#	Communication	Format	Frequency	Owner	Target Audience
1	Project Webpage and Blog Updates	Webpage	Weekly	Jen Mortensen	All
2	Ongoing Internal Project Discussions	Meeting	Weekly	Jen Mortensen	eComm Team
3	Internal Project Updates	Email	Weekly	Jen Mortensen	eComm Team, eComm Specialists
4	Stakeholder Project Updates	Email	Monthly	Jen Mortensen	eComm Stakeholders
5	Transition Updates	Email	TBD (Beginning in Jan.)	Jen Mortensen	eComm Users
6	CRM Team Project Updates	Email	Monthly	Jen Mortensen	CRM Team