

Women's Committee
January 16, 2015
9:00 am – 11:00 am
1800 Grant St, Denver Conference Room

Meeting Minutes

Attending: Laura Borgelt, Catherine Kunce, Isabella Muturi Sauve and Melinda Piket-May.

On the phone: Sarah Anderson, Judy Anderson, Irina Kopaneva, and Colleen Dingmann

Approval of Minutes

Minutes of the October 2014 meeting approved as amended.

Symposium Planning

The following were agreed upon:

- Invite The Tattered Cover Bookstore to exhibit.
- Dean Denise Kassebaum will deliver the welcome remarks during the symposium.
- Faculty Council Chair will deliver the welcome remarks during the pre-symposium networking session.
- Catherine Kunce will facilitate the pre-symposium networking session. The theme of the session will be 'Pearls from Pioneers' and will consist of a panel of previous Gee Award recipients in addition to tabletop conversations. The tabletop conversations could center on the following questions:
 - In what ways have you broken ground?
 - What are some ways that you have embodied the pioneering spirit?
 - Notes from the conversations will be projected during the symposium and used to create a story that will be posted on the symposium's website.
- The committee approved the vendor for line dancing for the pre-symposium networking session, networking through dance.
- Accommodation during the symposium. Committee members are welcome to stay at a hotel for the night.
- Give-aways and in kind donations.
- Collection of donated accessories will be done during the symposium only. There will be no campus drop off locations.
 - Issue tax exempt receipts for all donations.
 - Participants that donate will receive an extra ticket for the giveaway.



- Confirm that the organizations can accept cash, credit card or checks as payment or donations.
- Contact Qdoba to see if they can honor the commitment made in 2004 to cater for the symposium lunch at no cost.
- Registration fees for speakers. In the future, the registration fee for speakers will be waived.

New Business

Review of Administrative Policy Statements (APSs)

The committee agreed to review the following APSs (<http://www.cu.edu/sites/default/files/PUR-2015.pdf>):

- APS 5015-Conflict of Interest in Cases of Amorous Relationships – to be reviewed by Colleen Dingmann
- APS 5019-Parental Leave for Faculty and University Staff – to be reviewed by Sarah Anderson
- APS 5014-Sex Discrimination and Sexual Misconduct (formerly Sexual Harassment Policy and Procedures) – to be reviewed by Irina Kopaneva.

Adjournment

There being no other business, the meeting was adjourned. The next meeting will be held on February 13, 2015 in the Denver conference room, 1800 Grant St, Denver.