Let's Get Started
Bold Planning
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Development

BOLD planning

Security

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Welcome to the University of Colorado Continuity Planning System

The University of Colorado has initiated a comprehensive project for the purpose of developing Continuity Plans for each of its university departments.

For this project, the University of Colorado selected BOLDplanning.com, a web-based planning system designed to assist organizations in the continuity planning process. The BOLDplanning.com system walks users through each step of the planning process and helps develop a continuity strategy that clearly outlines the elements required for an organization to continue to perform its Essential Functions during times of disruption.

The BOLDplanning.com system has been customized to meet the specific continuity planning needs of the University of Colorado and has been deployed via the internet at www.ContinuityUC.com for this university-wide planning initiative.

For questions or technical assistance, please contact us at Help@BoldPlanning.com.

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University of Colorado Risk Management - (COOP)

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Main Menu

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Security and Access	File Archive
Hazards / Risk Assessment	Reports

Welcome to ContinuityCU.com, your on-line source for developing and maintaining your Continuity of Operations Plan (COOP).

ContinuityCU.com was designed to create a standardized on-line planning environment, that not only produces a hard copy COOP document, but also a "living plan".

Using the buttons to the left, you can navigate through each section of your COOP.

For security purposes, please be sure to log-off when finished with your session.

For comments or questions, please contact us at help@BoldPlanning.com.

Primary Sections

General Information

Contacts

Teams

Teams
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Teams

Assign New Member   Add / Edit Team(s)   ⇅ Sort Teams

➕ **Relocation Team** ⓘ   ⇅ Sort Members

➕ **Support Team** ⓘ   ⇅ Sort Members

➕ **Planning Team** ⓘ   ⇅ Sort Members

Relocation Team
- Team Leader
- Resource Coordinator
- Relocation Supervisor
- IT Coordinator
- Decision Maker

Support Team
- Administrative Lead
- Co-Leader
- Communications
- Administrative Support

Planning Team
- Data Entry/Plan Input
- Team Chief
- Information Sources

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Orders of Succession

The purpose of Orders of Succession can be summed up by the question *"Who comes next?"* This section of the COOP Plan pre-identifies who will step in, in case personnel in key leadership positions are unavailable.

Delegation of Authority

The purpose of "Delegation of Authority" is to assure that certain critical functions and/or decisions can be handled when the person who usually handles those functions is unavailable during a critical period.

Essential Functions

The limited set of operational functions that must be continued or resumed quickly after you become displaced from your normal routine for a period of time.

Mission Essential Functions (MEFs) are the important activities that your organization performs or must resume to be considered "operational."

The objective is to identify the highest priority of functions and the resources/capabilities ensuring performance.

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Essential Functions Continued

1 Tier 1 – One day disruption

Tier 2 – One Day to One Week disruption

Tier 3 – One Week to One Month Disruption

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Essential Functions Continued

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Essential Functions
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Essential Functions

Add New Tier   Add New Function

View all by Tier (default)

Tier 1 - Functions to be performed, given a *One Day* disruption. (Highest priority to lowest)   Sort Functions

Tier 2 - Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest)   Sort Functions

Tier 3 - Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest)   Sort Functions

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Alert Notification Procedure

The purpose of Alert Notification Procedures is to establish a strategy of how your organization would contact its personnel if an event/disruption were to occur during business and/or non-business hours.

File Archive

•The purpose of the File Archive is to provide a way to easily attach any electronic documents to support your plan. Any document attached here will be backed-up and protected off-site just like the rest of your plan.

•Any documents attached here cannot be changed. If you have a new version of your document, you must attach the newest version to your plan. It is up to you whether you wish to delete the older versions or keep them as a historical record.

- BoldPlanning (COOP) user manual
- Webinar Trainings
- COOP Binder

Reports

Reports from your plan are automatically populated with the data and is formatted as you fill in the different sections.

- HTML, Microsoft Word & Excel
- Good way to find where gaps are in your plans

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