Recommended Cvent

ACCOUNT CODES

FROM CU CONTROLLERS

BOULDER

If Expense Purpose Code 2000 (Auxiliary Enterprises):
280100-Aux Enterprise Rev

If not EPC 2000, and is incidentally related to instruction, research, and/or public service:
250107-SSEA Registration Fee (Sales/Services Educational Activities)
250110-SSEA Conference Fee
250152-SSEA Special Event Revenue

If not EPC 2000, and not incidentally related to instruction, research, and/or public service:
325100-Miscellaneous Rev
325119-Misc Rev - Sponsors

DENVER/ANSCHUTZ

For all fund 20 or 29 STs:

250100-Conference or Training Registration Fees*

250159-Conference Sponsorships

***NOTE**: The account code series 28XXXX should never be used for UCD campus. Campus does not have Athletics nor Housing Conference operations.

***NOTE**: Non-fundraising events, such as anniversary/reunion dinner or galas w/no gift component to registration fees, should still use account code 250100, as they are being conducted as part of the University's mission-related educational purpose, and not as a fundraiser.

COLORADO SPRINGS

280100-Aux Enterprise Revenue

284546-Aux Conference

325100-Miscellaneous Revenue

If you do not know which account code to use, contact your unit's financial administrator, area accountant, or your campus controller. All fundraising events should be planned in coordination with Karen Ichiba in the Office of the University Controller.