:00 AM – 11:00 AM**

**CU System (6th Floor Denver Conference Room, 1800 Grant St, Denver, CO 80203) and
Zoom**

<https://www.cu.edu/faculty-council/committees/womens-committee>

Attending: Heather Johnson (Co-Chair, UCD), Polly McLean (Co-Chair, UCB), Nikki McCaslin (UCD), Maria Buszek (UCD), Via Zoom: Annie Melzer (SYS), Sara Wettergreen (AMC)

Not Attending: June Gruber (UCB), Kate Tallman (UCB), Irina Kopaneva (UCCS)

Agenda Items:

1. Approval of November minutes. (APPROVED)

2. Women's Symposium – Planning and Logistics

- The committee briefly discussed the 6 table topics that were given by the Denver Faculty Assembly Committee on the Status of Women.
 1. Women's history (Suffrage Centennial)—Rebecca Hunt
 2. Work/Life balance
 3. Women in STEM
 4. Navigating academic promotion
 5. Community activism and involvement—Nolbert Chavez
 6. Women's scholarship informing university policy
- Annie recommended that the topics should include discussion items.
- The committee discussed having table leaders at each topic and sending invitations. Maria volunteered to make the invite template and email it to table leaders.
- Discussion over table topic: Navigating academic promotion
 - It was determined that this topic needs to be split into several tables according to different career tracks.
 - Donna Sobel at the Denver campus was recommended as a table leader.
- The committee decided there will be no master of ceremony.
- Name badges will be handwritten by the attendee.
- The committee briefly reviewed the symposium registration website and emphasized that they would like more faculty to attend this year. If there is room, registration will then be open to staff.
 - Jonelle is following up with Systems eComm on invitations to faculty through their marketing cloud.
- SWAG & Decorations
 - The committee agreed that the planning should focus primarily on substance instead of aesthetics, there will be simple decorations this year.
 - Annie is looking into SWAG options.
 - Jonelle is tasked with looking into tablecloths either provided by the university or catering.



- The group discussed signage and table topic holders, Nikki volunteered to look into those logistics and if it's available on the Denver campus.
- Catering
 - After reviewing a catering option, Jonelle will follow up with the company about a more inclusive buffet incorporating all dietary preferences.
- Polly requested a copy of last year's feedback survey to be reviewed at the next meeting. Jonelle will bring copies.
- The committee finalized the symposium agenda which will be on the registration site.

3. Elizabeth D. Gee Award Voting Criteria

- Voting on the Gee award had been done differently in the past and the committee began setting up new procedures.
- Criteria for determining the Gee recipient.
 1. Efforts to advance women in academia beyond her/his/their own department.
 2. Significant and original scholarship and/or creative work.
 3. Interdisciplinary scholarly contributions
 4. Distinguished teaching.
- Some other items the committee charged the group to consider when voting:
 - Representation across campuses
 - How does the applicant demonstrate promotion of women in terms of their scholarship? How does their scholarship impact women?
 - If advancing women is within the scope of their duties, what are they doing beyond that?
 - How does the applicant demonstrate the spirit of the award?
 - Community
 - Ethics
 - Activism
 - Gender Issues
- Sara emphasized the importance of creating a balance between the criteria, as some would have a higher weight than others.
- Annie shared a rubric template that Staff Council created, the group decided on using something similar for Gee criteria.
- Annie will send the rubric via the women's listserv.
- The Gee Award recipient will be decided at the February 21 meeting.

4. Additional updates:

- Polly reiterated the need for more members, attendance and recruiting men to join the committee.
- Intersectionality was also briefly discussed and potentially working with other Faculty Council committees like LGBTQ+ and CREE.

5. **Next Meeting:** Friday, February 21 2020, at CU System (6th Floor Denver Conference Room, 1800 Grant St, Denver, CO 80203) or by Zoom Videoconference.