CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u60010	AMC: New Hire Orientation						X
u00242	CU : Advancement Intelligence Overview	X					
u10071	CU: A9 Identified Basics	X		X			
u10134	CU: Academic Scheduling: Campus Solutions and CLSS	X		X			
u10132	CU: Academic Scheduling: CLSS Orientation	X		X			
u10131	CU: Academic Scheduling: Introduction	X		X			
u00247	CU: Accessibility Fundamentals for Digital Communicators	X		X	X	X	
u10103	CU: Accounting Overview			X	X	X	
u40065	CU: ADA and Religious Accommodations Training				X		
u00200	CU: Administrative Analysis Environment (A2E) Basics	X					
SK068	CU: Adult Residency TC 501		X	X			
u00281	CU: Advancement Data Sharing Overview	X					
u00203	CU: Advancement Mobile Security	X					
u00290	CU: After-Hours Call Back / Call In Policy	X					
U00313	CU: Ahorros Pre-Impuestos						
u00210	CU: Alcohol Service Policy						
u00057	CU: Americans with Disabilities Act (ADA)		X	X	X	X	X
u10075	CU: Animal Facility Access	X		X			
u60007 SK010	CU: Animal Program Orientation	X					
u00152 SK011	CU: Animal Program Refresher	X					
u10025	CU: AP-05 Lock Out Tag Out						
u00219	CU: Ascend Medical Data Overview	X					

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u00218	CU: Ascend Overview	X		X	X	X	X
u10116 SK094	CU: Athletics – Diversity, Equity, and Inclusion	X		X			
u00289	CU: Basic Science Department Faculty Hiring Rubric						X
u00251	CU: Basics of CU Benefits and Payroll						
u40064	CU: Becoming a Student Supervisor						
U00318	CU: Beneficio de Asistencia para la Matrícula						
U00326	CU: Beneficios para Jubilados de los Participantes de PERA DB						
U00329	CU: Benefits Deduction Timing						
u60023	CU: Biological Safety and BSL-3 Laboratories at Anschutz						
u00069 SK012	CU: Bloodborne Pathogens	Y					
u10021	CU: Boulder OIT Code of Conduct						
u00164	CU: Budgeting for Clinical Trials	X					
U00321	CU: Building Reports and Dashboards in Salesforce						
u00300	CU: Bulk Upload Overview	X					
u00095	CU: Campus Security Authority						
u00065	CU: Cash Control	X		X	X	X	X
u00068 SK014	CU: Chemical Waste Management	Y					
u00165	CU: Child Protection	X					
u40061	CU: Child Protection at UCCS	X			X		
u00287	CU: Clery Act Compliance & Campus Security Authority (CSA) Training	X		X			
u60021	CU: Clinical Research Professional Onboarding						
u00278	CU: Cloud Foundations Service Customers Training	X					

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u00279	CU: Cloud Foundations Service Team Training	X					
u60020	CU: CO2 Euthanasia – Training of the Month Refresher						
u00323	CU: Code of Ethics: Conflict of Interest						
U00315	CU: Colocación del Plan de Jubilación Obligatorio						
u00280	CU: Combating Medicare Parts C & D Fraud, Waste, and Abuse	X					
u60009	CU: Compensation Fundamentals						
U00311	CU: Conceptos Básicos para Nuevos Empleados						
u00189	CU: Controlled Unclassified Information (CUI)	X					
u10118	CU: CSF Reasonable Suspicion Policy	X		X			
u10117	CU: CSF Reasonable Suspicion Supervisor Training	X		X			
u00195 SK088	CU: CSI Resident Room Training	X					
u00284	CU: CTSA11: Recruitment and Retention of Research Participants						
U00328	CU: CU 401(a) Beneficios para Jubilados						
U00327	CU: CU 401(a) Retirement Ready						
U60019	CU: CU Anschutz Digital Accessibility Essentials & Everyday Practice						
u10139	CU: CU Boulder Facilities Management Kubota Safety Training			X			
u00201	CU: CU Research Imaging Center MRI Safety Training	X					
u00271	CU: CURIC Radiation Safety Awareness Training						
u00224	CU: Custodian Responsibilities – Gift Cards, Petty Cash, and Change Funds	X					
u60013	CU: CVP Refresher Training Video	X					
u00206	CU: Data Center Policy and Procedures	X		X	X		
u00138 SK004	CU: Defensive Driving	X		X	X		
U00301	CU: Dental Plans						

