



# Data Stewardship Council (DSC)

A CU-wide council that stewards shared domain data across campuses

## ⇒ Purpose

The Data Stewardship Council (DSC) is a cross functional, cross-campus group that oversees the quality, documentation, protection and use of shared domain data across the University of Colorado.

The DSC supports CU's data governance mission by ensuring data is:

**Accurate | Secure | High quality | Consistent**

The DSC operates under **APS 6010**, with authority delegated by each campus's **data trustee**.

## ⇒ Scope of Responsibility

The DSC oversees shared CU wide domain data, including data that:

- Is used by more than one campus.
- Supports enterprise reporting, analytics, accreditation, and compliance.
- Requires cross campus consistency, definitions, or decision making.

**Single campus issues** are addressed by local campus data governance programs.

**Multi domain or enterprise level issues** are escalated to the Data Governance Executive Council (DGEC).

## ⇒ Council Composition (Required by Charter)

Each DSC includes:

- **Data Stewards** — voting members; business expertise; appointed by campus data trustees
- **Data Custodians** — technical expertise; nominated by campus data governance executives
- **Chair & co-chair** — from different campuses; oversee agenda prioritization
- **DGE Coordinator** — facilitates meetings, agendas, and minutes

Representation includes **all CU campuses and System Administration**.

## → How the Council Makes Decisions

- Decisions are made by consensus when possible.
- Otherwise: simple majority vote, one vote per campus via data steward.
- Stewards may vote by proxy or asynchronously.
- Unresolved decisions are escalated to DGEC.
- Decisions should include action items and timelines.

## → Meeting Structure

- DSC meets monthly (or more if needed).
- Members should attend or notify the coordinator if absent.
- Agendas are provided in advance with clear decision points.
- SMEs may attend as guests to provide input.

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## → Your Role as a DSC Member

Members contribute to clarity, alignment and consistent data practices by:

- Approving shared terms and definitions.
- Making transparent domain decisions.
- Identifying SMEs early to avoid rework.
- Collaborating with peers across campuses.
- Bringing business or technical context to discussions.

## → You are supported by:

- **Data Trustees** — direction & delegated authority
- **DGE Team** — coordination, coaching, and enablement
- **Working Groups** — domain-level SME collaboration

## → Working Groups

Temporary groups of SMEs or data users that:

- Address specific data issues.
- Recommend solutions (do not make decisions).
- Are facilitated by the DGE Coordinator.
- Are formed by the DSC as needed.



# ➔ Enablement Roadmap — How Your Council Grows

A simple, sustainable path that supports your domain as it builds governance capability.



## Clarity

- Know your starting point
- See what “good” looks like
- No need to master everything at once
- No expectation of perfect documentation



## Focus

- Prioritize the right work at the right time
- Follow a clear, simple sequence
- Reduce overwhelm with predictable steps



## Progress

- Each level adds value — **progress over perfection**
- Grow steadily and sustainably
- Supported at every step by the DGE Team

## ➔ What Success Looks Like

You’ll know governance is working when:

- ✓ Definitions are clear and findable.
- ✓ Decisions are consistent and transparent.
- ✓ Issues decrease and resolve faster.
- ✓ Access is appropriate and auditable.
- ✓ Metadata and documentation appear in **Collibra**.
- ✓ People know who to contact.

This is **trusted data in action**.

## ➔ Your Tools & Support



**Collibra** is CU’s centralized metadata repository — the home for terms, approvals, workflows, lineage, and quality connections.

➤ [CU Collibra Data Catalog Dashboard](#)

# DGE

The **Data Governance Enablement Team** partners with you throughout the process with training, guidance, and hands on support.

➤ [DG Website](#)

- [Data Groups and Roles](#)
- [Collibra Resources](#)
- [Training Materials, Guides, Recordings](#)