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u00254	CU: Dental Plans						
U00297	CU: Denver Search Committee Member Training						
u00266	CU: Dependent Eligibility Verification (DEV)						
u10072	CU: Dining Services Sustainability	X		X			
u00059	CU: Direct Charging to Sponsored Projects	X		X	X	X	X
U00303	CU: Disability Plans						
u00258	CU: Disability Plans						
U00304	CU: Discapacidad a Corto y Largo Plazo						
u60006 SK017	CU: Disease Prevention and Control in the Animal Housing Facilities	X					
u10024	CU: Electric Bus Pre-Trip Inspection Guide						
SK067	CU: Emancipation TC 101		X	X			
u00245	CU: Emergency Management's Student Affairs Crisis Response Training						
u10154	CU: Emergency Response – Vehicle Spills	X					
u00231	CU: Employee Services New Hire Orientation	X					
u00055	CU: ePER, electronic Personnel Effort Reporting	X		X	X	X	X
u00141	CU: Facilities Bloodborne Pathogens	X					
u10105	CU: Facilities Management - Battery Charging and Changing Safety Awareness			X			
u10107	CU: Facilities Management - Heavy Metals Safety Awareness			X			
u10108	CU: Facilities Management - Hydrogen Sulfide Awareness			X			
u10109	CU: Facilities Management - Lockout Tagout Sign-In Sign-Out Training	X		X			
u10106	CU: Facilities Management - Silica Awareness Training			X			
u10110	CU: Facilities Management - Synthetic Vitreous Fibers Awareness Training			X			

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u10104	CU: Facilities Management Lockout/Tagout Safety Program (CU Boulder)	X		X			
u00296	CU: Facilities Radiation Safety Awareness	X					
u00269	CU: Family Medical Leave Act (FMLA)						
u00268	CU: Family Medical Leave Insurance (FAMLI)						
u00298	CU: Federal Tax Information Training	X					
u00049	CU: FERPA for CU-SIS Access	X		X	X	X	X
u00156	CU: FERPA for Faculty	X		X	X		X
u10115	CU: Financial Environment Overview	X					
u10102	CU: Financial Systems Overview			X	X	X	
f00001	CU: Fiscal Code of Ethics	X		X	X	X	X
f00002	CU: Fiscal Code of Ethics - Officers	X		X	X	X	X
u00072	CU: Form I-9		X	X	X	X	X
u10125	CU: Foundational Concepts in Post Award						
u00082	CU: Gift Fund Management	X		X	X	X	X
U00305	CU: GME Introduction to Payroll and Benefits						
u00299	CU: Green Tagging and Equipment Disposals	X					
u00145	CU: HCM Fundamentals	X		X	X	X	X
u00185	CU: HCM Hiring Employees			X	X	X	X
u00147	CU: HCM Paying People	X		X	X	X	X
u00163	CU: HCM Updating Data	X		X	X	X	X
u10014	CU: Health and Wellness Conflicts of Interest or Commitment Acknowledgement	X					
u00267	CU: Health Savings Account Open Enrollment						

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
U00309	CU: Herramienta para Planes Médicos de CU						
u00244	CU: HIPAA Regulations	X		X	X	X	X
u00232	CU: HR Confidentiality Training	X		X	X	X	X
u00077	CU: Identity Theft Prevention Program	X		X	X	X	X
u00233	CU: Implicit Bias and Recruitment in Review						
u10101	CU: Inclusive Staff Hiring			X			
u00063	CU: Information Security Awareness	X		X	X	X	X
u00064	CU: Information Security for IT Service Practitioners	X		X	X	X	X
u00252	CU: Introduction to Cherwell						
a00140	CU: Introduction to CU-SIS Campus Solutions	X		X	X	X	X
u10065 SK018	CU: Introduction to Export Controls		X	X	X		X
u60014	CU: IT Business Essentials 1: Communication and Presentation						
u60015	CU: IT Business Essentials 2: Technical Writing and Documentation						
u60016	CU: IT Business Essentials 3: Business Analysis						
u60017	CU: IT Business Essentials 4: Relationship Management						
u00282	CU: IT Procurement						
u00050 SK008	CU: Lab Safety	X					
u00246	CU: LASP CUI Awareness						
u10061 SK019	CU: LASP Export Compliance	X		X			
u10026	CU: LASP Organizational Conflict of Interest						
u00257	CU: Life Insurance						
U00306	CU: Life Insurance						

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u10124	CU: Lifecycle of an Award from a Financial Perspective						
u00155	CU: Longitudinal Promotion Mentoring Program	X					
u00215	CU: Managing Assignments and Strategies in CU Ascend			X	X	X	X
u10022	CU: Managing Classified Employees - Time Off, Leave, and Risk, Management						
u10158	CU: Managing Classified Employees: Position Management, Compensation, and Hiring						
u10161	CU: Managing Positions and Pay						
U00314	CU: Mandatory Retirement Plan Placement						
U00308	CU: Medical Plan Toolkit						
u00253	CU: Medical Plans						
u10135	CU: Medicat Legacy Overview	X		X			
u10137	CU: Medicat One Overview						
U10142	CU: Module 1: Introduction to Employee Relations						
u10155	CU: Module 1: Introduction to Human Resources at CU Boulder						
u10148	CU: Module 1: Introduction to the HR Service Center						
U10143	CU: Module 2: Exploring University Law and Policy						
u10156	CU: Module 2: How Human Resources Works Together						
u10149	CU: Module 2: HR Service Center's Core Services and Supports						
u10157	CU: Module 3: Policy, Guidance ,and Key Systems to HR Practitioners						
U10144	CU: Module 3: Supporting Performance Management						
U10145	CU: Module 4: Supporting Progressive Discipline						
U10146	CU: Module 5: Supporting Separation						
U10147	CU: Module 6: Supporting Leave						

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u10078	CU: Motorized Off-road Vehicles			X			
u00150	CU: My Leave for Supervisors		X	X	X	X	X
u00136/ SK020	CU: N95 Respirator Safety	Y					
u10119	CU: Navigating Practice Management	X					
u00070	CU: New Employee Orientation - SYS		X			X	
U00310	CU: New Hire Basics						
u00132	CU: NIH Guidelines for rDNA	X					
u10080	CU: No Smoking Policy	X		X			
u00283	CU: Nondiscrimination, Sexual Misconduct, and Reporting	X			X	X	X
u10016	CU: OCG – eRA InfoEd Training						
u10015	CU: OCG - Lifecycle of a Sponsored Project						
u10017	CU: OCG – Research Administration at CU Boulder						
u10018	CU: OCG – Sponsored Project Property		X				
u60011	CU: OLAR Vivarium Access Videos	X					
u10160	CU: Onboarding Basics						
u10113	CU: Operation and Maintenance Training	X		X			
u10159	CU: Overtime and FLSA						
u10128	CU: Overview of Research at CU Boulder						
u00270	CU: Parental Leave						
u00277	CU: Parking Services Credit Card Security		X				
U00292	CU: Payday Schedule Change (Fall 2026)						
u00294	CU: Payday Schedule Change HR Partner Guide (Fall 2026)						

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u00162	CU: Payment Card Security – CU System	X		X	X	X	X
u00227	CU: PCI - IT Security PCI DSS v4	X		X	X		
a00105	CU: PeopleSoft Finance System - Inquiry	X		X	X	X	X
a00106	CU: PeopleSoft Finance System - Journal Entries	X		X	X	X	X
U00325	CU: PERA DB Participants Retiree Benefits						
u00241	CU: Performance Development Overview for System Administration	X				X	
u00062	CU: Performance Management	X		X	X	X	X
u00115	CU: Performance Management for Supervisors of Classified Employees - CU Boulder		X				
u60012	CU: Personal Preparedness 101						
u60018	CU: Pig Refresher Training Video						
U00302	CU: Plan de Salud de CU - Planes Dentales						
U00320	CU: Plan de Salud de CU: Visión						
u10126	CU: Post Award Financial Management						
u00256	CU: Pretax Savings						
U00312	CU: Pretax Savings Plans						
a00025	CU: Procurement Card Approving Official Training	X		X	X	X	X
u00053	CU: Procurement Card Cardholder Training	X		X	X	X	X
u00208	CU: Procurement Fundamentals	X		X	X	X	X
u10039	CU: Professional Research Experience Program (PREP) Orientation	X					
u10111	CU: Professional Rights and Responsibilities (PRR)	X		X			
u10093	CU: Promoting Safe Interactions with Youth			X			
u10112	CU: Psychological Health and Performance 101	X		X			

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u00220	CU: Purchasing Goods and Services with CU Marketplace	X		X	X	X	
u00265	CU: Qualifying Life Changes						
u00131	CU: Radiation Safety Initial Training	X					
u00100	CU: Radiation Safety Refresher	Y					
u00250	CU: Radiation Safety Training Part 2						
u10076	CU: Reasonable Suspicion Policy			X			
u10077	CU: Reasonable Suspicion Policy Supervisor Training			X			
u10136	CU: Reasonable Suspicion Supervisor Training – Arts and Sciences	X		X			
u40063	CU: Reasonable Suspicion Supervisor Training - UCCS	X			X		
u10162	CU: Recruiting and Hiring						
u00149	CU: Recruiting with CU Careers	X		X	X	X	X
u00089	CU: Regulated Medical Waste Management	X					
u00293	CU: Reporting FAMLI Leave for HR Contacts						
u00272	CU: Requesting Cash Advances for Travel	X					
u10138	CU: Research Security and Integrity Overview						
U10019	CU: Research Security Training						
u00226	CU: Researcher's Guide to Google Workspace	X					
u00259	CU: Retirement Plans						
u00264	CU: Retirement Ready PERA Plan						
u00263	CU: Retirement Ready University of Colorado 401(a) Mandatory Retirement Plan						
u00291	CU: Reviewing FAMLI Pay for HR Contacts						
u00238	CU: Run, Hide, Fight						
u10070 SK069	CU: Safe Food Handling for Food Establishments Quiz	X		X			
u00154 SK024	CU: Safety Techniques for Driving a 15-Passenger Van	X		X	X	X	
u00239	CU: Salud Mental en el Lugar de Trabajo						
u10023	CU: Scholarship Administration Policy						
u00119 SK005	CU: SDM - Bloodborne Pathogens	X					
u00120 SK006	CU: SDM - Chemical Waste Management	X					
U60024	CU: Search Committee Training						
u00286	CU: Search Process Guidelines						
U00307	CU: Seguros de Vida						

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u00230	CU: Self-Service Data for Student Information	X					
u60022	CU: Severe Weather Preparedness 101						
u10140	CU: SHIFT Driving – Bicycle Colorado						
c20003	CU: Shipping Biological Materials	X					
u10120	CU: Skills for Mental Health Support						
u00223	CU: Skills for Mental Health Support - CU Denver						
u00234	CU: Skills for Mental Health Support - UCCS						
u00248	CU: Skillsoft Percipio ILT Administrator Training	X					
u00249	CU: Skillsoft Percipio Reports Admin Training	X					
u10127	CU: Special Topics in Post Award						
u10121	CU: Spill Prevention Control and Countermeasure Plan	X		X			
u10123	CU: Sponsored Research Basics						
u60005 SK025	CU: Standard Operating Procedures in the Animal Housing Facilities	X					
u10079	CU: String Trimmer Safety	X		X			
u10133	CU: Student Health and Well-Being Data Confidentiality Acknowledgement	X					
a00144 SK026	CU: Student Integrated Systems Student Financials	X		X	X	X	X
u00222	CU: Suicide Prevention						
u00209	CU: Supporting Employees Affected by Cancer						
u10020	CU: Supporting Employees Affected by Substance Use Disorders						
u10013	CU: Supporting Survivors of Trauma: How to Respond and Refer						
u00191 SK085	CU: Sustainability						
u00235	CU: The Preserve – General User Training	X					
u00237	CU: The Preserve – Group Owner Training	X					
u00240	CU: The Preserve – System Admin Training	X					
u00207	CU: Total Worker Health® Leadership 101						
u00078	CU: Travel and Travel Card Training	X		X	X	X	
U00317	CU: Tuition Assistance Benefit						
u00260	CU: Tuition Assistance Benefit (TAB) Part 1						
u00261	CU: Tuition Assistance Benefit (TAB) Part 2						
u00262	CU: Tuition Assistance Benefit (TAB) Part 3						
u40066	CU: UCCS Federal Guidance 2026						
u00193	CU: Understanding and Applying State Classified Rules	X					
u10099	CU: University of Colorado Boulder Budget	X		X			
u00128	CU: VETS: Veteran Educators Training and Support Program		X	X	X	X	
u00324	CU: Video Management System Ethics						
u00255	CU: Vision Plan						
U00319	CU: Vision Plan						
U00316	CU: Voluntary Retirement Plans						
u10100	CU: Voluntary Use Respirator Acknowledgement	X		X			
u10114	CU: Wardenberg Infection Control	Y		X			

* Y = required annually
3Y = require every 3 years

CU Training Matrix

HCM Course Code CU-SIS Course Code	Skillsoft Course Title	Required by role	Recommended	CU Boulder	UCCS	System	AMC and CU: Denver
u10129	CU: Warning Signs for Violence and Strategies for Upstander Reporting						
u10063	CU: WHS Confidentiality and Compliance	Y		X			
u10062	CU: WHS Safety and Risk Management	Y		X			
u10074	CU: Winter Injury Prevention	X		X			
u00144	CU: Working in Animal Housing	X					
u00295	CU: Working with African Immigrants and Refugees						
u00285	CU: Workplace Ergonomics						
u00217	CU: Workplace Mental Health			X	X	X	
u10141	CU: Workplace Well-Being for Educators						
U00192	CU: Writing SMART Performance Goals			X	X	X	
U00228	CU: X-Ray Training	X					

* Y = required annually
3Y = require every 3 years